



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes

*December 12th, 2019
Burlington Town Hall
29 Center Street, Burlington, MA*

Call to Order

- The December 12th meeting of the NERAC Council was called to order by Chief Jason Gilliland at 1:00pm. He asked for approval of the November 14th, 2019 meeting.

MOTION put forth by Chief R. McLaughlin.

- Approve the November 14th, 2019 meeting minutes.
 - Seconded by Chief B. Moriarty.
 - All in favor.

EOPSS/MAPC Update

EOPSS

- V. Mboka-Boyer provided an update on behalf of EOPSS:
 - Engrid Backstrom has passed her background check.

MAPC

- C. Graham will provide the following update on behalf of MAPC:
 - MAPC submitted phase II of the SPR/THIRA to EOPSS last week on December 6th.
 - The December newsletter is ready to be distributed, the Council was provided with copies.

FFY17/FFY18 Budget Update

- C. Graham provided a budget update for FFY17 and FFY18.
- Each Council member was provided with copies of the FFY17 and FFY18 budgets.
- The FFY17 grant has closed out, moving forward projects will be working off the FFY18 budget.

Project Updates

Regional Communications Center Shelter

- The shelter installation has been completed onsite.
- The fencing installation around the shelter is still being completed.

Bleeding Control Kits for Schools

- Two distribution events have been held so far, one in Beverly and one in Framingham.
- To date, 21 districts have picked up their kits, totally 372 kits.



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- The next distribution event will take place on December 17th at the Westford Fire Department.

Cybersecurity Update

- 14 NERAC municipalities submitted a letter of interest for the cybersecurity risk assessment initiative.
- MAPC sent out an additional form to those 14 municipalities that the vendor provided to obtain more specific information about the municipalities' IT networks.
- 7 municipalities submitted the additional information form to MAPC.
- The communities interested are Arlington, Burlington, Chelmsford, Rowley, Wakefield, Watertown, and Wilmington.
- The vendor is working on sending NERAC a quote for the risk assessment, once the pricing is received the Council will need to choose the communities to be assessed.

Website Renewal

- The NERAC website hosting service expires this month. In order to continue running the website, the Council will need to allocate funding to renew the hosting service.
- The fee for the year is \$1,510.80.
- The funds for this project can be taken from the additional FFY18 funds (\$39,692.26) that will be received from EOPSS, which will be available shortly.

MOTION put forth by J. Brickett.

- Allocate \$1,510.80 from the additional FFY18 funds from EOPSS once received to fund the hosting service.
 - Seconded by Chief B. Moriarty.
 - All in favor.

Committee/Working Group Updates

Training & Exercise

- Chief J. Gilliland provided an update.
- The Burlington Mall Active Shooter Functional Exercise is scheduled for December 19th, 2019 at the Grand View Farm complex in Burlington, MA.
- NERAC will host an ITLS course in January 2020.
- Sergeant Richard Holcroft from the Merrimac Police Department was in attendance to present on lessons learned from the ALERRT Conference held in Aurora, CO.
- Iain McGregor from NEMTRT presented the following:
 - AAR – Water Rescue – September 23rd & 24th, 2019
 - AAR – Rope Rescue – October 8th & 9th, 2019
 - ARR – Trench Rescue – November 4th & 5th, 2019
 - ERR – Rope Rescue Skills – January 14th, 2020
 - ERR – Multi Skills Drill – February 11th, 2020
 - ERR – Water Rescue Drill – March 24th & 25th, 2020
 - ERR – Trench Rescue Drill – April 30th & May 1st, 2020



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Interoperability/Info Sharing

- The December Interoperability Committee meeting was cancelled.

Regional Equipment Cache

- J. Sanchez provided an update.
- Totem Equipment and Supply is working towards shipping the new heaters to Lexington and Framingham by the middle of this week.
- All three mobile generators have been delivered to the cache sites.
- Funds were allocated to continue funding the surveillance cameras for another year.
- The Committee allocated funds to purchase a off road vehicle litter wheel, light tower retrofitting equipment, and a trailer.
- The Committee is going to revisit the cache site fee policy at an ad hoc meeting to be scheduled.

Evacuation Planning

- J. Costanzo provided an update.
- The Committee will send out a letter to the NERAC region soliciting municipalities who are interested in holding a tabletop using the evacuation and sheltering tabletop template.

Regional Shelter

- No update.

STARS

- No update.

Hospitals

- No update.

New Business Unforeseen by the Chair

MOTION put forth by J. Brickett.

- Require a NEMTRT representative to be present at every Training and Exercise Committee Meeting where an After-Action Report, Exercise Review Request, or funding request is requested.
 - Seconded by Chief B. Moriarty.
 - All in favor.

Recognition of Departing Council Members

- J. Gilliland recognized Chief Richard McLaughlin and Richard Day for their service on the



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Council.

- Chief McLaughlin has served on the NERAC Council for over six years, since June 2013. He has strengthened and continued the relationship between NERAC and NEMLEC, was crucial in the development of projects such as the NEMELC Command Bus, enhancements to the School Threat Assessment Response System (STARS), and more recently the provision of regional active shooter response trainings.
- Rich Day has served on the Council for over nine years, since September 2010 and was the chair of the Sheltering Committee for eight years, since November 2011. Represented NERAC on the Statewide Sheltering Working Group and Statewide Animal Sheltering Working Group. He has contributed expertise to a variety of public health, evacuation, and sheltering-related projects, such as the purchase and maintenance of inflatable shelter systems.

MOTION put forth by Chief J. Gilliland.

- Adjourn.
 - Seconded by B. Moriarty.
 - All in Favor.

ATTENDEES- COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department
Engrid Backstrom: Endicott College
John Brickett: Executive Director, Northeast EMS
Joe Costanzo, Vice-Chair: Administrator, MVRTA
Paul Cohen: Town Manager, Town of Chelmsford
Chief Richard McLaughlin: Belmont Police Department
Chief Robert Picariello: Marble Police Department
Christopher Ryan: Deputy Director, Essex County RECC
Chief Brian Moriarty: Lawrence Fire Department
John Sanchez: Director, Burlington Public Works Department

ABSENT- COUNCIL MEMBERS

Chief Tom Judge: Concord Fire Department
Mark Foster: Director, Beverly Emergency Management
Sheriff Kevin Coppinger: Essex County Sheriff
Christopher Malone: Superintendent, Tewksbury Public Schools
Richard Day: Health Director, Town of Chelmsford
Bill Klagg: Emergency Preparedness Director, North Shore Medical Center
Dave Spinosa: Communications Director, Essex County Sheriff's Department



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ATTENDEES- OTHER

Caroline Graham: MAPC

Vicky Mboka-Boyer: EOPSS

Dan Witts: HMCC