



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

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## Full Council Meeting

### Minutes

February 11<sup>th</sup>, 2021

1:00 PM

[Zoom Link](#)

Remote Conference Call: 1-646-876-9923

Meeting ID: 990 8362 1370 / Password: 338285

### Call to Order

- Chair Chief Jason Gilliland asked for the approval of the January 14<sup>th</sup>, 2021 meeting minutes.

### MOTION put forth by Chief J. Fisher.

- Approve the January 14<sup>th</sup>, 2021 meeting minutes.
  - Seconded by Chief R. Picariello.
  - In Favor: J. Costanzo, D. Spinosa, Chief R. Picariello, C. Malone, Chief J. LeLacheur, J. Brickett, B. Klag, Chief J. Fisher, Chief T. Judge, M. Foster, P. Cohen.
  - Opposed: None.
  - Abstain: C. Ryan.
    - The motion passed.

### EOPSS/MAPC Updates

#### *EOPSS*

- V. Mboka-Boyer provided the following updates on behalf of EOPSS/OGR:
  - The FFY19 contract has been extended to the end of the year (12/31/21) instead of the previous deadline of July 31<sup>st</sup>.
  - The FFY21 Notice of Funding Opportunity (NOFO) for the SHSP grant is expected by the end of February.
  - The Commonwealth has allocated \$950,000.00 for the Non-Profit Security Grant, with the notice of funding scheduled to be posted on the EOPSS website by the end of the day (2/11).

#### *MAPC*

- A. Murray provided the following updates for MAPC:
  - MAPC will be sending confirmation messages to individuals who had projects approved as part of the FFY20 Plan.
  - A. Murray introduced Glenn Carrano, who is the region's new Protective Security Advisor from the Cybersecurity and Infrastructure Security Agency (CISA).

## **FFY18/FFY19/FFY20 Budget Updates**

- Budget updates were provided to all Council members, including the FFY20 grant for the first time.
- The awarded amount for FFY20 is \$0.11 over the amount included in NERAC's FFY20 Plan.

## MOTION put forth by J. Brickett.

- Reduce FFY20 Line Item F MAPC Program Management by \$0.11.
  - Seconded by Chief J. Fisher.
  - In Favor: J. Costanzo, D. Spinosa, Chief R. Picariello, C. Malone, Chief J. LeLacheur, J. Brickett, B. Klag, Chief J. Fisher, Chief T. Judge, M. Foster, P. Cohen, C. Ryan.
  - Opposed: None.
  - Abstain: None.
    - The motion passed.

## **Project Updates**

### *Portable Ventilators*

- The last remaining three ventilators owed to the North Shore Medical Center have been shipped by the manufacturer, and should be delivered to the distributor later this week.
- The five air oxygen entrainment mixers that were meant to be included in the original shipment of ventilators (to Lawrence General, Lowell General, and Anna Jaques) were meant to be delivered to the distributor on Tuesday 2/9. They will be exchanged with oxygen reservoirs in the coming days.

### *Medical PPE Cache*

- J. Brickett presented an alternate site for the NERAC medical PPE cache. The Beverly cache site had informed MAPC and NEEMS that it was unable to accept the terms of the MOU needed to establish the cache.
- The new location would be the same complex as the Northeast EMS offices, with a monthly fee associated with renting the space, between \$125 and \$175 per month.
- The Council discussed the two sites and ultimately decided that the cache should be established in Beverly, with J. Brickett willing to act as the main cache manager and POC for borrowing communities.
- MAPC will conduct the procurement for PPE once a location is finalized and the MOU has been signed by all parties.

### *Essex County Fire Portable Radios*

- The project to purchase portable APX8000 radios for the Essex County Fire Chiefs Association was approved by the SIEC at its February meeting.
- MAPC will conduct a procurement for the purchase of 12 radios once specifications are confirmed by project stakeholders.

### *Burlington Mall Full-Scale Exercise*

- MAPC submitted the ERR for the exercise to EOPSS on Tuesday, February 9<sup>th</sup>.

- An EHP will be submitted shortly.
- After the EHP is approved by FEMA, MAPC will conduct a procurement for a consultant to manage the planning and facilitation of the full-scale exercise.

#### *Chelmsford Trailer Exterior Lighting*

- The RFQ for the Chelmsford trailer lighting came in \$840.00 over budget.

#### MOTION put forth by Chief J. Fisher.

- Transfer \$840.00 from FFY19 Line Item O Trainings and Exercises to FFY19 Line Item L Regional Cache Sustainment for the Chelmsford Shelter Trailer Lighting project.
  - Seconded by B. Klag.
  - In Favor: J. Costanzo, D. Spinosa, Chief R. Picariello, C. Malone, Chief J. LeLacheur, J. Brickett, B. Klag, Chief J. Fisher, Chief T. Judge, M. Foster, P. Cohen, C. Ryan.
  - Opposed: None.
  - Abstain: None.
    - The motion passed.

#### **Northeast Massachusetts Technical Rescue Team AARs and ERRs**

- I. McGregor was in attendance and presented the following two documents.

#### *After Action Report*

- January 2021 Rope Rescue Drill – Wilmington, MA

#### *Exercise Review Request*

- April 2021 Trench Rescue Drill – Ipswich, MA

#### MOTION put forth by Chief R. Picariello.

- Approve both the January Rope Rescue Drill AAR and the April 2021 Trench Rescue Drill ERR.
  - Seconded by Chief J. LeLacheur.
  - In Favor: J. Costanzo, D. Spinosa, Chief R. Picariello, C. Malone, Chief J. LeLacheur, J. Brickett, B. Klag, Chief J. Fisher, Chief T. Judge, M. Foster, P. Cohen, C. Ryan.
  - Opposed: None.
  - Abstain: None.
    - The motion passed.

#### **FFY21 Budget Development Discussion**

##### *Project Ideas*

- MAPC reminded the Council that members should start thinking about potential projects to include in the FFY21 Regional Plan.

##### *Outreach to Regional Stakeholders*

- MAPC will again send an application form to all Police/Fire Chiefs, EMDs, Town Administrators, etc. and will post the materials on the website and social media outlets.
- The Council confirmed the following conditions for applying for NERAC funding in

FFY21:

- Requests for over \$15,000.00 may be required to be made in person.
- All recipients must be able to demonstrate that their radios are programmed with the MA Tactical Channel Plan, to the extent possible.

## **Committee/Working Group Updates**

### *Training & Exercise*

- The Training and Exercise Committee did not meet in February.

### *Interoperability/Info Sharing*

- C. Ryan provided the following update:
  - The NERAC Interoperability Committee met on Tuesday, February 9<sup>th</sup>.
  - The projects to purchase portable APX8000 radios for the Essex County Fire Chiefs Association and the District 5/15 Simulcast equipment were approved by the SIEC at its February meeting.
    - Additional funds were transferred from the Field Communications Unit Upgrade project to the FD 5/15 Simulcast project.
  - The Committee spoke to Chief Frizzell from MetroFire, and will consider funding those projects that were on the “B” List in FFY20 in FFY21.

### *Regional Equipment Cache*

- A. Murray provided an update:
  - Cache fees are still frozen while FEMA completes its review of the Regional Cache Program.
  - MAPC is working with Beverly to determine if cache fees can be connected to grant years, and to determine an exact cache account balance.

### *Evacuation/Sheltering*

- J. Costanzo provided an update:
  - Next month MAPC will provide an evacuation planning guide to the Council for review, and will be posted to the NERAC website.

### *Hospitals*

- B. Klag provided an update:
  - Hospital numbers continue to go down but still exist.

## **New Business Unforeseen by the Chair**

### *Mobile NERAC App*

- MAPC reminded Council members that six months ago, the Council approved a continuation of services for the NERAC mobile app.
- After a redesign and changing vendors, the plans on the app have only been downloaded 15-20 times in that span. The service will run out at the end of the month, and it is \$666.67 per month to keep the app online.
- Now that the NERAC website has also been redesigned, the app may be redundant. The Cache Fee Table, contact information for each site, etc. is now easily accessible online.

MOTION put forth by J. Brickett.

- Allow the NERAC app to expire.
  - Seconded by Chief Fisher.
  - In Favor: J. Costanzo, D. Spinosa, Chief R. Picariello, C. Malone, Chief J. LeLacheur, J. Brickett, B. Klag, Chief J. Fisher, Chief T. Judge, M. Foster, P. Cohen, C. Ryan.
  - Opposed: None.
  - Abstain: None.
    - The motion passed.

*Next Meeting*

- March 11<sup>th</sup>, 2021 @ 1:00 PM

**Adjourn**

MOTION put forth by Chief R. Picariello.

- Adjourn.
  - Seconded by Chief J. LeLacheur.
  - In Favor: J. Costanzo, D. Spinosa, Chief R. Picariello, C. Malone, Chief J. LeLacheur, J. Brickett, B. Klag, Chief J. Fisher, Chief T. Judge, M. Foster, P. Cohen, C. Ryan.
  - Opposed: None.
  - Abstain: None.
    - The motion passed.

ATTENDEES - COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department  
 Joe Costanzo, Vice-Chair: Administrator, MVRTA  
 John Brickett: Executive Director, Northeast EMS  
 Christopher Ryan: Deputy Director, North Shore Regional 911 Center  
 Paul Cohen: Town Manager, Town of Chelmsford  
 Chief John Fisher: Carlisle Police Department  
 Mark Foster: Director, Beverly Emergency Management  
 Chief Tom Judge: Concord Fire Department  
 Bill Klag: Emergency Preparedness Director, North Shore Medical Center  
 Chief John LeLacheur: Beverly Police Department  
 Christopher Malone: Superintendent, Tewksbury Public Schools  
 Chief Robert Picariello: Marble Police Department  
 Dave Spinosa: Communications Director, Essex County Sheriff's Department

ABSENT- COUNCIL MEMBERS

Sheriff Kevin Coppinger: Essex County Sheriff  
 Dave Ouellette: Dracut Public Health Agent  
 Chief Brian Moriarty: Lawrence Fire Department  
 John Sanchez: Director, Burlington Public Works Department

ATTENDEES- OTHER

Caroline Graham: MAPC

Vicky Mboka-Boyer: EOPSS

Iain McGregor: NEMTRT

Austin Murray: MAPC

Amy Reilly: MAPC

Theo Kuliopulos: North Reading Emergency Management

Heather Tecce: MEMA

Glen Carrano: CISA

Lauren Sardella: MEMA

Derek Sencabough: Lexington Fire Department