



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes

May 13th, 2021

1:00pm

[Zoom Link](#)

Meeting ID: 966 7217 9888

Passcode: 957993

Dial-In: 646 876 9923

Call to Order

- Chief Jason Gilliland, Chair called the May 13th, 2021 meeting of the NERAC Full Council to order at 1:00pm. He asked for the approval of the minutes from the April 8th, 2021 meeting.

MOTION put forth by Chief J. Fisher.

- Approve the minutes from the April 8th, 2021 meeting.
 - Seconded by P. Cohen.
 - In Favor: C. Ryan, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, Chief J. LeLacheur, Chief B. Moriarty, Chief R. Picariello, J. Sanchez, D. Spinosa.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.

EOPSS/MAPC Updates

EOPSS

- V. Mboka-Boyer provided an update on behalf of EOPSS/OGR.
- The NERAC FFY21 Investment Plan was approved by EOPSS.
- There was no ICIP review in May because the SWIC position is currently empty.

MAPC

- C. Graham and A. Reilly provided an update on behalf of MAPC.
 - C. Graham's last day will be May 26th. L. Sacks, who has been an employee at MAPC for the last 2 years working on procurement and grant oversight activities related to the agency's role as Statewide Homeland Security Fiduciary, has been promoted to NERAC program manager. An additional program manager for NERAC will be hired in the coming weeks.
 - A. Reilly and L. Sacks will be handling all NERAC activities until that position is filled.

FFY18/FFY19/FFY20 Budget Updates

- The FFY18 grant has been closed out, with the grant being spent down to \$0.
- All Council members were provided with copies of the FFY19 and FFY20 budgets.
- Funding is needed to cover costs associated with toolset plug-in services for the NERAC website which allows for customization of the webpages and enables front-end and back-end properties without coding. These services are provided through an annual subscription. The Region 3 Health and Medical Coordination Coalition (HMCC) and NERAC websites share the toolset plug-in cost. The HMCC paid for this service last year for both the NERAC and HMCC websites.

MOTION put forth by Chief J. Fisher.

- Approve \$111.00 out of FY2019 Program Management to pay for the toolset plugins for the HMCC and NERAC websites.
 - Seconded by C. Ryan.
 - In Favor: C. Ryan, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, Chief J. LeLacheur, Chief B. Moriarty, Chief R. Picariello, J. Sanchez, D. Spinosa.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.

Project Updates

Burlington Mall Full-Scale Exercise

- The evaluation criteria and scope of services have been approved by Lt. Mills and Lt. McDonough of the Burlington Police Department.
- MAPC will conduct the procurement, which will be a Request for Proposals (RFP) for the consultant in the coming weeks.
- The consultant proposals will be reviewed by the Evaluation Team, which will consist of MAPC staff and members of the Exercise Planning Team.

NEMLEC Armored Vehicle

- This vehicle was originally supposed to be delivered in March, but there were supply chain delays due to COVID.
- LENCO has informed MAPC that the delivery of the vehicle can be expected in June.

Chelmsford Soft Shelter Trailer Exterior Lighting

- This project was the installation of exterior lighting on the trailer that houses one of NERAC's inflatable shelter systems.
- The work has been completed and payment is being processed to Welch Welding, the vendor who completed this work.

NEMLEC SWAT Portable Radios

- This project is the purchase of forty-one (41) Motorola APX 6000 portable UHF radios, remote speaker mics (41), single-unit chargers (41), and batteries (22) to be utilized by the Northeastern Massachusetts Law Enforcement Council (NEMLEC) SWAT Team.
- SIEC and PJ approval were received on April 22nd.
- The IFB will be released in the next couple of weeks once the specifications have been finalized.

Pow Wow Hill Feasibility Study

- This project is the hiring of a consultant to develop a feasibility study for the construction of a new microwave tower at Pow Wow Hill in Amesbury, MA.
- Green Mountain was the low bid for this study at a cost of \$35,000.00
- The kick-off meeting with Green Mountain was held during this week's Interoperability Committee meeting. Green Mountain was able to ask questions and speak with the Committee, as well as the Amesbury Fire and Police Chiefs, who were also in attendance.
- Lt. Tyler Dechene of the Middleton Fire Department met with Green Mountain yesterday morning at the proposed site to further discuss the project.
- The report should be completed by the end of summer.

Evacuation Planning Guidance for Individual and Multiple Community Evacuations

- J. Costanzo provided a summary of the document developed by C. Graham and A. Murray.
- Every Council member received a copy of the document in their meeting packet.
- This guide is meant to be used by individual communities or multiple communities to increase their capacity to prepare for and conduct a large-scale evacuation, including mass care sheltering, and facilitating multiagency coordination during and after the evacuation.
- The document can be used to facilitate discussions or a tabletop exercise.
- The document is divided into three modules:
 - 1. Evacuation Assessment and Public Notification
 - 2. Executing an Evacuation
 - 3. Re-Entry and Recovery
- Each module has a list of key issue and questions for the communities to answer.
- This document will be placed on the NERAC website and will be available to anyone.

Committee/Working Group Updates

Training & Exercise

Salem Haunted Happenings Tabletop Exercise

- MAPC has been working with Chief King of the Salem Police Department to determine the scenario for this exercise, which will be a home-grown violent extremist attack.
- The RFQ will be drafted in the coming weeks.

Active Shooter Training Supplies – Merrimac PD

- The trailer to hold the active shooter training kits has been delivered and payment is being processed to the vendor.
- MAPC is currently working on obtaining EOPSS approval to purchase tents, tables, and tie-down straps for the equipment trailer.
- The RFQ is already drafted so once the approvals are obtained, MAPC will send out the RFQ to vendors.

Interoperability/Info Sharing

- C. Ryan requested a vote to approve Beverly Public Works Commissioner Mike Collins as a permanent member of the Interoperability Committee, as well as Chief David Frizzell.

Regional Equipment Cache

- J. Sanchez requested a vote to approve Beverly Public Works Commissioner Mike Collins as a permanent member of the Cache Committee.

- The Cache sites are still experiencing many issues due to not having access to cache fees.

MOTION put forth by Chief B. Moriarty.

- Appoint David Frizzell as a member of the Interoperability Committee and Mike Collins as a member of the Interoperability Committee and the Cache Committee.
 - Seconded by Chief J. Fisher.
 - In Favor: C. Ryan, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, Chief J. LeLacheur, Chief B. Moriarty, Chief R. Picariello, J. Sanchez, D. Spinosa.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.

Evacuation/Sheltering

- No update.

Hospitals

- No update.

New Business Unforeseen by the Chair

- Next meeting: June 10th, 2021 @ 1:00 PM via Zoom

ATTENDEES - COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department
 Joe Costanzo, Vice-Chair: Administrator, MVRTA
 Christopher Ryan: Deputy Director, North Shore Regional 911 Center
 Paul Cohen: Town Manager, Town of Chelmsford
 Chief John Fisher: Carlisle Police Department
 Mark Foster: Director, Beverly Emergency Management
 Chief Tom Judge: Concord Fire Department
 Chief John LeLacheur: Beverly Police Department
 Chief Brian Moriarty: Lawrence Fire Department
 Chief Robert Picariello: Marble Police Department
 John Sanchez: Director, Burlington Public Works Department
 Dave Spinosa: Communications Director, Essex County Sheriff's Department

ABSENT- COUNCIL MEMBERS

Sheriff Kevin Coppinger: Essex County Sheriff
 John Brickett: Executive Director, Northeast EMS
 Dave Ouellette: Dracut Public Health Agent
 Bill Klag: Emergency Preparedness Director, North Shore Medical Center
 Christopher Malone: Superintendent, Tewksbury Public Schools

ATTENDEES- OTHER

Caroline Graham: MAPC
 Vicky Mboka-Boyer: EOPSS
 Lauren Sacks: MAPC

Amy Reilly: MAPC
Mark Fine: MAPC
Brad Downey: MAPC
Seth Bouvier: EOPSS

The following documents were used/referenced during the meeting:

- April 8th, 2021 meeting minutes
- FFY19 and FFY20 Budget Update
- Project Updates
- Evacuation Planning Guidance for Individual and Multiple Community Evacuations