



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

## Interoperability Committee Meeting

### Minutes

April 9<sup>th</sup>, 2021

9:30am

Remote Conference Call

#### Call to Order

- The April 9<sup>th</sup>, 2021 meeting of the NERAC Interoperability Committee was called to order by Chair Chris Ryan at 9:30am. He asked for approval of the minutes from the March 9<sup>th</sup>, 2021 meeting.

MOTION put forth by D. Spinosa.

- Approve the March 9<sup>th</sup>, 2021 meeting minutes.
  - Seconded by J. Griffin.

Vote taken by rollcall: M. Foster, D. Spinosa, J. Griffin voted in favor.

#### Budget Update

- All Committee members were provided, via email, with the following budget update:

Project Name	Funding Year	Allocated Amount	Encumbered Amount	Invoiced Amount
Pow Wow Hill Tower Feasibility Study	FFY2019	\$50,000.00	\$0.00	\$0.00
ECFCA UHF Receivers	FFY2019	\$41,045.29	\$0.00	\$0.00
NEMLEC Portable Radios	FFY2019	\$45,000.00	\$44,330.25	\$44,330.25
Field Communications Unit Upgrades	FFY2019	\$25,000.00	\$21,123.64	\$4,500.00
COML Programming BF/OT Support	FFY2019	\$14,364.00	\$0.00	\$0.00
Fire District 5/15 Radio Simulcast Upgrades	FFY2019	\$11,883.16	\$11,883.16	\$0.00
COML/COMT Training	FFY2020	\$50,000.00	\$0.00	\$0.00
Communications Unit Upgrades	FFY2020	\$14,299.00	\$0.00	\$0.00
Cybersecurity Initiatives	FFY2020	\$20,000.00	\$0.00	\$0.00
Fire District 5/15 Portable Radio Cache	FFY2020	\$120,000.00	\$0.00	\$0.00
Fire District 5/15 Simulcast UHF	FFY2020	\$15,000.00	\$0.00	\$0.00
Fire District 5/15 Wide Area VHF	FFY2020	\$85,000.00	\$0.00	\$0.00
Fire District 6 Communications Upgrades	FFY2020	\$100,000.00	\$0.00	\$0.00
Amesbury Feasibility Study	FFY2020	\$30,000.00	\$0.00	\$0.00

\*Cache/Interop Committee Joint Project

#### Unallocated Amounts:

- FFY2018: \$0
- FFY2019: \$556.12

- FFY2020: \$0.00

### **Current Grant End Dates:**

- FFY2019: July 31<sup>st</sup>, 2021
- FFY2020: July 31<sup>st</sup>, 2022
  
- All projects that were recommended by the Committee at last month's meeting were approved for inclusion in the NERAC FY2021 Plan at the Full Council Meeting.

### **Project Updates/Discussion**

#### *Pow Wow Hill Feasibility Study*

- An RFQ is currently out for this project.
- Quotes are due back to MAPC tomorrow, Wednesday, April 14<sup>th</sup> at 2pm.
- Once the quotes are received they will be sent to the Committee for review.

#### *Fire District 5 and 15 Portable Radio Cache*

- This project is the purchase of 12 all band portable radios for the Essex County Fire Chiefs Association.
- Bids were opened Monday, March 8<sup>th</sup>. Motorola was the only bid and that bid came in at a total of \$98,145.84.
- This is \$21,854.16 under what is allocated for this project (\$120,000.00).
- MAPC has an RFQ out currently for one additional radio and 13 additional batteries.

#### *Fire District 6 Communications Upgrades*

- MAPC received EHP approval last week for these upgrades for the three different locations involved; Westford, Tewksbury, and Dracut.
- MAPC is putting together the IFB documents for this project and should be able to conduct the procurement in the coming weeks.
- The IFB documents will be sent to Chief Targ and Deputy Chief Patterson for review before being released to vendors.

#### *Fire District 5/15 Radio Simulcast Upgrades*

- A PO was issued to Motorola for \$11,883.16 in early March.
- The equipment was delivered to the Middleton Fire Department in late March and payment is currently being processed to Motorola.

#### *NEMLEC SWAT Portable Radios*

- This project's budget does not come out of the Interoperability Committee's allocation, but from the Full Council budget.
- An ICIP and quote for this project for 41 Motorola APX 6000 portable UHF radios and accessories was submitted to the SIEC for approval at this month's meeting.
- Once EOPSS approval is received, MAPC will conduct an IFB.

#### *Field Communication Units Upgrades*

- This project is the purchase and installation of a remote radio head for FieldComm 20 in Lawrence.
- EOPSS and ICIP approvals were received for this project last month.
- An RFQ for the equipment will be conducted this week.
- Once responses are received for the equipment, MAPC will work directly with Two Way Communications, who is the vendor who completed the original work on the Field Comm Units, on the installation for the remote head.

#### *NERAC Region COML/COMT Radio Programming Initiative*

- A kick-off meeting was held on February 23<sup>rd</sup> with the COMLs and COMTs who responded to our solicitation letter. 6 COML and COMTs attended the meeting.
- D. Spinosa is developing a list of equipment, mission statement, and SharePoint site for this project.

#### **SIEC Report Out**

- D. Spinosa provided a report on the April SIEC meeting.
- All NERAC projects were approved.
- The RFQ for a statewide radio project has been postponed to next month.
- C. Ryan reported out that he has met with the SWIC and others to discuss the formation of a Communications Unit Planning Working Group. This group will also include a Telecommunicator Emergency Response Task Force (TERT). More information will become available over the next few months.

#### **New/Old Business**

##### *Next Meeting*

- The next regularly scheduled meeting is Tuesday, May 11<sup>th</sup> at 9:30am.
- All NERAC meetings will be held virtually until further notice.

#### ATTENDEES-COMMITTEE MEMBERS

Chris Ryan: Deputy Director, North Shore Regional 911 Center\*

Dave Spinosa: Communications Director, Essex County Sheriff's Department\*

Joe Griffin: Greater Boston Police Council

Mark Foster: Beverly Emergency Management\*

Chief Joe Targ: Westford Fire Department

#### ATTENDEES-OTHER

Caroline Graham: MAPC

Dave Frizzel: MetroFire

Mike Collins: City of Beverly, Commissioner of Public Services and Engineering

ABSENT

Chuck Jessico: Andover Public Safety

Mike Kass: Armstrong Ambulance Service

Michael Torosian: Ashland Fire Department

Rich Patterson: Preparedness Coordinator, Northeast EMS, Inc.

Chief Michael Mansfield: Andover Fire Rescue

Tyler Dechene: Middleton Fire Department

Jon Brickett: Executive Director, Northeast EMS Inc. \*