



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes

May 14th, 2020

11:30AM

[Video Link](#)

Remote Conference Call: 1-646-876-9923

Meeting ID: 943 5913 3689 / Password: 803894

Call to Order

- The May 14th, 2020 meeting of the NERAC Full Council was called to order by Chair Chief Jason Gilliland. He asked for approval of the April 9th, 2020 meeting minutes.

MOTION put forth by Chief B. Moriarty.

- Approve the minutes from the April 9th, 2020 meeting.
 - Seconded by J. Brickett.
 - All in Favor.

EOPSS/MAPC Updates

EOPSS

- No update.

MAPC

- A. Murray provided the following updates on behalf of MAPC:
 - MAPC staff are continuing to work at home, and likely won't be back in the office in a permanent sense until later this summer.
 - MAPC staff are continuing to support the 24/7 Region 3 HMCC Duty Officer during the COVID-19 outbreak and response.

FFY18/FFY19 Budget Updates

- All Council members were provided with FFY18 and FFY19 budget updates.
- MAPC informed the Council that there will likely be an extension of the FFY18 grant until December 31, 2020 due to the COVID-19 outbreak.
 - NERAC has spent ~55% of the grant (\$600,000), and has purchase orders in place for ~88% of the grant (\$966,000).

Project Updates

Portable Ventilators

- MAPC informed the Council that five of the twenty-seven portable ventilators were delivered to Lawrence General Hospital this week, and then distributed to Lowell General

and Anna Jaques.

- The vendor is still working to source the remaining ventilators.
- B. Klag reported that all hospitals that previously hosted ventilators were willing to host the new models, with the exception of Newton-Wellesley Hospital.
 - MAPC will work to determine if there is another hospital in Region 4 and the NERAC region that would be willing to host the ventilators, otherwise they will be distributed to hospitals within Region 3.
- B. Klag also reported that due to the old ventilators no longer being supported by the manufacturer, after the current emergency subsidies, disposal will proceed as planned.
- MAPC will revise the existing MOUs with the hospitals once the final allocation of ventilators has been confirmed.
 - MAPC will consider adding language requiring hospitals to rotate the ventilators into service temporarily and to regularly check for updates.
- B. Klag will be the main POC for the policies and distribution effort relating to the new ventilators.

NEMLEC Armored Vehicle

- MAPC is currently circulating a purchase order for the Lenco BearCat.
- The total price for the new BearCat, after trade-in, is \$266,067.00. This leaves \$11,933.00 remaining from the amount budgeted.
- The Council deferred to NEMLEC to decide how to best allocate those remaining funds.
- M. Foster suggested that at least a portion of the funds be put towards decals and lettering for the new vehicle if not included in the current price.

Programmable Message Boards

- MAPC informed the Council that \$80,000.00 was allocated to purchase six programmable message boards for the Cache Program at the April 23rd Cache Committee meeting.
- The vendor who holds the GSA contract for Ver-Mac offers the boards at a price of \$14,150.00 each, or \$84,900.00 total.

MOTION put forth by J. Brickett.

- Allocate \$4,900.00 to the Programmable Message Boards project and \$7,286.53 to the Metal Barricades project in FFY19 Line Item L Regional Cache Sustainment from FFY19 Line Item N Technical Rescue Drills.
 - Seconded by Chief R. Picariello.
 - All in Favor.

Fire District 5/15 Radio Upgrades

- The purchase order was issued to CyberComm, Inc. on April 24th.

Fire District 14/Beverly Cache Portable Radios

- The purchase orders were issued to Motorola Solutions, Inc. on April 29th.
- The Beverly Cache site has received their speaker mics.

Subcommittee Quorum Rules

- As discussed at the April 9th meeting, the Council discussed formally changing the wording

of the Sub-Committee Bylaws:

- “In order for a motion to be valid a quorum must be present. A quorum is reached when at least one (1) Council member is present.”
- The new language was proposed to reduce the number of Council members required to attend Committee meetings, as the Cache Committee was often left without a quorum under the current bylaws.

MOTION put forth by J. Brickett.

- Approve the change in the NERAC Committee Bylaws to read: “In order for a motion to be valid a quorum must be present. A quorum is reached when at least one (1) Council member is present.”
 - Seconded by Chief J. Fisher.
 - All in Favor.

Committee/Working Group Updates

Training & Exercise

- Chief J. Gilliland provided the following update:
 - There are two ALERRT AAIR trainings now scheduled for later this summer:
 - July 20th – 21st (Townsend, MA)
 - August 3rd – 4th (Swampscott, MA)
 - \$15,000.00 was allocated for BF/OT reimbursement for the August AAIR training.
 - \$4,000.00 was allocated for the purchase of an enclosed trailer to store and transport the active shooter training supplies being housed by Merrimac PD.
 - The Topsfield School Evacuation Exercise and Basic Disaster Life Support training are both postponed until further notice.

Interoperability/Info Sharing

- D. Spinosa provided the following update:
 - The Interoperability Committee cancelled the May meeting. The next meeting is scheduled for June 9th.
 - Two NERAC projects were approved at the May SIEC meeting:
 - Portable AM Radio Station
 - CMED Console Upgrade
 - The Portable AM Radio station did not need to go before the SIEC.

Regional Equipment Cache

- M. Foster provided the following update:
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Evacuation Planning

- No update.

Hospitals

- No update.

New Business Unforeseen by the Chair

Excess NEMTRT Funding

- The Council discussed how to best allocate the remaining \$25,813.47 in excess NEMTRT funds.

MOTION put forth by Chief R. Picariello.

- Allocate \$19,900.00 for the purchase of an additional robot for the NEMLEC SWAT Team from FFY19 Line Item N Technical Rescue Drills.
 - Seconded by D. Spinosa.
 - All in Favor.

MOTION put forth by J. Brickett.

- Allocate \$15,000.00 to conduct another offering of the ITLS course, including BF/OT for attendees from FFY19 Line Item O Trainings and Exercises.
 - Seconded by Chief B. Moriarty.
 - All in Favor.

Beverly Generators

- M. Foster requested that the Council fund the purchase of four used 30 KW generators from State Surplus.
- Each generator costs \$750.00, for a total of \$3,000.00.
- M. Foster also recommended funds be allocated to purchase four trailers for the generators, with each trailer costing roughly \$5,000.00.
 - The current trailers are only suitable for military-grade vehicles.

MOTION put forth by M. Foster.

- Allocate \$5,913.47 for the purchase of four 30KW generators (\$3,000.00) and to partially fund the purchase of one trailer (\$2,913.47) from FFY19 Line Item N Technical Rescue Drills.
 - Seconded by Chief J. Fisher.
 - All in Favor.

MOTION put forth by J. Sanchez.

- Allocate \$4,000.00 from the Regional Equipment Show project in FFY19 Line Item L Regional Cache Sustainment to purchase a trailer for one of the 30KW generators.
 - Seconded by J. Brickett.
 - All in Favor.

Next Meeting

- The next meeting will be June 11th, 2020.

Adjourn

MOTION put forth by Chief R. Picariello.

- Adjourn
 - Seconded by J. Brickett.
 - All in Favor.

ATTENDEES- COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department
Joe Costanzo, Vice-Chair: Administrator, MVRTA
John Brickett: Executive Director, Northeast EMS
Chief Tom Judge: Concord Fire Department
Christopher Ryan: Deputy Director, North Shore Regional 911 Center
Chief John Fisher: Carlisle Police Department
Mark Foster: Director, Beverly Emergency Management
Chief John LeLacheur: Beverly Police Department
Chief Brian Moriarty: Lawrence Fire Department
Chief Robert Picariello: Marble Police Department
John Sanchez: Director, Burlington Public Works Department
Dave Spinosa: Communications Director, Essex County Sheriff's Department

ABSENT- COUNCIL MEMBERS

Paul Cohen: Town Manager, Town of Chelmsford
Bill Klag: Emergency Preparedness Director, North Shore Medical Center
Christopher Malone: Superintendent, Tewksbury Public Schools
Sheriff Kevin Coppinger: Essex County Sheriff

ATTENDEES- OTHER

Caroline Graham: MAPC
Austin Murray: MAPC
Gina Papagiorgakis: EOPSS