



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Interoperability Committee Meeting

Minutes

May 11th, 2021

9:30am

Remote Conference Call

Call to Order

- The April 9th, 2021 meeting of the NERAC Interoperability Committee was called to order by Chair Chris Ryan at 9:30am. He asked for approval of the minutes from the April 9th, 2021 meeting.

MOTION put forth by J. Griffin.

- Approve the April 9th, 2021 meeting minutes.
 - Seconded by D. Spinosa

Vote taken by rollcall: R. Patterson, J. Griffin, J. Targ, D. Spinosa, J. Brickett, M. Foster, M. Mansfield, T. Dechene voted in favor.

Budget Update

- All Committee members were provided, via email, with the following budget update:

Project Name	Funding Year	Allocated Amount	Encumbered Amount	Invoiced Amount
Pow Wow Hill Tower Feasibility Study	FFY2019	\$50,000.00	\$0.00	\$0.00
ECFCA UHF Receivers	FFY2019	\$41,045.29	\$0.00	\$0.00
NEMLEC Portable Radios	FFY2019	\$45,000.00	\$44,330.25	\$44,330.25
Field Communications Unit Upgrades	FFY2019	\$25,000.00	\$21,123.64	\$4,500.00
COML Programming BF/OT Support	FFY2019	\$14,364.00	\$0.00	\$0.00
Fire District 5/15 Radio Simulcast Upgrades	FFY2019	\$11,883.16	\$11,883.16	\$0.00
COML/COMT Training	FFY2020	\$50,000.00	\$0.00	\$0.00
Communications Unit Upgrades	FFY2020	\$14,299.00	\$0.00	\$0.00
Cybersecurity Initiatives	FFY2020	\$20,000.00	\$0.00	\$0.00
Fire District 5/15 Portable Radio Cache	FFY2020	\$120,000.00	\$0.00	\$0.00
Fire District 5/15 Simulcast UHF	FFY2020	\$15,000.00	\$0.00	\$0.00
Fire District 5/15 Wide Area VHF	FFY2020	\$85,000.00	\$0.00	\$0.00
Fire District 6 Communications Upgrades	FFY2020	\$100,000.00	\$0.00	\$0.00
Amesbury Feasibility Study	FFY2020	\$30,000.00	\$0.00	\$0.00

*Cache/Interop Committee Joint Project

Unallocated Amounts:

- FFY2018: \$0
- FFY2019: \$556.12

- FFY2020: \$0.00

Current Grant End Dates:

- FFY2019: July 31st, 2021
- FFY2020: July 31st, 2022

Project Updates/Discussion

Fire District 5 and 15 Portable Radio Cache

- This project is the purchase of 12 all band portable radios for the Essex County Fire Chiefs Association.
- Bids were opened Monday, March 8th. Motorola was the only bid and that bid came in at a total of \$98,145.84.
- This is \$21,854.16 under what is allocated for this project (\$120,000.00).
- MAPC increased the contract with Motorola to buy one additional radio. This radio should be delivered within the next few weeks.
- MAPC is conducting an RFQ for 13 additional batteries.

Fire District 6 Communications Upgrades

- MAPC received EHP approval last week for these upgrades for the three different locations involved; Westford, Tewksbury, and Dracut.
- MAPC is putting together the IFB documents for this project.
- The IFB documents will be sent to Chief Targ and Deputy Chief Patterson for review before being released to vendors.

Field Communication Units Upgrades

- This project is the purchase and installation of a remote radio head for FieldComm 20 in Lawrence.
- An RFQ for the equipment will be conducted in the coming days.
- Once responses are received for the equipment, MAPC will work directly with Two Way Communications, who is the vendor who completed the original work on the Field Comm Units, on the installation for the remote head.

NERAC Region COML/COMT Radio Programming Initiative

- D. Spinosa is developing a list of equipment, mission statement, and SharePoint site for this project.
- First mission will probably be to have the group attend NEMLEC training (likely in June).
- Will need to reach out to municipalities to gauge their radio capabilities and see if they will need assistance to comply with Tactical Channel Plan Programming, in line with the full council directive that they must be compliant.

Pow Wow Hill Feasibility Study

- Green Mountain Communications was awarded the contract and they were in attendance to hold the kick-off meeting.
- Green Mountain will conduct site survey on May 12th.
- A. Reilly requested revised project timeline from Green Mountain.

SIEC Report Out

- D. Spinosa provided update that Melissa Nazarro is no longer the Statewide Interoperability Coordinator (SWIC). Undersecretary Benincasa is covering in the interim until new SWIC is in place.

New/Old Business

- At the next full council meeting a vote will be held to appoint Dave Frizzel and Mike Collins to the Interoperability Committee.
- Committee will update membership list to remove past members.

Next Meeting

- The next regularly scheduled meeting is Tuesday, June 8th at 9:30am.

MOTION to adjourn put forth by M. Mansfield.

- Seconded by J. Griffin
- Vote taken by rollcall: R. Patterson, J. Griffin, J. Targ, D. Spinosa, J. Brickett, M. Foster, M. Mansfield, T. Dechene voted in favor.

ATTENDEES-COMMITTEE MEMBERS

Chris Ryan: Deputy Director, North Shore Regional 911 Center*

Dave Spinosa: Communications Director, Essex County Sheriff's Department*

Chief Michael Mansfield: Andover Fire Rescue

Tyler Dechene: Middleton Fire Department

Jon Brickett: Executive Director, Northeast EMS Inc. *

Joe Griffin: Greater Boston Police Council

Mark Foster: Beverly Emergency Management*

Chief Joe Targ: Westford Fire Department

Rich Patterson: Preparedness Coordinator, Northeast EMS, Inc.

ATTENDEES-OTHER

Caroline Graham: MAPC

Amy Reilly: MAPC

Lauren Sacks: MAPC

Dave Sykes: Green Mountain Communications

Moe Chagnon: Green Mountain Communications

Carl Plummer: Green Mountain Communications

Chief Ken Berkenbush: City of Amesbury Fire

Chief Craig Bailey: City of Amesbury Police

Vicky Mboka-Boyer: Program Coordinator, EOPSS

Dave Frizzel: MetroFire

ABSENT

Chuck Jessico: Andover Public Safety

Mike Kass: Armstrong Ambulance Service

Michael Torosian: Ashland Fire Department