



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes

July 9th, 2020

9:30 AM

[Zoom Link](#)

Remote Conference Call: 1-646-876-9923

Meeting ID: 929 4954 3457 / Password: 357714

Call to Order

- The July 9th meeting of the NERAC Full Council was called to order by Chair Chief Jason Gilliland at 9:30am.
- He reminded meeting attendees of the following procedures/etiquette:
 - Attendees should remain muted as much as possible to reduce background noise
 - The meeting is being recorded in accordance with the Open Meeting Law.
 - All votes will be taken via roll call.
- He asked for approval of minutes from the June 11th, 2020 meeting.
 - Two changes to the minutes were made: 67 awards were given out by the State for the Commonwealth Nonprofit Grant Program (not 57), and Carrie Clifton now works for EOPSS/OGR (not MEMA).

MOTION put forth by Chief B. Moriarty.

- Approve the June 11th meeting minutes as amended.
 - Seconded by J. Brickett
 - All in Favor.

EOPSS/MAPC Update

- V. Mboka-Boyer provided updates on behalf of EOPSS.
- A. Murray provided the following update on behalf of MAPC:
 - MAPC will submit quarterly reports to EOPSS by July 15th, covering activities from April 1st – June 30th.

FFY18/FFY19 Budget Updates

- All Council members were provided with copies of the FFY18 and FFY19 budgets.
 - The FFY18 funding was extended through March 31st, 2021 due to COVID-19. NERAC will likely not need to utilize the entirety of that extension.

Project Updates

Metal Barricades

- MAPC conducted an RFQ for 8' steel pedestrian barricades on June 25th with quotes due on June 30th.
- Grainger submitted the low quote of \$23,888.00 for 100 barricades (\$238.88 per 8' section).
- In order to utilize as much of the \$30,000.00 allocated to the project as possible, MAPC increased the order by 25%, so that each cache site will receive an additional 8 barricades over the 33 ordered initially.

Portable AM Radio Station

- The RFQ for the emergency advisory radio station was published on July 8th, with quotes due to MAPC on July 14th.

CMED Console and Antenna Upgrade

- The second RFQ for the CMED console upgrade was published on June 24th with quotes due to MAPC on June 29th.
- Cyber Communications/Motorola Solutions submitted the low quote of \$14,980.88.
- MAPC will issue a purchase order to CyberComm/Motorola in the coming days.

Communications Unit Upgrades

- EOPSS approved the project on June 26th.
- NERAC funds will be used to install six (6) Motorola APX 8500 mobile radios in Field Comm 60 and Field Comm 20 in Lowell and Lawrence. The mobile radios will be purchased with a separate funding source via the State that is available as a result of the Merrimack Valley Gas Explosions in 2018.
- MAPC will develop a scope of work with input from D. Spinosa and the Lowell and Lawrence Fire Departments.

Cyber Incident Response Plan Development Workshop

- All Council members were provided with information about the upcoming workshop for developing cyber incident response plans, developed by the MA Cyber Center and a consultancy firm—Robinson + Cole.
- NERAC's first workshop will be held virtually on Wednesday, July 22nd at 10:00am. It will be approximately 2 hours long. The workshop is open to all municipal staff in the NERAC region.
- After the first workshop on the 22nd, Robinson + Cole will host a Q&A session on August 6th for municipalities to ask questions and get feedback on challenges they have identified in creating their cyber incident response plans.
- Workshop 2 will be scheduled for September 2020.

NERAC Mobile App

- The NERAC mobile app will expire on July 31st, 2020.

MOTION put forth by P. Cohen.

- Transfer \$6,500.00 from FFY19 Line Item O Trainings and Exercises to FFY19 Line Item

G MAPC Program Support for one additional year of the mobile application. After the one-year subscription expires, NERAC will assess whether or not to migrate the app's content to the new website.

- Seconded by Chief R. Picariello.
- All in Favor.

Northeast Massachusetts Technical Rescue Team

- The NEMTRT resume their regular drilling schedule in August. The next several drill dates are all drills that were originally scheduled for this spring, but were cancelled due to concerns around COVID-19:
 - May Swiftwater Rescue Drill → August 30th – September 1st
 - March Water Rescue Drill → September 16th – 17th
 - April Trench Rescue Drill → December 11th
- In addition to rescheduling cancelled drills, I. McGregor from the NEMTRT was in attendance to present two new Exercise Review Requests.

MOTION put forth by Chief R. Picariello.

- Approve the ERR for the October Rope Rescue Drill for \$14,000.00.
 - Seconded by Chief B. Moriarty.
 - All in Favor.

MOTION put forth by J. Brickett.

- Approve the ERR for the November Structural Collapse Drill for \$14,000.00. Allow the use of up to \$2,044.00 for equipment as listed on the ERR.
 - Seconded by Chief B. Moriarty.
 - All in Favor.

Portable Ventilators

- MAPC contacted each of the hospitals that participated in the portable ventilator cache program to determine how much of a need for ventilators still existed. It appeared that ventilators are still seen as a need by most of the participating hospitals in the region.
- The five ventilators that were sourced earlier in the crisis were delivered to Lawrence General (2), Lowell General (2), and Anna Jaques (1) Hospitals.
- There is ~\$247,000.00 remaining to purchase an additional 22 ventilators.
- The remaining ventilators will be purchased.

Committee/Working Group Updates

Training & Exercise

- Chief J. Gilliland provided the following update:
 - The NERAC Training and Exercise Committee did not meet in July.

Interoperability/Info Sharing

- The Interoperability Committee is scheduled to meet on Tuesday, July 14th.
- Power has been wired to the new communications shelter at the NSR911 Center.

Regional Equipment Cache

- J. Sanchez provided the following update:
 - The Cache Committee will meet next on September 2nd at 10:00am.

Evacuation Planning

- The Sheltering Committee will meet today at 11:00am to discuss the Evacuation and Sheltering TTX Template.

Hospitals

- No update.

New Business Unforeseen by the Chair

Council Committee Bylaws

- The Council discussed the update to the Committee Bylaws that mandate that in order for a quorum to be present at subcommittee meetings, at least one Council member and a majority of subcommittee members be present.
- All Council members were provided with updated lists on the subcommittee rosters for review.

NEMLEC Robot

MOTION put forth by Chief J. Fisher.

- Transfer \$3,450.03 from FFY19 Line Item H NEMLEC Armored Vehicle to FFY19 Line Item J NEMLEC SWAT Robot
 - Seconded by J. Brickett.
 - All in Favor.

Cape Ann Regional Response Team

- The Cape Ann RRT was disbanded in the Spring of 2018.
- After conducting annual inventories and looking into the HLS support given to Law Enforcement Councils over the years, MAPC discovered that there are several pieces of equipment that were purchased for the CARRT and are no longer in use in a regional capacity. The equipment includes:
 - Radio Headsets and Wiring (20)
 - Ballistic Vests and Plates (20)
 - Ballistic Helmets (20)
 - CBRN Masks and Accessories (20)
- The Council discussed how best to reallocate the CARRT equipment.
- NEMLEC will take the equipment from the CARRT and repurpose it for their SWAT team members.

Next Meeting

- September 10th, 2020 @ 1:00 PM
- The Council will not meet in August meeting unless urgent business is required.

Adjourn

MOTION put forth by J. Sanchez.

- Adjourn.
 - Seconded by J. Brickett.
 - All in Favor.

ATTENDEES- COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department
 Joe Costanzo, Vice-Chair: Administrator, MVRTA
 John Brickett: Executive Director, Northeast EMS
 Paul Cohen: Town Manager, Town of Chelmsford
 Chief John Fisher: Carlisle Police Department
 Mark Foster: Director, Beverly Emergency Management
 Chief Tom Judge: Concord Fire Department
 Chief John LeLacheur: Beverly Police Department
 Chief Brian Moriarty: Lawrence Fire Department
 Dave Ouellette: Dracut Public Health Agent
 Chief Robert Picariello: Marble Police Department
 Christopher Ryan: Deputy Director, North Shore Regional 911 Center
 John Sanchez: Director, Burlington Public Works Department
 Dave Spinosa: Communications Director, Essex County Sheriff's Department

ABSENT- COUNCIL MEMBERS

Bill Klag: Emergency Preparedness Director, North Shore Medical Center
 Chief Tom Judge: Concord Fire Department
 Sheriff Kevin Coppinger: Essex County Sheriff

ATTENDEES- OTHER

Caroline Graham: MAPC
 Theo Kuliopulos: Emergency Management Director, North Reading
 Vicky Mboka-Boyer: EOPSS
 Iain McGregor: NEMTRT
 Austin Murray: MAPC
 Melissa Nazzaro: SWIC
 Amy Reilly: MAPC
 Lauren Sacks: MAPC