



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

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## Full Council Meeting

### Minutes

*October 14, 2021*

*1:00pm*

[Zoom Link](#)

Meeting ID: 923 5924 5806

Passcode: 911967

Dial In: 646 876 9923

### Call to Order

- Chair Chief J. Gilliland will call the meeting to order at 1:06pm

### Approval of Minutes from the September 9, 2021 Meeting.

MOTION put forth by P. Cohen.

- Approve the September 9, 2021 meeting minutes.
- Seconded by M. Foster.
  - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, B. Klag, Chief B. Moriarty, C. Ryan, D. Spinosa, N. Berger, Chief N. Hovey, A. Alpert.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

### EOPSS/MAPC Updates

- EOPSS Update – V. Mboka-Boyer provided an update on behalf of EOPSS.
  - EOPSS has received the FFY2021 funding award letter from FEMA and has accepted the award. They are now working contracting with MAPC.
  - S. Schey will serve as the acting division manager for OGR in the wake of G. Papagiorgakis' departure.
- MAPC Update – A. Reilly provided an update on behalf of MAPC.
  - Staff submitted the annual inventory report to EOPSS last month.
    - L. Sacks and R. Volinski will do an in-person inventory check at the Beverly Cache Site on October 18.
  - In terms of FFY19 funding, an extension will be needed for all of the homeland security regions to spend down funds. This extension will be requested through June 30, 2022.

### Council Membership

- Open Cybersecurity Seats
  - The two Cybersecurity Seats added through the latest bylaw amendments are vacant and will need to be filled. MAPC can reach out to the MA Cyber Center, as well as

- S. Bouvier from EOPSS for potential candidates for these positions, in addition to any suggestions from the Council.
- M. Foster suggested reaching out to mayors and managers in NERAC municipalities for potential candidates.

### **FFY19/FFY20 Budget Updates**

- Council members were provided with copies of the FFY19 and FFY20 budgets in the meeting packet.
- FFY19 Beverly Overhead Door Replacement
  - The previous quote received from the vendor did not factor in prevailing wage, which is a requirement since this is a construction project. A new quote was received for \$8,950, which is \$3,030 more than previously quoted. That funding can come from the MAPC Program Support line item if the Council would like to vote on that transfer.

### MOTION put forth by J. Brickett.

- Transfer \$3,030 from FFY19 G.01 MAPC Program Support to FFY19 K.05 Beverly Overhead Door Replacement.
- Seconded by Chief J. Fisher.
  - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, B. Klag, Chief B. Moriarty, C. Ryan, J. Sanchez, D. Spinosa, N. Berger, Chief N. Hovey, A. Alpert.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

### **Project Updates**

- NERAC PPE Cache
  - Distribution events will occur the week of November 15-19 at the Beverly Cache Site.
  - Drafts of the request form and one-pager are included in the meeting packet.
  - The Region 3 HMCC PPE distribution event in Amesbury received a good response. The Beverly PPE distribution will be available to HMCC stakeholders, as well as NERAC's non-health and medical stakeholders.
  - Regarding their calculated burn rates, we are trusting the stakeholder's numbers and they will be confirming with their signature the validity of those figures on the request form.
- Owl Pro Hybrid Meeting Equipment
  - The Owl Pro has been delivered to MAPC and we plan to test out how it works to learn how to use it before an official meeting.
  - The Council briefly discussed meeting in person for more connectivity and discussion.
- Statewide CISO Project
  - The joint RFP among all 4 regions has been issued and proposals are due on October 20.  
The evaluation committee will be meeting the following week to review the proposals. R. Volinski will conduct the evaluation on behalf of NERAC, unless any council member(s) would like to do so. Members were asked to email R. Volinski if interested.

- Disposing of NERAC Equipment
  - Beverly Cache Site Surveillance Cameras
    - The disposal letter is written and being signed to submit to EOPSS.
- NEMLEC 2014 Explorer Trade In
  - MAPC is working on the disposal letter.
  - Chief J. Fisher asked to remove this disposition request. NEMLEC would like to keep the vehicle for at least another year since they are having trouble purchasing another vehicle due to current supply chain issues.

MOTION put forth by Chief J Fisher.

- Motion to reverse previous motion to trade in NEMLEC 2014 Explorer.
- Seconded by Chief B. Moriarty.
  - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, B. Klag, Chief B. Moriarty, C. Ryan, J. Sanchez, D. Spinosa, N. Berger, Chief N. Hovey, A Alpert.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

### **Committee/Working Group Updates**

- Training & Exercise – Chief J. Gilliland
  - Active shooter training supplies have been delivered and the final items (cargo-straps and d-rings) have been purchased.
  - The PJ for the GunSHOT Box has been approved and a PO is being signed and will be issued shortly.
  - The Burlington Mall Full Scale Exercise contract was awarded to Ascentra, a kickoff meeting was conducted, and the initial planning meeting is scheduled for next week.
  - The Domestic Water Supply TTX ERR was submitted to EOPSS.
  - The Salem Haunted Happenings Tabletop Exercise was held on September 28, with approximately 65 attendees and positive initial feedback.
  - The SMART Large Animal Rescue Training EHP has been approved. MAPC is working with the vendor to schedule the training in early/mid November.
  - CLSW Rescue Task Force Training is progressing and MAPC is in contact with the POC to finalize the TRR.
  - ATIRC and LASER Course deliveries are penciled in with LSU for June and July 2022.
- Interoperability/Info Sharing – C. Ryan
  - The Committee met on October 12.
  - The Fire District 5 and 15 Portable Radio Cache project is coming to a close. EOPSS approval has been received for the remaining items and those will be procured shortly.
  - The specifications for the Fire District 6 Communications Upgrades project are being finalized.
  - The EHP for the Woburn Zion Hill Generator project is almost completed.
  - The Committee is reviewing the Pow Wow Hill Tower Feasibility Study and potential funding options are being discussed.
- Regional Equipment Cache – J. Sanchez
  - On September 27, Beverly hosted EOPSS and the Cache Working Group to discuss the fee issue. A thorough presentation on how the cache system works was given.

The Committee is currently working with EOPSS to explore other funding mechanisms to support the cache sites, besides the use fees and in addition to Council funds.

- Evacuation/Sheltering – N. Berger
  - N. Berger is meeting with MAPC next week to recruit members and to discuss ideas for the Committee.
- Hospitals – B. Klag
  - Hospitals throughout our region are seeing overcrowding due to non-COVID related surges, issues with hospital and EMS staffing, and lack of ability to transport patients. There are several strategies in place to recruit more staff.
  - Hospitals in the region are holding a clinical burn disaster course through the Region 3 HMCC in the spring and sending clinical staff to a regional disaster course in November.

#### **New Business Unforeseen by the Chair**

- Based on the usual schedule the next meeting would fall on Veterans Day and will need to be rescheduled.
- The next meeting will be held on the following Thursday, November 18, 2021 at 1:00pm.
- A discussion of virtual vs in person meetings took place.

#### **MOTION put forth by Chief B. Moriarty.**

- Full Council Meetings will be in person.
- Seconded by J. Brickett.
  - Chief B. Moriarty accepted a friendly amendment made by J. Sanchez to add a remote participation option for Full Council meetings.
  - Seconded by J. Brickett.
  - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, Chief B. Moriarty, C. Ryan, J. Sanchez, D. Spinosa, N. Berger, Chief N. Hovey, A Alpert.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

#### **MOTION put forth by J. Sanchez.**

- Allow the Cache Committee Meetings to be strictly in person, with no remote participation option and adjourn the meeting.
- Seconded by M. Foster.
  - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, M. Foster, Chief T. Judge, Chief B. Moriarty, C. Ryan, J. Sanchez, D. Spinosa, N. Berger, Chief N. Hovey, A Alpert.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

**\*\* Next Meeting –November 18, 2021 at 1:00pm\*\***

#### ATTENDEES - COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department  
John Brickett: Executive Director, Northeast EMS  
Chief John Fisher: Carlisle Police Department  
Mark Foster: Director, Beverly Emergency Management  
Dave Spinosa: Communications Director, Essex County Sheriff's Department  
Paul Cohen: Town Manager, Town of Chelmsford  
Bill Klag: Emergency Preparedness Director, North Shore Medical Center  
Christopher Ryan: Deputy Director, North Shore Regional 911 Center  
Chief Neal Hovey: Topsfield Police Department  
Noah Berger: Merrimack Valley Regional Transit Authority  
Chief Tom Judge: Concord Fire Department  
John Sanchez: Director, Burlington Public Works Department  
Allan Alpert: Director of Emergency Management for the City of Melrose.  
Chief Brian Moriarty: Lawrence Fire Department

#### ABSENT- COUNCIL MEMBERS

Sheriff Kevin Coppinger: Essex County Sheriff  
Dave Ouellette: Dracut Public Health Agent  
Chief John LeLacheur: Beverly Police Department  
Christopher Malone: Superintendent, Tewksbury Public Schools

#### ATTENDEES – OTHER

Theophilos Kuliopulos: North Reading Emergency Management  
Heather Tecce: MEMA Region 1  
Iain McGregor: NEMTRT  
Benjamin Podsiadlo: EOPSS  
Vicky Mboka-Moyer: EOPSS  
Rich Fiske: EOPSS  
Amy Reilly: MAPC  
Lauren Sacks: MAPC  
Rosemary Volinski: MAPC  
Brad Downey: MAPC

#### **The following documents were used/referenced during the meeting:**

- September 9, 2021 Meeting Minutes
- FFY19 and FFY20 Budget Updates
- October 2021 Project Status Updates
- Collins Overhead Door, Inc. Quote
- Regional PPE Distribution Flyer
- Regional PPE Distribution Request Form