



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

## Training and Exercise Committee Meeting

### Minutes

October 14, 2021

12:00pm

[Zoom Link](#)

Meeting ID: 923 5924 5806

Passcode: 911967

Dial In: 646 876 9923

### Call to Order

- Chair Chief J. Gilliland called the meeting to order at 12:05pm.

### Approval of Minutes from the September 9, 2021 Meeting

MOTION put forth by Chief J. Fisher.

- Approve the September 9, 2021 meeting minutes.
- Seconded by Chief N. Hovey.
  - In favor: Chief J. Fisher, M. Foster, Chief T. Judge, B. Klag, Chief N. Hovey.
  - Opposed: none.
  - Abstain: none.
- The motion passed.

### Budget Update

- All committee members were provided with the following budget update:

Project Name	Funding Year	Allocated Amount	Encumbered Amount	Invoiced Amount
Northwest Regional AAIR Training (Pepperell, Groton, Ashby, Dunstable, Townsend)	FFY2019	\$13,700.00	\$0.00	\$0.00
Regional Stop-the-Bleed Training (West Newbury/Merrimac/Groveland)	FFY2019	\$25,071.70	\$4,780.60	\$4,780.60
Active Shooter Training Equipment Trailer	FFY2019	\$5,500.00	\$4,295.00	\$4,295.00
Basic Disaster Life Support (BDLS) Course	FFY2019	\$15,275.00	\$15,275.00	\$450.00
Topsfield School Evacuation Full-Scale Exercise	FFY2019	\$27,050.00	\$27,050.00	\$0.00
Large Animal Rescue Training	FFY2019	\$1,500.00	\$0.00	\$0.00
Domestic Water Supply TTX	FFY2019	\$20,000.00	\$0.00	\$0.00
GunSHOT Box Scenario Trainers Kit	FFY2019	\$3,532.17	\$0.00	\$0.00
Active Shooter Training	FFY2020	\$30,000.00	\$0.00	\$0.00
Advanced Disaster Life Support Training	FFY2020	\$20,000.00	\$0.00	\$0.00
Burlington Mall Full Scale Exercise	FFY2020	\$80,000.00	\$65,550.00	\$0.00
ICS-300/400	FFY2020	\$10,000.00	\$0.00	\$0.00

Rescue Task Force Training	FFY2020	\$95,000.00	\$0.00	\$0.00
Salem Haunted Happenings TTX	FFY2020	\$20,000.00	\$14,500.00	\$0.00

**Remaining unallocated funds:**

FFY19 General Trainings and Exercises: \$0.00

FFY19 Technical Rescue Drills: \$122.43

FFY20 General Trainings and Exercises: \$0.00

FFY20 Technical Rescue Drills: \$0.00

**Current Grant End Dates:**

FFY19: December 31, 2021

FFY20: July 31, 2022

**Project Updates**

- *Active Shooter Training Supplies – Merrimac PD*
  - The tents, tables, and bungees have been delivered to Merrimac PD. MAPC purchased the remaining items (cargo straps and d-rings) and delivery of those final items is expected today.
  - The PJ for the GunSHOT Box is approved and the PO is being signed and will be issued shortly.
- *Burlington Mall Full-Scale Exercise*
  - Ascentra was awarded this contract and a kick-off meeting with POCs from Burlington PD and FD was conducted on October 6, 2021. The initial planning meeting will occur on October 20, 2021.
  - Chief T. Judge will join the planning team.
- *Domestic Water Supply TTX*
  - MAPC submitted the ERR and it is being reviewed by EOPSS.
- *Salem Haunted Happenings Tabletop Exercise*
  - The Tabletop Exercise occurred on September 28, 2021.
  - The event was successful, with approximately 65 people in attendance, and there was positive feedback during the hotwash.
  - MAPC Program Managers presented a PowerPoint on NERAC's cache program and regional assets. A member of the FBI regional office was in attendance and has requested a tour of the Beverly Cache. This has been arranged by MAPC.
  - Backfill/overtime requests will be processed once received and the AAR is approved.
- *SMART Large Animal Rescue Training*
  - The EHP has been approved.
  - MAPC will work to schedule that training sometime in early/mid November.
  - Per discussions at previous committee meetings, MAPC will invite Animal Control Officers, Large Animal Veterinarians, and others who would be called to respond in large animal rescue scenarios, such as local farmers with lift equipment/familiarity with the animals.
- *CLSW Rescue Task Force Training*
  - This will be a practical hands-on training that will allow Concord, Lincoln, Sudbury and Wayland Fire and Police personnel to train together on the concept of a Rescue Task Force.

- The next planning meeting will take place on October 26, 2021 and MAPC staff will be in attendance.
- The TRR is being finalized and will be submitted shortly.
- *ATIRC and LASER Course Deliveries*
  - Dates penciled in are June 14-16, 2022 (ATIRC) and July 26-28, 2022 (LASER).
  - Location suggestions:
    - Chief J. Gilliland suggested ATIRC could be held at an empty Marblehead school.
    - Chief T. Judge suggested Emerson Hospital buildings on weekends if they aren't being used.

### **Northeast Massachusetts Technical Rescue Team**

- The July Rope Rescue AAR has been approved by EOPSS and MAPC is working to process backfill/overtime requests.
- I. McGregor was in attendance to present the following:
  - AAR: September 2021 Trench Rescue Drill
  - AAR: September 2021 Squad Multi Skills Drill
  - ERR: November 2021 Rope Rescue Drill
  - ERR Amendment: NEMTRT Concrete Delivery
    - NEMTRT requested amending the ERR for the November 2021 (rescheduled from August 2021) Structural Collapse Drill to include \$2,900 for the delivery of donated concrete.

### MOTION put forth by J. Brickett.

- Allocate \$2,900 for concrete delivery from the remaining FFY19 NEMTRT funding, and approve the following documents:
  - AAR: September 2021 Trench Rescue Drill
  - AAR: September 2021 Squad Multi Skills Drill
  - ERR: November 2021 Rope Rescue Drill
- Seconded by M. Foster.
  - In favor: J. Brickett, Chief J. Fisher, M. Foster, Chief T. Judge, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: none.
  - Abstain: none.
- The motion passed.

### **New Business Unforeseen by the Chair**

- District 14 Technical Rescue Funding
  - Chief T. Judge discussed the following regarding the possibility of allocating funding towards the District 14 Technical Rescue Team:
    - The team currently has 29 members, but the goal is 40. One of the barriers is lack of funding for overtime. Of the current 29 members, 23 are from NERAC communities. They each train for 80 hours per year, over 10 months. This comes to 184 hours for NERAC communities per month, which is \$6,500 per month in backfill/overtime (with the \$35 per hour cap).
  - Chief T. Judge will inform the departments of the requirements to submit for backfill/overtime reimbursement to get an idea of how many reimbursement requests NERAC would be likely to receive from the team and this topic will be discussed further at an upcoming meeting.

- Date for Next Meeting
  - Based on the usual schedule the next meeting would fall on Veterans Day and will need to be rescheduled.
  - This will be discussed at the Full Council meeting at 1:00pm today.

MOTION put forth by Chief B. Moriarty.

- Adjourn the meeting.
- Seconded by M. Foster.
  - In favor: J. Brickett, Chief J. Fisher, M. Foster, Chief T. Judge, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: none.
  - Abstain: none.
- The motion passed.

**\*\* Next Meeting: November 18, 2021 at 12:00pm\*\***

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department\*

Jon Brickett: Executive Director, Northeast EMS\*

Chief J. Fisher: Carlisle Police Department\*

Mark Foster: Director, Beverly Emergency Management\*

Chief Thomas Judge: Concord Fire Department\*

Bill Klag: Emergency Preparedness Director, North Shore Medical Center\*

Chief Brian Moriarty: Lawrence Fire Department \*

Chief Neal Hovey: Topsfield Police Department\*

ABSENT – COMMITTEE MEMBERS

Chief John LeLacheur: Beverly Police Department\*

John Sanchez: Burlington Public Works\*

ATTENDEES – OTHER

Rosemary Volinski: MAPC

Lauren Sacks: MAPC

Amy Reilly: MAPC

Iain McGregor: NEMTRT

Vicky Mboka-Boyer: EOPSS

**The following documents were used/referenced during the meeting:**

- September 9, 2021 meeting minutes
- October 2021 Budget Update
- Active Threat Integrated Response Course Requirements
- Law Enforcement Active Shooter Emergency Response Course Requirements
- ERR: November 2021 Rope Rescue Drill
- AAR: September 2021 Trench Rescue Drill
- AAR: September 2021 Squad Multi Skills Drill