



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

July 8, 2021

12:00pm

[Zoom Link](#)

Meeting ID: 958 7290 6692

Passcode: 688290

Dial In: 646 876 9923

Call to Order

- Chair Chief J. Gilliland called the July 8, 2021 meeting of the NERAC Training and Exercise Committee to order at 12:00pm.

Approval of Minutes from the June 10, 2021 Meeting

MOTION put forth by J. Brickett.

- Approve the June 10, 2021 meeting minutes.
 - Seconded by J. Costanzo.
 - In Favor: J. Brickett, J. Costanzo, M. Foster, Chief B. Moriarty.
 - Opposed: None.
 - Abstain: Chief T. Judge.
- The motion passed.

Budget Update

- Active Shooter Trainings: MAPC has been in contact with members of the MEMA training and exercise division to indicate NERAC’s interest in hosting ATIRC and LASER deliveries. MEMA staff are currently on vacation and will connect with MAPC upon their return next week to discuss further.
- All Committee members were provided with the following budget update:

Project Name	Funding Year	Allocated Amount	Encumbered Amount	Invoiced Amount
Northwest Regional AAIR Training (Pepperell, Groton, Ashby, Dunstable, Townsend)	FFY2019	\$13,700.00	\$0.00	\$0.00
Regional Stop-the-Bleed Training (West Newbury/Merrimac/Groveland)	FFY2019	\$28,351.92	\$4,780.60	\$4,780.60
Active Shooter Training Equipment Trailer	FFY2019	\$5,500.00	\$4,295.00	\$4,295.00
Basic Disaster Life Support (BDLS) Course	FFY2019	\$14,825.00	\$14,825.00	\$0.00
Topsfield School Evacuation Full-Scale Exercise	FFY2019	\$27,050.00	\$27,050.00	\$0.00
Large Animal Rescue Training	FFY2019	\$1,500.00	\$0.00	\$0.00
Active Shooter Training	FFY2020	\$30,000.00	\$0.00	\$0.00

Advanced Disaster Life Support Training	FFY2020	\$20,000.00	\$0.00	\$0.00
Burlington Mall Full Scale Exercise	FFY2020	\$80,000.00	\$0.00	\$0.00
ICS-300/400	FFY2020	\$10,000.00	\$0.00	\$0.00
Rescue Task Force Training	FFY2020	\$95,000.00	\$0.00	\$0.00
Salem Haunted Happenings TTX	FFY2020	\$20,000.00	\$0.00	\$0.00

Remaining unallocated funds:

FFY19 General Trainings and Exercises: \$1,115.85

FFY19 Technical Rescue Drills: ~~\$23,604.04~~ \$15,604.04*

*Updated from the amount originally sent out to the Committee.

FFY20 General Trainings and Exercises: \$0.00

FFY20 Technical Rescue Drills: \$90,000.00

- Chief J. Gilliland asked for discussion on how to reallocate some of the unallocated funding for technical rescue drills if all of the funding will not be used by NEMTRT. He stated he would prefer to use the extra funding for more training, not equipment.
- Chief J. Gilliland requested refined information on how much NEMTRT usually spends per drill in order to determine future allocations.
- Chief T. Judge indicated that the District 14 Tech Rescue Team (30 member team) could use funding for drills.
 - M. Foster reminded the Committee of a previous issue with that team receiving NERAC funding since they overlap NERAC and CRHSAC regions.
 - MAPC will look into how this could be handled in the future.

MOTION put forth by Chief B. Moriarty.

- Allocate \$20,000 for the Domestic Water Supply TTX, using unallocated FFY19 Technical Rescue Drills funding, with any remaining funding needed coming from the FFY20 Technical Rescue funding allocation.
 - Seconded by Chief T. Judge.
 - In Favor: J. Costanzo, M. Foster, Chief T. Judge, Chief B. Moriarty.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

Current Grant End Dates:

FFY19: December 31, 2021

FFY20: July 31, 2022

Project Updates

Active Shooter Training Supplies – Merrimac PD

- Quotes are in for the RFQ for tents, tables, and tie-downs, and will be evaluated to determine awards. POs will be issued in the next few days.
- An MOU between NERAC and Merrimac PD will be drafted to outline policies regarding the lending and use of this equipment.

Basic Disaster Life Support (BDLS) Course

- The course has been scheduled with the vendor for August 31, 2021. We will need to determine a location that meets the vendor's requirements.
- Massachusetts' and the CDC's COVID-19 guidelines that are in effect at the time of the training will be followed.
- MAPC will look into locations for the training, possibly Burlington Farms.
- Hospitals, public health, and medical stakeholders will be the audience for this course.

Burlington Mall Full-Scale Exercise

- An RFP has been drafted for the consultants who will facilitate the exercise planning and execution. Proposals will be due in early August.

Salem Haunted Happenings Tabletop Exercise

- MAPC is working with Salem PD to refine the scope for a consultant who will facilitate the exercise planning and execution. The scenario will be a homegrown violent extremist attack that occurs in Salem during Haunted Happenings. A requirement will be included in the scope that the consultant must incorporate roles for Salem Hospital and the surrounding hospitals. The Committee requested this at the last meeting and Salem PD is currently working to provide MAPC with a list of other parties that need to be involved in the exercise. The TTX will take place in September/early October.

SMART Large Animal Rescue Training

- EOPSS approved the TRR on July 6, and MAPC is developing the EHP.
- The Committee discussed who MAPC should target outreach to in terms of attendees, aside from fire departments. MAPC staff have already received interest in this course from animal control officers.
 - Chief J. Gilliland indicated that animal control should be involved.
 - Chief T. Judge suggested including large animal veterinarians.
 - V. Mboka-Boyer suggested discussing with WRHSAC since they have already held two sessions of the training.
 - Chief B. Moriarty mentioned that in his experiences with large animal rescues they contacted local farmers with the equipment to lift the animals/familiarity with animals and suggested letting communities invite the people they would call for help in those situations.

Northeast Massachusetts Technical Rescue Team

- I. McGregor presented the following NEMTRT documents:
 - Exercise Review Request: September 2021 Trench Rescue Drill
 - This 1-day drill will be a follow-up to the deep trench rescue drill from the spring. One of the objectives of that previous drill wasn't able to be accomplished due to time constraints, so this drill will complete the objective of conducting the actual victim rescue in a 12-14 ft. trench.
 - Some LVL panels will need to be procured for this training.
 - Exercise Review Request: October 2021 Multi-Skills Drill
 - This will be a 2-day (ERR should be updated to reflect October 13 & 14 dates) squad competition style drill and will integrate the National Guard at Camp Curtis Guild. Multiple mini-scenarios will be set up and squads will need to complete the objective at each station with only the equipment

provided and their personal gear bags. Land navigation refreshers will be incorporated to navigate from station to station.

MOTION put forth by Chief B. Moriarty.

- Approve the Exercise Review Requests for the September 2021 Trench Rescue Drill and the October 2021 Multi-Skills Drill.
 - Seconded by Chief T. Judge.
 - In Favor: J. Costanzo, M. Foster, Chief T. Judge, Chief B. Moriarty.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

New Business Unforeseen by the Chair

- None

MOTION put forth by Chief B. Moriarty.

- Adjourn the meeting.
 - Seconded by Chief T. Judge.
 - In Favor: J. Costanzo, M. Foster, Chief T. Judge, Chief B. Moriarty.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

**** Next Meeting: August 12, 2021 @ 12:00pm ****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Joe Costanzo, Vice-Chair: Administrator, Merrimack Valley Regional Transit Authority*

Jon Brickett: Executive Director, Northeast EMS*

(*Note: J. Brickett was logged in but stepped away from the meeting to accept deliveries.)

Mark Foster: Director, Beverly Emergency Management*

Chief Thomas Judge: Concord Fire Department*

Chief Brian Moriarty: Lawrence Fire Department *

ABSENT – COMMITTEE MEMBERS

Chief J. Fisher: Carlisle Police Department*

Bill Klag: Emergency Preparedness Director, North Shore Medical Center*

Chief Robert Picariello: Marblehead Police Department*

John Sanchez: Burlington Public Works*

ATTENDEES – OTHER

Lauren Sacks: MAPC

Amy Reilly: MAPC

Heather Tecce: MEMA

Iain McGregor: NEMTRT

Vicky Mboka-Boyer: EOPSS

The following documents were used/referenced during the meeting:

- June 10, 2021 meeting minutes

- July 2021 Budget Update
- Exercise Review Request: September 2021 Trech Rescue Drill
- Exercise Review Request: October 2021 Multi-Skills Drill