



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

December 9, 2021

12:00pm

Burlington Town Hall

29 Center Street, Burlington, MA 01803

Remote Participation Option:

[Zoom Link](#)

Meeting ID: 947 5866 0306

Passcode: 949681

Dial In: 646 876 9923

Call to Order

- In the absence of Chair Chief J. Gilliland, NERAC Council Vice Chair Chief J. Fisher called the meeting to order.

Approval of Minutes from the November 18, 2021 Meeting

Chair Chief J. Gilliland joined the meeting and indicated for NERAC Vice Chair Chief J. Fisher to continue to chair the meeting.

MOTION put forth by Chief B. Moriarty.

- Approve the November 18, 2021 meeting minutes.
- Seconded by Chief N. Hovey.
 - In favor: J. Brickett, Chief J. Gilliland, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

Budget Update

- Committee members were provided with copies of the FFY19, FFY20, and FFY21 budgets in the meeting packet.
- The budgets were presented in a new format, as a screenshot of the budget document that MAPC works out of, which gives some more detail and a bigger-picture view.

Project Updates

- *Burlington Mall Full-Scale Exercise*
 - Exercise planning is underway and the final planning meeting is scheduled for January 5, 2022.

- The planning team is interested in using NERAC's Active Shooter Training Kit and the GunSHOT box simulator.
 - The exercise will be held on January 23, 2022.
 - J. Mannion offered support from MEMA (as controllers, evaluators, planners, or other ways they can help).
- *Domestic Water Supply TTX*
 - EOPSS has approved the ERR. A Request for Quotes was sent to potential consultants and quotes are due back to MAPC on December 15, 2021. The tabletop will take place in February 2022.
- *Salem Haunted Happenings Tabletop Exercise*
 - EOPSS has approved the AAR/IP.
 - MAPC received BF/OT reimbursement requests from Salem Police Department for \$1,050 and from Salem Fire Department for \$875, resulting in this project closing under budget (\$3,575 based on current BF/OT requests).
- *SMART Large Animal Rescue Training*
 - The training took place on November 29, 2021. There were 30 attendees from a variety of disciplines and agencies including animal control, law enforcement, fire services, EMS, and the Animal Rescue League.
 - The training was very hands on and received positive feedback from attendees. Animal Control Officers from the region were happy to be included in a NERAC funded training.
 - The instructor will be sending MAPC results of the evaluations.
 - Food costs came in under budget by \$167.50.
- *CLSW Rescue Task Force Training*
 - MAPC attended a planning meeting on November 30, 2021 for this project. At this meeting a location was finalized for the practical portion of the training, which will be held at the old Bosse Sports complex. The facility was purchased by the Herb Chambers Dealership and they are allowing the training to take place there before they begin renovations.
 - The TRR is being finalized and the EHP is in progress.
 - The next planning meeting will take place on January 4, 2022.
- *Advanced Disaster Life Support Course*
 - The TRR is drafted, but a quote was received for two course options that each come in over the previously allocated budget of \$20,000.
 - 30 students = \$26,950.00
 - 48 students = \$32,975.00
 - B. Klag stated that BDLS is not a pre-requisite, and the National Disaster Life Support Foundation has courses planned in western Massachusetts so there may be potential to piggyback to help reduce cost.

MOTION put forth by Chief B. Moriarty.

- Allocate \$3,575 unspent from FFY20 Salem TTX BF/OT and \$351.78 from unallocated FFY19 Training and Exercise to fund the Advanced Disaster Life Support Course for 30 students, pending approval of additional required funds by the Full Council.
- Seconded by B. Klag.
 - In favor: J. Brickett, Chief J. Gilliland, M. Foster, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.

- The motion passed.

MOTION put forth by Chief B. Moriarty.

- Request the following additional funding from the NERAC Full Council:
 - \$594.46 from unallocated FFY19 Public Health Projects & Initiatives.
 - \$2,428.76 from the unallocated \$8,482.97 FFY19 NEMLEC Armored Vehicle.
- Seconded by Chief T. Judge.
 - In favor: J. Brickett, Chief J. Gilliland, M. Foster, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.
- *Active Shooter Training Kit MOU and Borrowing Policy*
 - MAPC met with Chief E. Shears and Sergeant R. Holcroft of the Merrimac Police Department on December 7, 2021 to discuss the Active Shooter Training Kit borrowing process. They are comfortable allowing NERAC municipalities to borrow this kit for any trainings, but suggested that instructors must have a force-on-force certification.
 - The Committee expressed support for this request, pending EOPSS approval.
 - Merrimac PD will be asking for funding to maintain the kits and will be sending their rate breakdown, so we have a better idea of their funding request.

Technical Rescue Teams

- *Northeast Massachusetts Technical Rescue Team (NEMTRT)*
 - I. McGregor presented the following:
 - AAR November Structural Collapse Drill
 - AAR November-December Rope Rescue Drill
 - ERR January Rope Skills Drill
 - ERR February Confined Space Drill
 - The Committee voted at the November T&E Meeting to cap Tech Rescue funding at \$8,000 per drill.

MOTION put forth by M. Foster.

- Approve the November Structural Collapse Drill AAR and November-December Rope Rescue Drill AAR, and approve the January Rope Skills Drill ERR and February Confined Space Drill ERR in the amount of \$8,000 each.
- Seconded by Chief B. Moriarty.
 - In favor: J. Brickett, Chief J. Gilliland, M. Foster, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.
- *Fire District-14 Technical Rescue Team*
 - MAPC met with representatives from the FD-14 Technical Rescue Team last week to discuss the required approvals and BF/OT process.
 - They expect to have their first ERR for their March Drill submitted by the January Committee meeting.

New Business Unforeseen by the Chair

- None.

**** Next Meeting: January 13, 2022****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief J. Fisher: Carlisle Police Department*
Jon Brickett: Executive Director, Northeast EMS*
Mark Foster: Director, Beverly Emergency Management*
Chief Thomas Judge: Concord Fire Department*
Bill Klag: Emergency Preparedness Director, North Shore Medical Center*
Chief Brian Moriarty: Lawrence Fire Department *
Chief Neal Hovey: Topsfield Police Department*

ABSENT – COMMITTEE MEMBERS

Chief John LeLacheur: Beverly Police Department*
John Sanchez: Burlington Public Works*

ATTENDEES – OTHER

Rosemary Volinski: MAPC
Lauren Sacks: MAPC
Amy Reilly: MAPC
Vicky Mboka-Boyer: EOPSS
Iain McGregor: NEMTRT
James Mannion: MEMA
Lauren Sardella: MEMA

The following documents were used/referenced during the meeting:

- November 18, 2021 Meeting Minutes
- FFY19, FFY20, and FFY21 Budget Updates
- Advanced Disaster Life Support Quote
- AAR November Structural Collapse Drill
- AAR November-December Rope Rescue Drill
- ERR January Rope Skills Drill
- ERR February Confined Space Drill