



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

February 10, 2022

12:00pm

[Zoom Link](#)

Meeting ID: 947 5866 0306

Passcode: 949681

Dial In: 646 876 9923

Call to Order

- Chief J. Gilliland called the meeting to order at 12:00pm.

Approval of Minutes from the January 13, 2022 Meeting

MOTION put forth by Chief N. Hovey.

- Approve the January 13, 2022 meeting minutes.
- Seconded by J. Brickett.
 - In favor: J. Brickett, Chief J. Fisher, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: Chief T. Judge.
- The motion passed.

Budget Updates

- Committee members were provided with copies of the FFY19, FFY20, and FFY21 budgets in the meeting packet.
 - FFY20
 - Grant End Date: July 31, 2022
 - MAPC will be requesting an extension from EOPSS.
 - FFY21
 - T&E Line Items are:
 - \$90,000 for Tech Rescue
 - \$20,000 for School Safety Seminar
 - Grant End Date: July 31, 2023

Project Updates

- *Northwest Regional Active Shooter Training*
 - The TRR has been drafted but we are waiting on further details from the ALERRT region manager for specific AAIR training costs.
 - There is \$13,700.00 of FFY19 funding allocated for instructor and material costs for AAIR trainings. We expect to hold these trainings before the grant end date June 2022.

- *Regional Stop-the-Bleed Training*
 - An instructor planning meeting will take place February 16th, 2022.
 - Merrimac PD has assured they feel confident they will be able to accomplish a significant number of trainings before the grant end date in June 2022. Based on estimates provided from the PD, there will be funding left over due to COVID delays. Each of the three towns will host 2 classes for first responders and town employees, 2 classes for teachers per town and 2 community class per town.
 - The high estimate per class was proposed at \$509.20 for instructor costs. The estimate of the maximum total cost would be \$8,147.20 before June 2022. Therefore \$12,143.80 in FFY19 would be remaining in this line item.
- *Burlington Mall Full-Scale Exercise*
 - The exercise is planned for April 3, 2022.
 - Burlington FD has been having difficulty confirming participation from neighboring departments, but Burlington PD expects that mutual aid participation won't be an issue on their end.
 - Regional Agencies they plan to involve are: State Police, NEMLEC, Middlesex Sherriff, FBI, MEMA, possibly ICE.
- *Domestic Water Supply TTX*
 - The PO has been issued to Ascentra and a kickoff meeting is scheduled for February 14th, 2022.
 - We expect to hold this exercise before the grant end date of June 2022.
- *CLSW Rescue Task Force Training*
 - MAPC attended a planning meeting on February 1 2022. At this meeting their introductory 101 program and materials were finalized and the 101 classes will be held on Feb 15th and Feb 16th. This introductory course will prepare participants for the full day practical days April 26th and 27th and May 4th and 5th which NERAC will be funding BF/OT for.
 - The EHP was submitted to EOPPS for approval.
- *Topsfield School Evacuation Full Scale Exercise*
 - This project was on hold due to COVID, but planning has resumed.
 - A new Initial Planning Meeting was held on January 20, 2022
 - It is a Full-Scale Exercise simulating an emergency school evacuation of a regional elementary school in the Tri-Town Union School District. It will test the adjustments made to their evacuation plans after the Tabletop Exercise in 2016.
 - The exercise is scheduled for May 20, 2022.
- *Advanced Disaster Life Support Course*
 - There is currently \$26,950 allocated for the ADLS course for 30 students.
 - BDLS is a pre-requisite, and there are currently only 32 people in the region who are BDLS certified, from the NERAC course in August. That is tight to ensure we fill the 30 seat ADLS course.
 - Since there were 28 seats that were not filled in that course, NDLSF has agreed to put those seats towards an additional BDLS offering to get more people certified so that there is a larger pool eligible for ADLS. The total cost would be \$1,650.
 - This would either be offered as a virtual course or the day before the in-person ADLS course, so that we would not have to pay for additional instructor travel time.

MOTION put forth by Chief J. Fisher.

- Reallocate \$1,650 from the Regional Stop-the-Bleed Training line item to fund a virtual BDLS offering.

- Seconded by Chief N. Hovey.
 - In favor: J. Brickett, Chief J. Fisher, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- *Active Shooter Training Kit*
 - MAPC is working on the MOU.
 - At the last Committee meeting, there was a motion to allocate \$1,000 to replace consumable items for the kit, but a funding source was not identified.
 - Chief E. Shears of Merrimac PD was in attendance and thanked the Committee for funding the equipment.

MOTION put forth by Chief J. Fisher.

- Reallocate \$1,000 from the Regional Stop-the-Bleed Training line item to fund consumable items for the Active Shooter Training Kit.
- Seconded by Chief N. Hovey.
 - In favor: J. Brickett, Chief J. Fisher, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

Technical Rescue Teams

- Fire District 14 Technical Rescue Team
 - ERR April 2022 Trench Rescue Drill (Presented by Lt. T. Rinoldo.)

MOTION put forth by Chief T. Judge.

- Approve funding for the FD-14 April 2022 Trench Rescue Drill in the amount of \$8,000.
- Seconded by Chief B. Moriarty.
 - In favor: J. Brickett, Chief J. Fisher, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- Northeast Massachusetts Technical Rescue Team
 - Facilitator Funding Request (Presented by I. McGregor.)
 - Departments are facing financial constraints related to sending members to serve as facilitators for the team's monthly drills. This request is to fund backfill and overtime costs associated with facilitators' time at team drills at their full rate (not capped at \$35/hr.). All costs would stay within the budget cap of \$8,000/drill established by the Committee.
 - The Committee noted that this request was discussed in the past and not supported. Concern was expressed regarding the fairness of funding facilitators fully while capping other team members, and regarding breaking the established policy of \$35/hour.

MOTION put forth by J. Brickett.

- Do not approve the Facilitator Funding Request.
- Seconded by Chief B. Moriarty.
 - In favor: J. Brickett, Chief J. Fisher, B. Klag, Chief B. Moriarty,
 - Opposed: Chief T. Judge, Chief N. Hovey.
 - Abstain: None.
- The motion passed.

- ERR March 2022 Trench Rescue Drill (Presented by I. McGregor.)
- ERR April 2022 Confined Space Drill (Presented by I. McGregor.)
- ERR May 2022 Water Rescue Drill (Presented by I. McGregor.)

MOTION put forth by Chief B. Moriarty.

- Approve funding for the NEMTRT March 2022 Trench Rescue, April 2022 Confined Space, May 2022 Water Rescue ERRs in the amount of \$8,000 each.
- Seconded by J. Brickett.
 - In favor: J. Brickett, Chief J. Fisher, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

New Business Unforeseen by the Chair

- NERAC is on the schedule for offerings of ATIRC on June 14-16th, 2022 and LASER on July 26-28, 2022. MAPC is working on finding a location, and requested suggestions from the Committee that meet the requirements such as being able to use the interior and exterior of a building, two long hallways with access to multiple rooms, and a large classroom space.
 - Chief J. Gilliland mentioned 2 vacant schools in Marblehead.
 - Chief J. Fisher mentioned the former BOSSE Sports Complex in Sudbury.

MOTION put forth by Chief B. Moriarty.

- Adjourn the meeting.
- Seconded by J. Brickett.
 - In favor: J. Brickett, Chief J. Fisher, Chief T. Judge, B. Klag, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

**** Next Meeting: March 10, 2022****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Jon Brickett: Executive Director, Northeast EMS*

Chief J. Fisher: Carlisle Police Department*

Chief Thomas Judge: Concord Fire Department*

Bill Klag: Emergency Preparedness Director, North Shore Medical Center*

Chief Brian Moriarty: Lawrence Fire Department *

Chief Neal Hovey: Topsfield Police Department*

ABSENT – COMMITTEE MEMBERS

Mark Foster: Director, Beverly Emergency Management*

Chief John LeLacheur: Beverly Police Department*

John Sanchez: Burlington Public Works*

ATTENDEES – OTHER

Rosemary Volinski: MAPC

Lauren Sacks: MAPC

Amy Reilly: MAPC

Vicky Mboka-Boyer: EOPSS

Heather Tecce: MEMA

Chief Eric Shears: Merrimac Police Department

Lt. Thomas Rinoldo: Framingham Fire Department

Iain McGregor: Northeast Massachusetts Technical Rescue Team

The following documents were used/referenced during the meeting:

- January 13, 2022 Meeting Minutes
- February 2022 Budget Updates
- FD-14 ERR April 2022 Trench Rescue Drill
- NEMTRT Facilitator Funding Request
- NEMTRT ERR March 2022 Trench Rescue Drill
- NEMTRT ERR April 2022 Confined Space Drill
- NEMTRT ERR May 2022 Water Rescue Drill