



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Interoperability Committee Meeting

Minutes

June 14, 2022

9:30am

North Shore Regional 911 Center

18 Manning Avenue, Middleton, MA 01949

Call to Order

- Chair C. Ryan called the meeting order at 9:40am.
- The Committee did not have quorum for this meeting.

Approval of May 10, 2022 Meeting Minutes

- No vote was held because the Committee did not have quorum.

Budget Updates

- Committee members were provided with copies of the FFY19, FFY20, and FFY21 budgets in the meeting packet.
- FFY19
 - Grant End Date: December 31, 2022.
 - ECFCA UHF Receivers is the remaining project.
- FFY20
 - Grant End Date: June 30, 2023
 - B.07 is over-encumbered, but the balance is covered in FFY21 B.10. This is just administrative and will be cleared up in the budgets once the PO is split.
- FFY21
 - Grant End Date: July 31, 2023

Project Updates

- Fire District 6 Communications Upgrades
 - The PO was issued to Cyber Communications.
- ECCOPA Radio Cache
 - The PO was issued to Motorola.
 - The project came in at \$168,660.60, which is \$6,339.40 under budget.
- Littleton All-Band Console Upgrades
 - A PSE01 State Contract procurement with Prevailing Wage was conducted.
 - The quote came in at \$23,703.79, which is \$703.79 over budget.
- Fire District 5 and 15 Portable Radio Cache
 - A PSE01 State Contract procurement was conducted for the three 6-bank chargers.
 - The quote came in at \$2,459.16, which is \$540.84 under budget.
- Microwave Routers and Switches
 - Formal ICIP approval was received, awaiting official PJ approval from EOPSS.

- We requested EOPSS confirmation that an EHP is not required.
- Metrofire North District Feasibility Study
 - PJ approval has been received from EOPSS.
 - MAPC has a draft of the scope and is reviewing for any procurement-related questions.
 - An RFQ will be conducted.
- ECFCA UHF Receivers
 - The original project request, PJ, and ICIP stated that antennas would be purchased, but the Committee confirmed that no antennas will be involved in this purchase.
 - MAPC will amend the PJ and ICIP for approval, and confirm that no EHP is needed.
- NERAC Radio Programming Initiative
 - The Council voted to increase the BF/OT cap for this project to \$60/hr.
 - Previously approved PJ/ICIP documents stated the \$35/hr rate, so an amendment has been submitted to EOPSS and we are confirming whether additional SIEC approval will be needed.
 - MAPC is working on the request form and MOU.
 - The Committee will request assistance from all members, the NERAC Council, chiefs' associations, etc. to advertise the program when it is ready.

Fire District 14 Equipment Disposal

- Motorola 7500 Consoles
 - This MOU is being reviewed and edited by MAPC.
- ARINC Equipment
 - The NERAC Full Council officially voted to request EOPSS approval to dispose of the equipment.
 - M. Torosian agreed to sign off on a value appraisal of \$0.
 - The appraisal and disposal request letter are drafted and being reviewed by MAPC before being sent for signature.

NERAC Tactical Interoperable Communications Plan (TICP) Updates

- The Committee reviewed and discussed some remaining questions in the TICP and appendices to address what could be answered by those present.
- MAPC will obtain answers to any remaining questions, and prepare a clean draft for Committee review and final feedback.

FFY22 Plan

- In the meeting packets, Committee members were provided with the list of Interoperability projects that NERAC submitted to EOPSS for approval for the FFY22 plan.
- The Council agreed to include all projects requested by the Interoperability Committee, and discussion at that meeting lead to an additional project being included: Topsfield Radio Feasibility Study.
- The plan is now with EOPSS for their approval.

Committee Summer Schedule

- The Council and Committees typically take a break during the summer, based on their meeting needs.

- Chair C. Ryan announced that the Interoperability Committee will not plan to meet in July or August.
- MAPC will send out a poll to schedule a brief, virtual, ad-hoc meeting in June to address the motions that could not occur at this meeting without quorum.

New Business Unforeseen by the Chair

- Chair C. Ryan provided the following updates:
 - The Massachusetts Tactical Channel Plan (MTCP) was finalized, approved, and disseminated.
 - The SIEC approved a COMU policies and procedures document.
 - The Telecommunicator Emergency Response Taskforce (TERT) program has been approved by EOPSS to move forward. It was presented to the 911 Commission. The program has begun recruiting team members, and a survey was sent out to PSAPs. Funding for activations/participation are pending a 911 Commission vote.
 - State 911 has been working on projects relating to streamlining the ability to call 911, and location visibility on phones.

**** Next Meeting: TBD ****

ATTENDEES-COMMITTEE MEMBERS

Chris Ryan: Deputy Director, North Shore Regional 911 Center*

Mike Collins: Commissioner, Beverly Public Services & Engineering

Joe Griffin: Director of Operations, Greater Boston Police Council

Chief Joe Targ: Westford Fire Department

Chief Michael Mansfield: Andover Fire Rescue

ATTENDEES-OTHER

Lauren Sacks: Metropolitan Area Planning Council

ABSENT

Jon Brickett: Executive Director, Northeast EMS Inc.*

Tyler Dechene: Middleton Fire Department

Mark Foster: Director, Beverly Emergency Management*

Dave Frizzell: Executive Director, MetroFire

Chief Rich Patterson: Dracut Fire Department; Preparedness Coordinator, Northeast EMS, Inc.

Dave Spinosa: Communications Director, Essex County Sheriff's Department*

Charlie Dunne: Greater Boston Police Council

Brian Roberts: Fire District 14

Michael Torosian: Ashland Fire Department

The following documents were used/referenced during the meeting:

- May 10, 2022 Meeting Minutes
- FFY19, FFY20, and FFY21 Budget Updates
- FFY22 Interoperability Preliminary Budget
- NERAC TICP