



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

## Training and Exercise Committee Meeting

### Minutes

*May 12, 2022*

*12:00pm*

*Burlington Town Hall*

*29 Center Street, Burlington, MA 01803*

*Remote Participation Option:*

[Zoom Link](#)

*Meeting ID: 947 5866 0306*

*Passcode: 949681*

*Dial In: 646 876 9923*

### **Call to Order**

- Chief J. Gilliland called the meeting to order at 12:05pm.

### **Approval of Minutes from the April 14, 2022 Meeting.**

MOTION put forth by J. Brickett.

- Approve the April 14, 2022 Meeting Minutes.
- Seconded by Chief B. Moriarty.
  - In Favor: J. Brickett, M. Foster, B. Klag, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

### **Budget Updates**

- Committee members were provided with copies of the FFY19, FFY20, and FFY21 budgets in the meeting packet.
  - FFY19 Grant End Date: Extended to December 31, 2022.
  - FFY20 Grant End Date: Extended to June 30, 2023
  - FFY21 Grant End Date: July 31, 2023

### **Project Updates**

- *Regional Stop-the-Bleed Training*
  - Merrimac PD is providing ongoing classes and is receiving positive feedback from communities. We have received one reimbursement request thus far from the PD and are awaiting further requests.
- *Burlington Mall Full-Scale Exercise*
  - The After Action Report was provided to members of the T&E Committee separately from the Meeting Packet, because it is "Security Sensitive Information." The information and images in the report must not be shared with anyone outside of the Committee.

- **Lt. T. McDonough** (Burlington Police Department) and **Capt. M. Cedrone/Chief M. Patterson** (Burlington Fire Department) were in attendance and presented the After-Action Report.
  - Police and fire departments in Burlington were able to work together effectively and strengthened their relationships both through the exercise planning, as well as with surrounding mutual aid companies. An area for improvement related to unified command was identified.
  - The Committee asked Burlington to serve as a resource for other municipalities pursuing similar exercises and they would recommend Ascentra to other communities.
  - Communications was highlighted as a priority area to address, especially ensuring radios are programmed with all appropriate channels.
- *Domestic Water Supply TTX*
  - The Midterm Planning Meeting was held on April 27th, and a site visit was conducted on May 3rd.
  - Objectives and participants were determined for each scenario.
    - Day 1 Scenario: Mechanical failure and structural collapse of the dam.
    - Day 2 Scenario: Fuel tank truck spill, resulting in contamination of the lake.
  - The planning team is sending out invitations to expected participants.
  - The exercise will occur at the Beverly Cache Site on May 25th - 26th.
- *CLSW Rescue Task Force Training*
  - All four days of the CLSW training have been conducted, including the Media/Dignitary Day on May 4th.
  - Approximately 191 first responders from Concord, Lincoln, Sudbury, and Wayland Police/Fire were trained.
  - On each day, attendees participated in 5-6 evolutions of various scenarios, reenacting response to an active shooter event. RTFs combined members of several departments to practice working together.
  - Several local media outlets were in attendance, and a segment about the exercise aired on WCVB Channel 5.
  - Chief Choate and the planning team are working on an AAR and will be invited to present at a future T&E meeting.
- *Topsfield School Evacuation Full Scale Exercise*
  - The final planning meeting was held on May 3rd, and the exercise is scheduled for May 20th.
  - The permission slip to be sent to parents has been developed and the staff/faculty briefing occurred on Monday May 9th.
  - The planning team has arranged for the use of several NERAC cache resources.
- *Basic Disaster Life Support Course*
  - NDLSF is no longer scheduling virtual courses.
- *Advanced Disaster Life Support Course*
  - We reached out to multiple venues, but were not able to find a free location that was available those dates and could accommodate the course requirements (ex: breakout rooms, space for simulation equipment).
  - We received a quote for \$780 to book classrooms at Northern Essex Community College in Haverhill.

MOTION put forth by B. Klag.

- Transfer \$780 from FFY20 Unallocated A. Training and Exercise funds to FFY20 A.02 Advanced Disaster Life Support Course to book classrooms at Northern Essex Community College in Haverhill.
- Seconded by Chief B. Moriarty.
  - In Favor: J. Brickett, Chief J. Fisher, M. Foster, B. Klag, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: None.
  - Abstain: None.
- The motion passed.
  
- *ATIRC and LASER Course Offerings*
  - We are locked in for June 14-16th, 2022 (ATIRC) and July 26-28, 2022 (LASER) with the default class time being 8am-5pm at the Coffin School in Marblehead.
  - TRR approval and EHP clearance was received from EOPSS earlier this week and application information was sent out for ATIRC to Police/Fire. A planning meeting with the ATIRC instructor is taking place tomorrow and we hope to confirm registration by May 17th.
  - After going through the FFY20 plan, the Committee allocated \$30,000 for BF/OT for Active Shooter Trainings.

MOTION put forth by Chief B. Moriarty.

- Approve the Burlington Mall FSE AAR.
- Seconded by Chief N. Hovey.
  - In Favor: J. Brickett, Chief J. Fisher, M. Foster, B. Klag, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

MOTION put forth by J. Brickett.

- Allocate \$15,000 for backfill and overtime for ATIRC attendees and \$15,000 for backfill and overtime for LASER attendees from FFY20 A.02 Active Shooter Trainings.
- Seconded by Chief B. Moriarty.
  - In Favor: J. Brickett, Chief J. Fisher, M. Foster, B. Klag, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

### **Technical Rescue Teams**

- Fire District-14 Technical Rescue Team
  - AAR: April Trench Rescue Drill
- Northeast Massachusetts Technical Rescue Team
  - AAR: April Confined Space
  - AAR: May Water Rescue
  - ERR: July Rope Drill

MOTION put forth by Chief B. Moriarty.

- Approve the following:
  - Fire District 14 April Trench Rescue Drill AAR.

- NEMTRT April Confined Space Drill AAR.
- NEMTRT May Water Rescue Drill AAR.
- NEMTRT July Rope Drill ERR.
- Seconded by B. Klag.
  - In Favor: J. Brickett, Chief J. Fisher, M. Foster, B. Klag, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

### **FFY22 Plan Development**

- The Committee discussed project ideas and requests submitted by stakeholders and determined a list of projects to present to the Full Council.

### MOTION put forth by Chief J. Fisher.

- Suggest the following projects to the Full Council for the A list:
  - Technical Rescue Teams Monthly Drills for District 14 Technical Rescue Team and the Northeast Massachusetts Technical Rescue Team
  - Active Shooter/Hostile Event Hudson, Stow, Concord, and Maynard (reduced to \$35/hr. for backfill and overtime, new total is \$12,460)
  - Essex County Chiefs of Police Association- Regional Active Shooter Drill, Hamilton Wenham Regional School District (only a Functional Exercise was approved, new total is \$30,000)
- Table the following projects:
  - District 6 Hazardous Materials Team
  - Active Shooter, Tactical EMS & MCI Training (this would need to be in alignment with NFPA 3000 standards)
  - Incident Command Training
  - Active Shooter Response Drill Acton, Littleton, Groton
  - NEMTRT Equipment Updates
- Adjourn the meeting.
- Seconded by Chief N. Hovey.
  - In Favor: J. Brickett, Chief J. Fisher, M. Foster, B. Klag, Chief B. Moriarty, Chief N. Hovey.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

### **New Business Unforeseen by the Chair**

- None.

**\*\* Next Meeting: June 9, 2022\*\***

### ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department\*

Jon Brickett: Executive Director, Northeast EMS\*

Chief J. Fisher: Carlisle Police Department\*  
Mark Foster: Director, Beverly Emergency Management\*  
Bill Klag: Emergency Preparedness Director, North Shore Medical Center\*  
Chief Brian Moriarty: Lawrence Fire Department \*  
Chief Neal Hovey: Topsfield Police Department\*

ABSENT – COMMITTEE MEMBERS

John Sanchez: Burlington Public Works\*  
Chief Thomas Judge: Concord Fire Department\*  
Chief John LeLacheur: Beverly Police Department\*

ATTENDEES – OTHER

Rosemary Volinski: MAPC  
Amy Reilly: MAPC  
Katie Goldrick: MAPC  
Thomas Rinaldo: Framingham Fire Department  
Iain McGregor: Northeast Massachusetts Technical Rescue Team  
Mike Patterson: Burlington FD  
Mark Cedrone: Burlington FD  
Tim McDonald: Burlington PD  
Mike Collins: City of Beverly, DPW  
Heather Tecce: MEMA  
Vicky Mboka-Moyer: EOPSS  
Ben Podsiadlo: EOPSS

**The following documents were used/referenced during the meeting:**

- May 2022 Agenda
- April 14, 2022 Meeting Minutes
- May 2022 Budget Updates
- Burlington FSE AAR.
- Fire District 14 April Trench Rescue Drill AAR.
- NEMTRT April Confined Space Drill AAR.
- NEMTRT May Water Rescue Drill AAR.
- NEMTRT July Rope Drill ERR.