



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

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## Regional Cache Committee Meeting

### Minutes

*May 9, 2022*

*1:00pm*

*NERAC Lexington Cache Site*

*60 Hartwell Avenue*

*Lexington, MA 02421*

### **Call to Order**

- Chair J. Sanchez called the meeting to order at 1:00pm.

### **Lexington Cache Site Tour and Inventory**

- Committee members conducted a walkthrough and discussed the removal of equipment from the Lexington cache site.

### **Closure of Lexington Cache Site Discussion**

- Options for a New Cache Site Location
  - Equipment can be moved to the Beverly cache site to ensure it is being maintained and properly stored while a new cache location is being identified.
- Relocation of Cache Equipment
  - Cache loan forms will be used for sign-off on both ends to document the Lexington cache site releasing the equipment to the Beverly cache site.
  - Beverly will provide MAPC a cost estimate to transport, inventory, inspect, and conduct maintenance on the Lexington cache equipment.
    - MAPC will review the estimate to determine how to procure the work. City employees can be reimbursed for their work, but contractors would require a procurement.
  - Damaged cache items may be disposed of. Some items have impervious surfaces which has caused humidity and vermin exposure.

### **New Business Unforeseen by the Chair**

- None.

### **MOTION put forth by Chief J. Gilliland.**

- Adjourn the meeting.
- Seconded by M. Collins.
  - All in favor.
- The motion passed.

**\*\* Next Meeting: May 11, 2022 \*\***



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## ATTENDEES – COMMITTEE MEMBERS

John Sanchez: Burlington Public Works\*

Chief Jason Gilliland: Marblehead Fire Department\*

Mark Foster: Beverly Emergency Management\*

Mike Collins: City of Beverly

Jeff Rousseau: Framingham Department of Public Works

Marc Valenti: Town of Lexington Department of Public Works

## ABSENT – COMMITTEE MEMBERS

Heather Tecce: MEMA

Jon Brickett: Northeast EMS\*

Paul Cohen: Town of Chelmsford\*

## ATTENDEES – OTHER

Amy Reilly: MAPC

Katie Goldrick: MAPC

## **The following documents were used/referenced during the meeting:**

- May 9<sup>th</sup> 2022 Meeting Agenda
- Regional Cache Program Draft MOU
- NERAC Cache Distribution Areas Map