



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes

June 9, 2022

1:00pm

Burlington Town Hall

29 Center Street, Burlington, MA 01803

Remote Participation Option

[Zoom Link](#)

Meeting ID: 947 5866 0306

Passcode: 949681

Dial In: 646 876 9923

Call to Order

- Chair Chief J. Gilliland called the meeting to order at 1:00pm.

Approval of Minutes from the May 12, 2022 Meeting.

MOTION put forth by Chief B. Moriarty.

- Approve the May 12, 2022 meeting minutes.
- Seconded by Chief J. Fisher.
 - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, Chief T. Judge, B. Klag, D. Spinosa, Chief B. Moriarty, C. Cousens, E. Chao, Chief N. Hovey.
 - Opposed: None.
 - Abstain: Chief J. Lelacheur, C. Ryan.
- The motion passed.

EOPSS/MAPC Updates

- EOPSS Update – V. Mboka-Boyer and B. Podsiadlo provided an update on behalf of EOPSS.
 - EOPSS is focusing on ASHER as a priority for trainings/exercises due to recent events. There is nothing new from EOPSS to report on regarding the PFAS issue. One of the Governor's initiatives is diversity, equity, and inclusion and moving forward Council membership needs to align with this initiative.
- MAPC Update – No update given.

Council Meeting Location

- As discussed at previous meetings, this will be the last Full Council meeting held at the Burlington Town Hall, due to their increased meeting room needs for their own town departments.
- Wilmington Fire Department has come forward to offer space for the T&E Committee and Council to meet. The large conference room will seat 35 individuals and is located at 1 Adelaide St. in Wilmington.
- MAPC followed up with the Wilmington Fire Chief William Cavanaugh and scheduled the space. Chief Cavanaugh let us know that they do not have availability for NERAC's July meetings, but we

are confirmed for August onward.

- The Council will break in July and the next meeting will be held on August 11th.

Budget Updates- (This update was given out of order from the agenda)

- Committee members were provided with copies of the FFY19, FFY20, and FFY21 budgets in the meeting packet.
 - FFY19 Grant End Date: Extended to December 31, 2022.
 - FFY20 Grant End Date: Extended to June 30, 2023.
 - NERAC's website elementor license and toolkit plugins have expired.
 - The toolset plug-in services provide the NERAC website with a suite of software that allows customization and enables front-end and back-end properties without coding. Without the toolset tool the NERAC website would not have any design properties that are currently on the site and the website would not have the ability to have a news section. These services are provided through an annual subscription. The Health and Medical Coordination Coalition (HMCC) and NERAC website share the toolset plug-in cost. If NERAC pays for this year, then the HMCC will pay for the renewal cost next year.

MOTION put forth by Chief J. Fisher.

- Allocate \$300 from FFY20 F.01 Program Management to pay for this year's elementor license and toolkit plugins.
- Seconded by J. Brickett.
 - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, Chief T. Judge, B. Klag, D. Spinosa, Chief B. Moriarty, C. Cousens, E. Chao, Chief N. Hovey, Chief J. Lelacheur, C. Ryan, M. Foster.
 - Opposed: None.
 - Abstain: None.
- The motion passed.
 - FFY21 Grant End Date: July 31, 2023.

Council Membership- (This update was given out of order from the agenda)

- Regional Transit Authority & Public Works Seats
 - During the last Council meeting, Kathleen Lambert and Mike Collins were voted in as the new Regional Transit Authority & Public Works Seats.
 - We are currently waiting for EOPSS approval to officially have them become voting members of the Council.
- Public Schools Candidate Interviews
 - Dr. John Buckey of Marblehead, and Dr. Scott Morrison of the Tri-Town School Union were in attendance and were interviewed by the Council for the open Public Schools seat.
 - Questions were developed by MAPC and sent to both candidates.
 - The Council believes that both candidates are deserving of a seat on the Council and would like to amend the bylaws to include 2 Public Schools seats.

MOTION put forth by Chief J. Fisher.

- Send the information of the two public school candidates to EOPSS for their pre-approval.
- Seconded by P. Cohen.
 - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, Chief T. Judge, B. Klag, D. Spinosa, Chief B. Moriarty, C. Cousens, E. Chao, Chief N. Hovey, Chief J. Lelacheur, C. Ryan, M. Foster.
 - Opposed: None.
 - Abstain: None.
- The motion passed.
 - The Council inquired if they could use state and federal funds for programs with an educational purpose to receive credits to meet education criteria. EOPSS will look into this question.

Project Updates

- *Statewide CISO Project*
 - The consultant team has completed a draft of the full report and recommendations.
 - They are getting preliminary feedback from a few relevant stakeholders, and will complete the final report by June 17, and then schedule a presentation and discussion with the team.
- *NEMLEC SWAT Radios*
 - The PO is in line for one final signature, and then will be issued.
- *Merrimack Valley Camera System Expansion*
 - PJ approval has now been received.
 - This project will have an extensive EHP for 24 camera installations, so MAPC is working on this.

NERAC Ambubus and Evacuation Vehicles

- Ambubus Repairs and Relocation
 - MAPC has reached back out to Pro EMS to follow up on the preliminary discussions that occurred in April. We are currently scheduling a day for Pro EMS to meet with K. Lambert at MVRTA to assess the Ambubus.
- Evacuation Vehicles Disposition
 - EOPSS has approved the disposal of NERAC's (1) Evacuation Bus and (2) Evacuation Vans located at MVRTA (Now possessions of MVRTA to use or dispose of as they see fit).

Hudson Foam Trailer

- Hudson FD has reached out to NERAC to discuss moving a NERAC foam trailer. NERAC received a funding request for a foam trailer from FD-14 in 2011, and it was purchased with both NERAC (\$59,846.00) and CRHSAC (\$19,948.00) funding.
 - There is no new guidance on this issue from EOPSS.
 - NERAC discussed looking into potential solutions to remove the foam trailer currently housed at Hudson FD.

MOTION put forth by P. Cohen.

- Investigate costs on how to remediate the problem of the NERAC foam trailer housed at Hudson FD.
- Seconded by Chief J. Fisher.
 - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, Chief T. Judge, D. Spinosa, Chief B. Moriarty, C. Cousens, E. Chao, Chief N. Hovey, Chief J. Lelacheur, C. Ryan, M. Foster.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

FFY22 Plan

- The Federal Notice of Funding Opportunity was released, which enabled EOPSS to provide the final allocation for NERAC for FFY22. NERAC received \$1,414,829.50, which is \$54,205.73 less than what we anticipated. Also, upon EOPSS' review of the NERAC FFY22 Preliminary Project List and Budget approved last meeting, it was noted that ASHER related projects, which are now one of EOPSS' focus areas, were funded minimally at \$42,460, while the two tech rescue teams were funded at \$160,000.
- MAPC coordinated with Chief Gilliland, who as Chair, approved changes to the Preliminary Project List and Budget to account for the reduction in funds and EOPSS' comments regarding the importance of ASHER projects. NERAC's FFY22 Plan was submitted to EOPSS for approval. A summarized list of projects and funding amounts are included in the meeting packet.
 - There was a nationwide adjustment of the HLS program. More rural states received

increased funding compared to mid-sized states.

Committee/Working Group Updates

- Training & Exercise– Chief J. Gilliland
 - There have been 8 Regional Stop the Bleed Trainings so far, where over 100 people were trained.
 - EOPSS had comments/revisions to the Burlington Mall FSE AAR.
 - The Domestic Water Supply TTX occurred on May 25th and May 26th at the Beverly cache site.
 - The CLSW RTF ASHER training had a successful AAR meeting in Concord.
 - The Topsfield School Evacuation FSE occurred on May 20th after being delayed due to Covid.
 - The ADLS course is upcoming, and registration is still open to those interested.
 - ATIRC and LASER trainings will occur in June and July.
 - Two AAR and three ERRs were presented and approved for both Tech Rescue Teams.
- Interoperability/Info Sharing– C. Ryan
 - The Mass. Tactical Training plan is completed and was circulated to stakeholders.
- Regional Equipment Cache– Chief J. Gilliland
 - John Sanchez, the former Chair of the Cache Committee, had recommended Mike Collins be named the new Chair.

MOTION put forth Chief B. Moriarty.

- Nominate Mike Collins the Chair of the Cache Committee.
- Seconded by J. Brickett.
 - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, Chief T. Judge, D. Spinosa, Chief B. Moriarty, C. Cousens, E. Chao, Chief N. Hovey, Chief J. Lelacheur, C. Ryan, M. Foster.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- Evacuation/Sheltering– R. Volinski
 - The Committee will be taking a brief break over the summer since there isn't anything actionable at this time. The Council will be discussing a replacement Chair for the Committee during the Fall.

Discipline & State Agency Liaison Updates

- Discipline Updates:
 - Law Enforcement- Following the NFPA 3,000 requirement, an ASHER curriculum will need to be agreed upon to promote training consistency. There have been AD-hoc meetings to discuss training options within communities in the region. There are several different curriculums from ATIRC, ALERRT, LASER, and NERAC's CLSW training. NERAC should agree on which curriculum they support and send this information to communities.
 - Fire Services- There are no new updates on the PFAS foam issue.
 - Cybersecurity- NERAC's Cyber representatives have received a copy of the regional CISO report and provided feedback to the consultant.
 - Public Safety Communications- The main issue facing TERT is compensating people to be on these teams. The 988 initiative is a federal initiative and will be in effect on July 16th. Issues were raised with who is running the 988 call centers.
- State Agency Liaison Updates
 - Massachusetts Emergency Management Agency- There is grant funding available for regional CERT teams. The deadline for applications is July 29th and funds will need to be spent in a little over a year. There are EMPG funds for emergency shelter generators, and applications are due July 19th.

New Business Unforeseen by the Chair

- None.

MOTION put forth Chief B. Moriarty.

- Adjourn meeting.
- Seconded by Chief T. Judge.
 - In Favor: J. Brickett, P. Cohen, Chief J. Fisher, Chief T. Judge, D. Spinosa, Chief B. Moriarty, C. Cousens, E. Chao, Chief J. Lelacheur, C. Ryan, M. Foster.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

**** Next Meeting: August 11, 2022****

ATTENDEES - COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department
Chief John Fisher: Carlisle Police Department
Mark Foster: Director, Beverly Emergency Management
Christopher Ryan: Deputy Director, North Shore Regional 911 Center
Chief Brian Moriarty: Lawrence Fire Department
Chief John LeLacheur: Beverly Police Department
Paul Cohen: Town Manager, Town of Chelmsford
Colby Cousens: Danvers Director of Information Technology
Edward Chao: Analyst, Harvard Kennedy School
Dave Spinosa: Communications Director, Essex County Sheriff's Department
John Brickett: Executive Director, Northeast EMS
Chief Neal Hovey: Topsfield Police Department
Bill Klag: Emergency Preparedness Director, North Shore Medical Center
Chief Tom Judge: Concord Fire Department

ABSENT- COUNCIL MEMBERS

Sheriff Kevin Coppinger: Essex County Sheriff
Dave Ouellette: Dracut Public Health
Allan Alpert: Director of Emergency Management for the City of Melrose.

ATTENDEES – OTHER

Lauren Sardella: MEMA
James Mannion: MEMA
Anita Arnum: Acton Fire Department
Mike Collins: Beverly DPW
Mark Monroe: MassDOT
Kathleen Lambert: MVRTA
Ben Podsiadlo: EOPSS
Vicky Mboka-Moyer: EOPSS
Richard Fiske: EOPSS
Seth Bouvier: EOPSS
Scott Morrison: Tri Town School Union
John Buckey: Marblehead Schools
Derek Sencabaugh: Lexington Fire Department
Amy Reilly: MAPC
Lauren Sacks: MAPC
Rosemary Volinski: MAPC

Mark Fine: MAPC

The following documents were used/referenced during the meeting:

- June 2022 Meeting Agenda
- May 12, 2022 Meeting Minutes
- Interview Questions for Public Schools Candidates
- FFY19 FFY20, and FFY21 Budget Updates
- June 2022 Project Status Updates
- FFY2022 Preliminary Budget