



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

June 9, 2022

12:00pm

Burlington Town Hall

29 Center Street, Burlington, MA 01803

Remote Participation Option:

[Zoom Link](#)

Meeting ID: 947 5866 0306

Passcode: 949681

Dial In: 646 876 9923

Call to Order

- Chief J. Gilliland called the meeting to order at 12:00pm.

Approval of Minutes from the May 12, 2022 Meeting

MOTION put forth by Chief B. Moriarty.

- Approve the May 12, 2022 Meeting Minutes.
- Seconded by Chief T. Judge.
 - In Favor: J. Brickett, Chief J. Fisher, Chief T. Judge, Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

Meeting Location and Schedule Change

- This will be the last month that NERAC meetings can be held at the Burlington Town Hall.
- Wilmington Fire Chief W. Cavanaugh has invited NERAC to hold Training & Exercise Committee and Full Council Meetings at the Wilmington Public Safety Building (1 Adelaide St, Wilmington MA) which has available space beginning in August.
- The Committee will not meet in July, and will reconvene in August.

Budget Updates

- Committee members were provided with copies of the FFY19, FFY20, and FFY21 budgets in the meeting packet.
 - FFY19 Grant End Date: Extended to December 31, 2022
 - FFY20 Grant End Date: Extended to June 30, 2023
 - FFY21 Grant End Date: July 31, 2023

Project Updates

- *Regional Stop-the-Bleed Training*

- 8 classes and have been conducted and over 100 people have been trained so far, with positive feedback from participants.
- Trainings will continue in various formats such as mini-trainings for tourniquet use at a town event in August, and trainings for all Merrimac school staff in the next school year.
- *Burlington Mall Full-Scale Exercise*
 - EOPSS:OGR provided additional feedback on the Burlington FSE AAR. The Committee received the revised AAR via email (since it is sensitive security information) that incorporates vendor, operational coordination, interoperability, and medical comments/additions from EOPSS:OGR.
- *Domestic Water Supply TTX*
 - The exercises occurred on May 25th and May 26th at the Beverly cache site.
 - Day 1 Scenario was the mechanical failure and structural collapse of the dam.
 - Day 2 Scenario was an intentional fuel spill, resulting in contamination of the lake.
 - 31 people attended each day, with participants from the Salem and Beverly Water Supply Board, the Mass Office of Dam Safety, MEMA, FEMA, Mass State Police, EMDs, and fire and police personnel from Beverly, Danvers, Middleton, Salem, Topsfield, Ipswich, and Wenham.
- *CLSW Rescue Task Force Training*
 - The AAR meeting occurred on June 1st in Concord and used a SWOT analysis format to discuss logistics, command and control, communications, and RTF/EMS.
 - MAPC will process the BF/OT reimbursements.
- *Topsfield School Evacuation Full Scale Exercise*
 - The exercise was conducted on May 20th.
 - Exercise staff simulated a bomb threat for school administrators to respond to, and approximately 350 students were evacuated from the Steward School to the Proctor School by school staff and first responders.
 - The AAR meeting was held on June 8th and a final draft will be presented at the next Committee meeting.
- *Advanced Disaster Life Support Course*
 - Northern Essex Community College has been secured as the venue.
 - Registration is open, and everyone who is certified in BDLs from the previous courses offered has been invited to register.
 - The course is June 28-29 so MAPC will track registrations and send reminders about the opportunity as needed.
- *ATIRC and LASER Course Offerings*
 - The Active Threat Integrated Response Course (ATIRC) will be June 14-16th at the Coffin School in Marblehead.
 - Actors/volunteers are needed for the June 16th practical day.
 - The application for the July 26-28th Law Enforcement Active Shooter Emergency Response (LASER) course in Marblehead has also been sent out.

Technical Rescue Teams

- *Fire District-14 Technical Rescue Team*
Chief M. Dutcher presented the following:
 - AAR: May Confined Space Refresher Drill
 - ERR: September Rope Rescue Refresher Drill
- *Northeast Massachusetts Technical Rescue Team*
The following documents were provided to committee members in the meeting packet:
 - AAR: March Trench Rescue Drill
 - ERR: August Squad Skills Drill

- ERR: September Structural Collapse Drill

MOTION put forth by J. Brickett.

- Approve the Technical Rescue AARs and ERRs as submitted.
- Seconded by Chief T. Judge.
 - In Favor: J. Brickett, Chief J. Fisher, M. Foster, Chief T. Judge, B. Klag Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

FFY22 Plan

- The Federal Notice of Funding Opportunity was released, and EOPSS determined that the final allocation for NERAC for FFY22 will be \$1,414,829.50, which is \$54,205.73 less than anticipated.
- Upon review of the NERAC FFY22 Preliminary Project List and Budget approved during the last Council meeting, EOPSS noted that ASHER related projects, which are now one of EOPSS' focus areas, were funded minimally at \$42,460, while the two tech rescue teams were funded at \$160,000.
- MAPC coordinated with Committee Chair Chief J. Gilliland, who approved changes to the Preliminary Project List and Budget to account for the reduction in funds and EOPSS' comments regarding the importance of ASHER projects.
- NERAC's FFY22 Plan was submitted to EOPSS for approval. A summarized list of T&E projects and funding amounts are on page 47 of the meeting packet. The major changes were:
 - How to Open a Shelter and Plan Review Workshops: Project was reduced to \$20,794.27 from \$75,000.
 - Technical Rescue Teams Monthly Drills: Project was reduced to \$128,000 from \$160,000. This will allow each team to have 8 drills capped at \$8,000 instead of 10 drills capped at \$8,000.
 - Active Shooter, Tactical EMS & MCI Training: This project was added to the A list and funded at \$32,000.

New Business Unforeseen by the Chair

- None.

MOTION put forth by Chief B. Moriarty.

- Adjourn the meeting.
- Seconded by Chief J. Fisher.
 - In Favor: J. Brickett, Chief J. Fisher, M. Foster, Chief T. Judge, B. Klag Chief B. Moriarty, Chief N. Hovey.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

**** Next Meeting: August 11, 2022****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Jon Brickett: Executive Director, Northeast EMS*

Chief J. Fisher: Carlisle Police Department*

Mark Foster: Director, Beverly Emergency Management*
Bill Klag: Emergency Preparedness Director, North Shore Medical Center*
Chief Brian Moriarty: Lawrence Fire Department *
Chief Neal Hovey: Topsfield Police Department*

ABSENT – COMMITTEE MEMBERS

Chief Thomas Judge: Concord Fire Department*
Chief John LeLacheur: Beverly Police Department*

ATTENDEES – OTHER

Rosemary Volinski: MAPC
Lauren Sacks: MAPC
Amy Reilly: MAPC
Chief Michael Dutcher: Framingham Fire Department
Vicky Mboka-Moyer: EOPSS
James Mannion: MEMA
Matt Kolhonen: MEMA

The following documents were used/referenced during the meeting:

- June 9, 2022 Agenda
- May 12, 2022 Meeting Minutes
- June 2022 Budget Updates
- FD-14 AAR: May Confined Space Refresher Drill
- FD-14 ERR: September Rope Rescue Refresher Drill
- NEMTRT AAR: March Trench Rescue Drill
- NEMTRT ERR: August Squad Skills Drill
- NEMTRT ERR: September Structural Collapse Drill
- NERAC FFY2022 Preliminary Budget