



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Interoperability Committee Meeting

Minutes

October 11, 2022

9:30am

*North Shore Regional 911 Center
18 Manning Avenue, Middleton, MA 01949*

Call to Order

- Chair C. Ryan called the meeting order at 9:41 am.
- The Committee did not have quorum for this meeting.

Approval of September 13, 2022 Meeting Minutes

- No vote was held because the Committee did not have quorum.

Budget Updates

- FFY19 Deadline: December 31, 2022
 - \$58,017.02 in Interop funds (A.14 ECFCA UHF Receivers) to spend down.
 - \$56,505.70 is encumbered, we are waiting on delivery.
 - \$1,511.32 still needs to be procured.
 - I.01 NEMLEC Portable Radios – (Full Council project)
 - Fully encumbered (not shown on budget document) but only some equipment has been delivered.
- FFY20 Deadline: June 30, 2023
- FFY21 Deadline: July 31, 2023

Project Updates

- *ECFCA UHF Receivers*
 - POs were issued for the Motorola and Tessco equipment.
 - Tessco has been delivered.
 - Motorola equipment is delayed.
 - T. Dechene is working on specs for the remaining TX RX equipment.
- *ECCOPA Radio Cache*
 - 60 CoMIRS operable radios have been delivered to Topsfield but the chargers, speaker mics, and spare batteries have a tentative ship date of December.
 - The radios were used at the Topsfield Fair with borrowed accessories to make them functional.
- *Fire District 5 and 15 Portable Radio Cache*
 - Chargers should ship end of Oct. Cyber Comm said to check back on October 23rd to see if anything has changed.
 - PJ amendment for harnesses/backpacks was sent to EOPSS and approved.
- *Fire District 6 Communications Upgrades*

- Project leads and MAPC met with Cyber Comm on September 20th to discuss what progress could be made while waiting for the delayed Motorola equipment.
- Cyber Comm informed that the microwave equipment will ship in late Oct, and Green Mountain confirmed they can install in early Nov.
- *Littleton All-Band Console Upgrades*
 - Cyber Comm informed MAPC that a separate PO was needed for the Motorola portion of the work. The revised POs have been issued.
 - Due to equipment lead times and available technical resources, Cyber Comm has estimated April to May 2023 completion.
- *Metrofire North District Feasibility Study*
 - A few remaining questions on the scope are being finalized, then the RFQ can go out.
- *Microwave Routers and Switches*
 - MAPC is checking terms and conditions but expects to procure the equipment off State Contract ITC73.
 - A few remaining questions on the specs are being finalized.
- *NERAC Radio Programming Initiative*
 - Program documents were reviewed including the drafted Contract, Policies and Procedures, and Programming Support Request Form. Review documents and questions (highlighted) in the comments.
 - Municipal first responders (police, fire, municipal EMS) would be the target agencies to receive the services.
 - COMLs/COMTs who completed training courses will provide the services, and will be dispatched based on proximity and availability.

Fire District 14 Equipment Disposal

- *Motorola 7500 Consoles Transfer*
 - The MOU draft has received some feedback from managers and legal and is close to completion.
- *Radio Consoles, Microphones, and Monitor Disposal*
 - The Committee voted at the last meeting to support the disposal request, which will be voted on at Thursday's Full Council meeting.

GIS Response Plans and Cross-Agency Communications

- MEMA will have a representative speak at the December meeting.
- The Committee needs to determine we want to learn about (capabilities, software, state resources, etc.) to drive the conversation.
 - A quick guide on what resources are available to activate would be helpful.

New Business Unforeseen by the Chair

- None.

*** Next Meeting: November 8, 2022 ***

ATTENDEES-COMMITTEE MEMBERS

Chris Ryan: Deputy Director, North Shore Regional 911 Center*

Chief Joe Targ: Westford Fire Department

Dave Spinosa: Communications Director, Essex County Sheriff's Department*

ATTENDEES-OTHER

Lauren Sacks: Metropolitan Area Planning Council

ABSENT

Jon Brickett: Executive Director, Northeast EMS Inc.*

Mike Collins: Commissioner, Beverly Public Services & Engineering

Tyler Dechene: Middleton Fire Department

Mark Foster: Director, Beverly Emergency Management*

Dave Frizzell: Executive Director, MetroFire

Joe Griffin: Director of Operations, Greater Boston Police Council

Chief Michael Mansfield: Andover Fire Rescue

Chief Rich Patterson: Dracut Fire Department; Preparedness Coordinator, Northeast EMS, Inc.

Charlie Dunne: Greater Boston Police Council

Brian Roberts: Fire District 14

Michael Torosian: Ashland Fire Department

The following documents were used/referenced during the meeting:

- October 2022 Meeting Agenda
- September 13, 2022 Meeting Minutes
- FFY19, FFY20, and FFY21 Budget Updates
- Radio Programming Draft Documents
 - Contract
 - Policies and Procedures
 - Request Form