



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

October 12, 2023

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**

- Chair Chief J. Gilliland called the meeting to order at 12:03 PM.

- **Approval of Minutes from the September 14, 2023, Meeting.**

MOTION put forth by Chief N. Hovey.

- Approve the September 14, 2023, Meeting Minutes.
- Seconded by Chief J. LeLacheur.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- **Budget Updates**

- Committee members were provided with copies of the FFY20 – FFY22 budget in the meeting packet.
 - FFY20 – Grant End Date: December 31st, 2023
 - FFY21 – Grant End Date: June 30th, 2024
 - FFY22 – Grant End Date: July 31st, 2024

- **Project Updates**

- HMS-ALG AAIR Trainings
 - Remaining Budget: total = \$74,698.78 (spent \$55,881.22) out of \$130,580
 - FFY20 - \$1,714.40 (\$749.00 + \$965.40 instructor planning meeting)
 - FFY21 - \$29,960.38
 - FFY22 - \$43,024.00
 - At last month's meeting, the Committee discussed wanting to look into the estimated costs of more AAIR trainings and the local instructor's capacity.
 - Chief Shears confirmed that they could run 3-4 courses if there is enough interest from communities and training locations.

MOTION put forth by Chief J. LeLacheur.

- Use remaining funding from HMS-ALG AAIR Trainings to continue to offer AAIR trainings across the region, funding BF/OT for instructors at their full rate and BF/OT for participants capped at \$35/hour (giving preference for the projects original 6 communities but knowing most seats will eventually be filled by other departments).
- Seconded by Chief N. Hovey.
 - In Favor: All.



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- Opposed: None.
 - Abstain: None.
 - The motion passed.
- Active Shooter Training Kit Safety Items
 - All items have been delivered, we are just working with Merrimac PD to confirm which remaining signage would be helpful and will then get the posters printed.
- School Safety Seminar
 - This past Thursday, the Northeast Homeland Security Regional Advisory Council (NERAC) School Safety Seminar took place at Endicott College in Beverly MA. In attendance were 130 first responders, school personnel, and other stakeholders from NERAC's communities, as well as other state and regional leadership. Welcoming remarks were delivered by NERAC Chair Chief Jason Gilliland of the Marblehead Fire Department and Gina Kwon, Executive Office of Public Safety and Security (EOPSS) Undersecretary of Law Enforcement.
 - The seminar speakers included Lisa Hamp, who spoke of her experience as a Virginia Tech survivor and Retired Police Chief Tony Pustizzi, who discussed the Parkland tragedy from a law enforcement perspective. There were also speakers from within the NERAC region including Merrimac Police Chief Shears who presented the Uvalde After Action Report and Lt. Kevin Devoe from the Northeastern Massachusetts Law Enforcement Council (NEMLEC) School Threat Assessment and Response System (STARS) team who presented on threat assessments and the NEMLEC STARS program resources. Sal Venturelli from the Transportation Security Administration was also in attendance and discussed TSA school bus safety assessments. All speakers participated in an insightful Q&A session at the end of the seminar.
 - We are now working on processing the venue and speaker invoices, but expect there to be funding remaining. We will be sending a brief survey to participants next week for feedback and potential ideas for a school safety seminar part 2, if the Committee is interested.
- **Technical Rescue Teams**
 - Fire District 14 Technical Rescue Team
 - ERR 1.2024 Rope Rescue and Skills Station

MOTION put forth by Chief J. LeLacheur.

- Approve the FD-14 1.2024 Rope Rescue and Skills Station ERR.
 - Seconded by Chief N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.
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- Northeast Massachusetts Technical Rescue Team
 - AAR 5.5.2023 Confined Space Drill
 - AAR 5.22.2023 Joint Confined Space Drill
 - ERR 1.2024 Rope Skills Drill
 - ERR 2.2024 Shoring Drill



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MOTION put forth by Chief N. Hovey.

- Approve NEMTRT's January and February Drill ERRs.
 - Seconded by Chief J. LeLacheur.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.
- **New Business Unforeseen by the Chair**
 - The Committee discussed adding Mike Collins as a new member of the NERAC Training and Exercise Committee.

MOTION put forth by Chief N. Hovey.

- Request Council approval to add Mike Collins to the Training and Exercise Committee.
- Seconded by Chief J. LeLacheur.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

MOTION put forth by Chief J. LeLacheur.

- Adjourn the meeting.
- Seconded by Chief N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

****Next Meeting: November 09, 2023****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief Neal Hovey: Topsfield Police Department*
Chief Brian Moriarty: Lawrence Fire Department *
Chief John LeLacheur: Beverly Police Department*
Bill Klag: Emergency North Shore Medical Center*
Chief Thomas Judge: Concord Fire Department*

ABSENT – COMMITTEE MEMBERS

Chief John Fisher: Bedford Police Department*
Chief Brian Moriarty: Lawrence Fire Department *

ATTENDEES – OTHER

Michael Collins: Beverly Department of Public Services
Shawn Green: FD-14 Tech Rescue
Sarah Malloy: EOPSS/OGR



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Amy Reilly: MAPC

Rosemary Volinski: MAPC

The following documents were used/referenced during the meeting:

- October 2023 Meeting Agenda
- September 2023 Meeting Minutes
- FFY20-22 Budget Summaries
- FD-14 ERR 1.2024 Rope Rescue and Skills Station
- AAR 5.5.2023 Confined Space Drill
- AAR 5.22.2023 Joint Confined Space Drill
- ERR 1.2024 Rope Skills Drill
- ERR 2.2024 Shoring Drill