



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Interoperability Committee Meeting

Notes

November 14, 2023

9:30 am

North Shore Regional 911 Center

18 Manning Avenue, Middleton, MA 01949

- **Meeting Quorum Was Not Met.**
- **Approval of Minutes**
 - September 12, 2023 Meeting Minutes
 - Meeting Quorum was not met, no vote conducted.
- **Budget Updates**
 - FFY20 – Grant End Date: December 31st, 2023
 - All Interop funding is allocated. The two projects that aren't fully invoiced are B.07 FD-6 Upgrades and B.10 Littleton Consolette Upgrades, but we expect those to close out in time (more detail during project updates).
 - FFY21 – Grant End Date: June 30th, 2024
 - FFY22 – Grant End Date: July 31st, 2024
- **Project Updates**
 - ECCOPA Radio Cache Transport Cases
 - The Committee reallocated funding back to this project to fund pelican cases for storage/transport of ECCOPA Radio Cache.
 - The PJ amendment was approved by EOPSS, and I'm awaiting specific spec information from Tyler.
 - ECFCA UHF Receivers
 - (FFY21 B.02 \$44,029.92)
 - Waiting for information on specifications, and then we can move forward with procurement.
 - ECFCA Wide Area Network VHF Consolette Radios
 - (FFY22 H.07 \$70,000)
 - This project was on a pause while juggling priorities, but I will reinvigorate it and follow back up with the Chiefs to get the remaining EHP information.
 - North Reading- Joined north shore regional- Take off. Chief Mansfield
 - Field Comm Units 20 & 60 Upgrades
 - (FFY21 B.07 \$20,959.60)
 - We conducted a combined IFB with the FD-5/15 Mobile Gateway Radios and Recorders equipment because there was some overlap in items.

- We issued the PO to Exacom for 4 logging recorders.
 - We conducted a State Contract procurement for the Motorola Radios, the PO was issued. We also conducted an RFQ for the other items (routers, power distribution units, and cabinets) for both projects. We received a quote only for the routers and PDUs, and will be issuing the PO. Another RFQ will be conducted for the remaining cabinets.
 - Once all equipment is received, we will conduct another procurement for installation services for the Field Comm 20/60 installation.
- **FD-5/15 Mobile Gateway Radios and Recorders**
 - *(FFY22 H.06 \$60,000)*
 - *(See above.)*
 - **FD-6 Communications Upgrades**
 - *(FFY20 B.07 / FFY21 B.10)*
 - This project is complete, we are now waiting for the final invoice and the certified payroll records/OSHA cards required for prevailing wage documentation.
 - **FD-6 MW Groton to Westford**
 - *(FFY22 H.02 \$143,384)*
 - All necessary approvals are in place, and we are finalizing the IFB.
 - I have been confirming the specifications with Matt and Chief Targ.
 - To try to avoid the payment issues we had with the other FD-6 project, we are restructuring the IFB bid form to be able to pay vendors more frequently after project milestones.
 - **Littleton All-Band Console Upgrade**
 - *(FFY20 B.10 / FFY21 B.04)*
 - This project is complete, we are now waiting for the final invoice and the certified payroll records/OSHA cards required for prevailing wage documentation.
 - **GBPC Microwave Routers and Switches**
 - *(FFY21 B.09 \$10,530 / FFY22 H.03 \$46,000)*
 - The PJ amendment adding SFP receivers, was submitted to EOPSS.
 - **NERAC Radio Programming Initiative**
 - I am working through Lauren's edits to the contract template.
 - Based on the NERAC radio communications checklist, we will also want to assign COML and COMTs to NERAC funded events/projects.
- **NERAC Radio Communications Checklist**
 - Tyler Dechene and Dave Spinosa will be the main contacts.
 - Request that ICS-205 be completed beforehand by project team.
 - This discussion will continue with the Full Council
 - **School Radio Best Practices Discussion**
 - **State Interoperability Executive Committee (SIEC) Updates**
 - Statewide Communications Interoperability Plan (SCIP)

▪ **New Business Unforeseen by the Chair**

- Mike Cass is a regular participating meeting attendee, and the Committee will ask the Full Council to vote him in as an official committee member.

*** Next Meeting: December 12, 2023 ***

ATTENDEES-COMMITTEE MEMBERS

Tyler Dechene: Middleton Fire Department

Chris Ryan: North Shore Regional 911 Center*

Dave Spinosa: Essex County Sheriff's Department*

Chief Joe Targ: Westford Fire Department

Stephanie Brown: Beverly Public Safety Dispatch

Dave Frizzell: Metrofire

ATTENDEES-OTHER

Mike Kass: Northeast Ambulance Service

Rosemary Volinski: Metropolitan Area Planning Council

ABSENT

Chief Michael Mansfield: Andover Fire Rescue

Alex Chadis: Newton Fire Department

Chief Rich Patterson: Dracut Fire Department

Scott Morrison: Tri-Town School Union*

Joe Griffin: Greater Boston Police Council

Mike Collins: Beverly Public Services & Engineering*

The following documents were used/referenced during the meeting:

- November 2023 Meeting Agenda
- September 2023 Meeting Minutes/Notes
- FFY20, FFY21, and FFY22 Budget Updates
- NERAC Radio Communications Checklist Suggested Workflow
- SCIP Workshop Materials