



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

November 09, 2023

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair Chief J. Gilliland called the meeting to order at 12:05pm.

- **Approval of Minutes from the October 12, 2023, Meeting.**

MOTION put forth by Chief B. Moriarty.

 - Approve the October 12, 2023, meeting minutes.
 - Seconded by Chief N. Hovey.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
 - The motion passed.

- **Budget Updates**
 - Committee members were provided with copies of the FFY20 – FFY22 budget in the meeting packet.
 - FFY20 – Grant End Date: December 31st, 2023
 - FFY21 – Grant End Date: June 30th, 2024
 - FFY22 – Grant End Date: July 31st, 2024
 - FFY23 – The NERAC plan was approved, and the contracts are signed.

- **Project Updates**
 - AAIR Trainings
 - At last month's meeting, the Committee voted to continue with the project as AAIR trainings, and for now scheduling two courses for the whole region (giving preference for the projects original 6 communities).
 - The PJ amendment was submitted to EOPSS for this slight change in scope, and an EHP will be drafted when a course location is confirmed.
 - Sgt. Holcroft has sent tentative course dates January 8th & 9th, and March 11th & 12th 2024.
 - Please let me know if you have any location suggestions. The requirements for AAIR training locations are as follows: Training sites require multiple rooms off a common hallway, plus one larger room (cafeteria, theater large classroom, etc.) with enough desks and chairs for 50 people, and some access to the area approaching the building. Working bathrooms are required, and no significant hazards for the students. The training space cannot be occupied during the classes. Any locations that would come to mind?



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- The AAIR instructor team is also looking for one Police officer and one Firefighter from the region that are certified to assist with the courses. I notified the 6 original project communities and will also send a notification to our general contact lists. Fire academy.
- Active Shooter Training Kit Safety Items
 - The remaining signage is being finalized and the posters will be printed, so it can be utilized by the kit borrowers.
- School Safety Seminar
 - The NERAC School Safety Seminar occurred on October 5th, there were 130 first responders, school personnel, and other stakeholders from NERAC's communities, as well as other state and regional leadership that attended the NERAC School Safety Seminar. I went through the registration sheets for the discipline breakdown, and of the 130 attendees, there were 60 first responders, 39 school staff, 7 municipal leaders, and 24 others. Participants represented 43 different NERAC municipalities.
 - We sent out a brief survey to participants for feedback and potential ideas for NERAC's school safety efforts.
 - We only received 25 responses, but we received an average of 4.6 stars out of 5 when asked about their overall experience at the seminar.
 - When asked what they liked most about the seminar, respondents said that it was well rounded, they appreciated hearing from a variety of speakers and their perspectives, and appreciated the recommendations they were able to take away from the presentations.
 - When asked what we could improve upon, respondents noted breakout sessions for them to choose from, more time for the speakers, sooner notification for registration, and specific feedback on presentation styles for speakers we will note when planning or researching speakers next time.
 - When asked what topics/themes they would be interested in for future seminars, respondents noted conversations around social media, rescue task force operations, reunification strategies, School/911 alert systems, and school modification recommendations and practices.
 - Venue and speaker invoices were processed, and there is \$7,443.00 remaining for this project in FFY21. We can begin looking into hosting another seminar next year.
- Topsfield Fair Functional Exercise
 - This project was originally postponed, but we will begin to revamp the planning process for this exercise. The TRR and EHP were approved, and additional guidance from EOPSS was received.
- **Technical Rescue Teams**
 - Fire District 14 Technical Rescue Team
 - AAR 10.2023 Trench Rescue Drill
 - ERR 2.2024 Structural Collapse Shoring Drill



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MOTION put forth by Chief B. Moriarty.

- Approve the FD-14 AAR and ERR.
- Seconded by Chief T. Judge.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- Northeast Massachusetts Technical Rescue Team
 - AAR 5.5.2023 Confined Space Drill
 - AAR 5.22.2023 Joint Confined Space Drill
 - AAR 8.2023 Water Rescue Drill
 - AAR 9.2023 SCT Drill
 - ERR 3.2024 Trench Rescue Drill

MOTION put forth by Chief B. Moriarty.

- Approve the NEMTRT AARs but table the approval for the ERR.
- Seconded by Chief T. Judge.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- **New Business Unforeseen by the Chair**

- There will be an ICS 300 course on March 26th and 27th at MPTC.

MOTION put forth by Chief B. Moriarty.

- Adjourn the meeting.
- Seconded by Chief N. Hovey.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

****Next Meeting: December 14, 2023****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief Neal Hovey: Topsfield Police Department*
Chief Brian Moriarty: Lawrence Fire Department *
Chief Thomas Judge: Concord Fire Department*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*
Chief John LeLacheur: Beverly Police Department*
Chief John Fisher: Bedford Police Department*

ATTENDEES – OTHER



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Michael Collins: Beverly Department of Public Services

Tom Rinoldo: FD-14 Tech Rescue

Shawn Green: FD-14 Tech Rescue

The following documents were used/referenced during the meeting:

- November 2023 Meeting Agenda
- October 2023 Meeting Minutes
- FFY20-22 Budget Summaries
- AAR 10.2023 Trench Rescue Drill
- ERR 2.2024 Structural Collapse Shoring Drill
- AAR 5.5.2023 Confined Space Drill
- AAR 5.22.2023 Joint Confined Space Drill
- AAR 8.2023 Water Rescue Drill
- AAR 9.2023 SCT Drill
- ERR 3.2024 Trench Rescue Drill