



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

September 14, 2023

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**

- Chair Chief J. Gilliland called the meeting to order at 12:00 PM.

- **Approval of Minutes from the June 08, 2023, Meeting**

MOTION put forth by Chief B. Moriarty.

- Approve the June 08, 2023 Meeting Minutes.
- Seconded by Chief N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- **Budget Updates**

- Committee members were provided with copies of the FFY20 – FFY22 budget in the meeting packet.
 - FFY20 – New Grant End Date: December 31st, 2023
 - FFY21 – New Grant End Date: June 30th, 2024
 - FFY22 – Grant End Date: July 31st, 2024
- During the June 2023 meeting the Committee voted to allow Chair Chief J. Gilliland authority to approve small motions necessary to keep projects moving during the Committee's summer break. In July and August, there was one transfer affecting the Training & Exercise Committee that was approved, and information can be found on page 10 of the meeting packet.
- NEMTRT 2023 Drill Overages
 - After processing the January, February, and April NEMTRT reimbursement requests, each drill was over the \$8,000.00 cap.
 - January Rope Skills Drill overage- \$1,256.61 (\$307.80 was for equipment).
 - February Structural Collapse Drill overage - 1,643.05 (\$945.55 was for equipment)
 - April Rope Rescue Drill overage- \$1,284.57.
 - Overall, there is still sufficient tech rescue funding to cover these overages, since many previous NEMTRT drills as well as the more recent May and June drills seem to have come in under budget.
 - From a budget management perspective, the \$8,000.00 cap is challenging because we don't know the total reimbursement totals for each drill until we start



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

processing them after we receive AAR approval (a few months later). There are also no ways for the team contacts to know ahead of time, since the municipalities directly send their reimbursement requests to MAPC.

MOTION put forth by Chief B. Moriarty.

- Remove the \$8,000.00 per drill cap and instead cap the total amount given to each team in each grant year, so each team can do as many drills as their funding allows them to.
- Seconded by Chief N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- **FFY20 ASHER Funding**

- Topsfield MCI Exercise Update
 - The expected timeline of this project has been postponed close to the grant end date, so Chief Gilliland and Chief Hovey discussed and agreed to move forward with another project with the FFY20 allocation to ensure we can close out that funding in time (December 2023).
 - There is currently \$24,307.83 that needs to be spent down in FFY20. We recommend, in the interest of time, using this funding for an invoice that needs to be paid in the next 2-3 months, and evenly swap the funding to either FFY21/FFY22 to close out the FFY20 funding.
 - When the \$24,307.83 is swapped to another grant year (Grant end date June/July 2024), the Committee would like the allocation to go toward the Topsfield MCI Exercise.
- Review of B-List Project

- **Project Updates**

- HMS-ALG AAIR Trainings

- Remaining Budget: total = \$74,698.78 (spent \$55,881.22) out of \$130,580
 - FFY20 - \$1,714.40 (\$749.00 + \$965.40 instructor planning meeting)
 - FFY21 - \$29,960.38
 - FFY22 - \$43,024.00
- We can meet with the original 6 communities to gauge current interest and how many more participants they would put through the trainings. We don't expect it will spend down the rest of the funding in that format.
- At the last meeting, the Committee voted to allow BF/OT for all participating communities (the original 6 would be given preference) which will spend down more per course.
- As a reminder, this project came from 2 original project requests (3 communities each), included a TTX, and were slightly different than the AAIR course structure, but were combined for efficiency.
- Some possible directions here:



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

- Since the funding was originally allocated to support these 6 communities based on their requests, the Committee could allow the communities the opportunity to reevaluate how to spend the remaining funding to best meet their needs.
- Continue with the project as AAIR trainings for the whole region (giving preference for these 6 communities but knowing most seats may eventually be filled by other departments).
 - The Committee would like to review estimates and availability from the state and local instructors.
- Active Shooter Training Kit Safety Items
 - As of the last meeting, the safety vests, signboards and 4 posters, pelican case, left-handed holsters, and 8 of the 20 right-hand holsters had been delivered.
 - The remaining 12 right-hand holders have now been delivered too.
 - There is funding remaining for additional posters, so Merrimac PD is going to let us know if there is other information beyond “training/do not enter” that would be helpful. I will continue that conversation with them when we discuss scheduling for any additional AAIR courses.
- School Safety Seminar
 - We have sent out the save the date for the school safety seminar for October 5th 8am-1pm at Endicott College in Beverly. As soon as we receive the executed contract from Endicott College for the venue space, we will be sending out participant pre-registration information.
 - We are currently working with speakers including Lisa Hamp, who would speak of her experience as a Virginia Tech survivor and Chief Tony Pustizzi, who would discuss Parkland from a law enforcement perspective. We are planning to have speakers from within the region, Merrimac Police Chief Shears, who would present the Uvalde After Action Report and NEMLEC STARS who would present on threat assessments. To further cover the continuing challenges and concerns portion of the seminar, we are working to have a presenter from the TSA cover their school bus safety assessments.
- **Cape Ann ASHER Training Request**
 - As background, this project request came in from Gloucester Fire Chief Smith for NFPA-3000 ASHER training on behalf of the Police and Fire departments in the Cape Ann communities of Gloucester, Manchester-by-the-Sea, Rockport, and Essex.
 - MAPC had a call with Chief Smith and discussed typical amounts for NERAC-funded T&Es, that most funding is allocated at this point, and the \$35/hr. BF/OT cap.
 - There are two potential total amounts requested:
 - \$290,290 if the \$35/hr. BF/OT cap is waived (which we informed him is not standard practice)
 - Or \$194,040 with the \$35/hr. cap.
 - Or the Committee can consider partial funding if there is a way that would still be helpful to the communities.
 - There is no unallocated funding at the time to put towards this (other than maybe \$24,307.83 depending on the Committee’s ASHER decision) so the Committee would have to defund something in order to fund this, or could add it to a B-List.



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

MOTION put forth by Chief B. Moriarty.

- Add the Cape Ann Training Request on the NERAC B-List at \$194,040.
- Seconded by Chief N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- **Technical Rescue Teams**

- Fire District 14 Technical Rescue Team
 - AAR April 2023 MOBEX Drill (Operation Magneto)
 - AAR June 2023 Structural Collapse Drill
 - ERR December 2023 Wide Area Search/Land Navigation Drill
- Northeast Massachusetts Technical Rescue Team

MOTION put forth by Chief B. Moriarty.

- Approve the FD-14 AARs and ERR.
- Seconded by Chief N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- **New Business Unforeseen by the Chair**

- None.

MOTION put forth by Chief B. Moriarty.

- Adjourn the meeting.
- Seconded by Chief N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

****Next Meeting: October 12, 2023****

ATTENDEES – COMMITTEE MEMBERS

Chief John Fisher: Bedford Police Department*
Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief Neal Hovey: Topsfield Police Department*
Chief Brian Moriarty: Lawrence Fire Department *
Chief John LeLacheur: Beverly Police Department*

ABSENT – COMMITTEE MEMBERS

Jon Brickett: Northeast EMS*
Bill Klag: Emergency North Shore Medical Center*



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Chief Thomas Judge: Concord Fire Department*

ATTENDEES – OTHER

Michael Collins: Beverly Department of Public Services

Mark Foster: Beverly EM

Shawn Green: FD-14 Tech Rescue

Sarah Malloy: EOPSS/OGR

Lt. Tom Rinoldo: FD-14 Tech Rescue

Lauren Sacks: MAPC

Rosemary Volinski: MAPC

The following documents were used/referenced during the meeting:

- September 2023 Meeting Agenda
- June 2023 Meeting Minutes
- FFY20-22 Budget Summaries
- Summer Budget Transfer Update
- Cape Ann Training Project Request
- AAR April 2023 MOBEX Drill (Operation Magneto)
- AAR June 2023 Structural Collapse Drill
- ERR December 2023 Wide Area Search/Land Navigation Drill