



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes- DRAFT

November 10, 2022

1:00pm

*Wilmington Police/Fire Department
1 Adelaide Street, Wilmington, MA 01887*

Call to Order

- Chair Chief J. Gilliland called the meeting to order at 1:09pm.

Approval of Minutes from the October 13, 2022 Meeting.

MOTION put forth by Chief N. Hovey.

- Approve the October 13, 2022, meeting minutes.
- Seconded by Chief J. LeLacheur.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

EOPSS/MAPC Updates

- EOPSS Update – B. Podsiadlo provided an update. EOPSS has been working on an application that complies with the Cybersecurity NOFO. They will submit their plan by September 30th 2023. An EOPSS priority continues to be Active Shooter focused projects. An overarching EOPSS initiative is the focus on exercises throughout the region, so an After-Action Report will be created.
- MAPC Update – A. Reilly provided an update. MAPC is hiring a grants management coordinator, who will work on NERAC related projects like inventory management.

Budget Updates

- Council members were provided with copies of the FFY19, FFY20, and FFY21 budgets in the meeting packet. MAPC has received the FFY22 contract and is in the process of creating the excel budget for the Council to view.
 - FFY19 (p.6) - Grant End Date: Dec 31, 2022.
 - Since the FFY19 grant end date is approaching, MAPC will need to transfer approved projects across the open grant years to close out by December 31st, 2022.
 - The T&E Committee's Active Shooter Consumable Items procurement came in over budget by \$223.62. The T&E Committee allocated \$1,000.00. During yesterday's Cache Committee meeting, they were aware of this overage issue and the Committee reserved \$223.62 in their cache unallocated.



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- The T&E Committee is also looking for additional funding for 3 active shooter trainings, which is an EOPSS priority area. The T&E Committee voted to ask the Full Council to move funding from FFY20 Cybersecurity Unallocated and FFY21 Drive through Shelters to cover the additional costs of the Active shooter trainings.

MOTION put forth by C. Ryan.

- Allow MAPC, with approval from the Chair, to transfer approved projects between FFY19, FFY20, and FFY21 grant years to spend down FFY19 funding by the grant end date of December 31, 2022.
- Allocate \$223.62 of FFY20 Cache Unallocated to cover the overage of the FFY19 O.13 Active Shooter Training Kit Consumables to close out the project.
- Allocate \$14,412.85 from FFY20 Cybersecurity Unallocated and \$29,960.38. from FFY21 C.02 Drive through Shelters for FFY20 A.01 Active Shooter Trainings
- Seconded by Chief N. Hovey.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.
- FFY20 - Grant End Date: June 30, 2023.
- FFY21 - Grant End Date: July 31, 2023.
- FFY22 - Grant End Date: July 31st, 2024 (Budget creation in process).

Project Updates

- *NEMLEC SWAT Radios*
 - The radios have been delivered, but we are still waiting for the accessories. Tentative November ship date.
 - We received an invoice for the radios (~\$183,000) which could be used to close out FY19 funding, but there were some discrepancies between the unit pricing and quote pricing, so we need a revised copy first.
 - This issue has occurred on a few Motorola orders and is due to the way discounts are applied to certain items and we've seen it can take a while to resolve.
- *Merrimack Valley Camera System Expansion*
 - So far, we have received 2 of the 4 letters of permission needed from each municipality per EOPSS policy for surveillance cameras.
 - B. Podsiadlo reminded the Council of the increased attention concerning surveillance and civil liberties.
- *NERAC Ambubus*
 - We are waiting to receive a price estimate from the insurance company so the Council knows how much they would need to fund each year.



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Methuen Police Department Drone Unit Request Letter

- The Methuen Police Department submitted a funding request for a drone unit. The request is for \$7,881.99. The Council requested the PD submit a letter confirming multi-regional use/partnership to consider voting this project to the FFY22 Project B list, since there is no funding available for this project during this time.

MOTION put forth by Chief N. Hovey.

- Add the Methuen Police Department Drone Unit to the FFY22 Project B list.
- Seconded by Chief J. LeLacheur.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

Committee/Working Group Updates

- Training & Exercise – Chief J. Gilliland
 - Sgt. Holcroft from Merrimac PD was in attendance and provided an update on the stop the bleed trainings.
 - The PJ for Nero's law will be submitted to EOPSS.
 - The Committee voted to fund 3 Active Shooter Requests.
 - FD-14 and NEMTRT ERRs and AARs were approved.
- Interoperability/ Info Sharing – C. Ryan
 - The TICP is finished and will be put on the NERAC website.
 - The Committee continues to see delays on projects due to supply chain issues.
 - A PO will be issued shortly for the Metro Fire North Feasibility Study.
 - There will be a GIS presentation from MEMA during the December Committee meeting.
 - There have been discussions about creating a NERAC Cybersecurity Committee. For now, Chair C. Ryan believes that the NERAC Cyber representatives should be included in existing NERAC Committees to offer subject matter expertise. When cybersecurity evolves and there are more NERAC cybersecurity projects, there will then be a need for the creation of a NERAC Cybersecurity Committee.

MOTION put forth by C. Ryan.

- Appoint Dr. S. Morrison to NERAC's Interoperability Committee.
- Seconded by Dr. J. Buckley.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- Regional Equipment Cache – M. Collins
 - The 500kw generator will be shipped shortly.
 - Internal operations of cache price thresholds for cache maintenance were discussed and voted on.



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- Most of the Lexington equipment has been moved to Beverly and has had initial inspections.
- The new Cache MOUs are in their final stages with legal and next the Committee will work on new subscription agreements.
- Evacuation/Sheltering – J. Brickett
 - No update.

Discipline & State Agency Liaison Updates

- Discipline Updates:
 - Cybersecurity- The National Guard is potentially able to help with incident response plans. This could become a vehicle to work on cybersecurity projects in the region.
 - Hospitals- Covid cases are decreasing, but hospitals are having issues with their pediatric capacity.
 - EMS- There has been an ongoing ambulance shortage issue. Some hospitals have created their own EMS services, which is a trend we will probably continue to see. This is no longer just a public health issue but also impacts homeland security.
 - Regional Transportation Authority- The MVRTA is now the MVA.
- State Agency Liaison Updates
 - Massachusetts Emergency Management Agency- Grant applications are due at the end of the month and in December. There are upcoming ICS training courses, which can be accessed through their website.

New Business Unforeseen by the Chair

- There will be a location change for NERAC's January Meetings. MAPC will find and confirm a new location and make sure everyone is aware before the meetings in January.

MOTION put forth by Dr. J. Buckey.

- Adjourn the meeting.
- Seconded by P. Cohen.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

**** Next Meeting: December 8, 2022****



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ATTENDEES - COUNCIL MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department
Mike Collins: Beverly DPW
Mark Foster: Beverly Emergency Management
Chief Neal Hovey: Topsfield Police Department
Chief Tom Judge: Concord Fire Department
Bill Klag: North Shore Medical Center Emergency Preparedness
Kathleen Lambert: MVRTA
Chief John LeLacheur: Beverly Police Department
Dr. Scott Morrison: Tri Town School Union
Christopher Ryan: North Shore Regional 911 Center
Dave Spinosa: Essex County Sheriff's Department
Edward Chao: Harvard Kennedy School
Dr. John Buckey: Marblehead Schools
Paul Cohen: Town of Chelmsford

ABSENT- COUNCIL MEMBERS

Chief John Fisher, Vice Chair: Carlisle Police Department
Chief Brian Moriarty: Lawrence Fire Department
Allan Alpert: City of Melrose Emergency Management
John Brickett: Northeast EMS
Sheriff Kevin Coppinger: Essex County Sheriff
Dave Ouellette: Dracut Public Health
Colby Cousens: Town of Danvers Information Technology

ATTENDEES – OTHER

Matt Kolhonen: MEMA
Derek Sencabaugh: Lexington FD
Alex Marcus: EOPSS
Ben Podsiadlo: EOPSS
Lauren Sacks: MAPC
Rosemary Volinski: MAPC
Amy Reilly: MAPC

The following documents were used/referenced during the meeting:

- November 2022 Meeting Agenda
- October 13, 2022 Meeting Minutes
- FFY19 FFY20, and FFY21 Budget Updates
- November 2022 Project Status Updates
- Methuen Drone Project Letter