



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes

February 9, 2023

1:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940 - Room 229*

Call to Order

- Chair Chief J. Gilliland called the meeting to order at 1:00pm.

Approval of Minutes from the January 12, 2022 Meeting.

MOTION put forth by Chief B. Moriarty.

- Approve the January 12, 2022, meeting minutes.
- Seconded by E. Chao.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

EOPSS/MAPC Updates

- EOPSS Update –
 - B. Podsiadlo provided an update. The Secretary and Undersecretary are remaining in their roles under the new administration. A meeting was held to advocate for the State Risk Score. Active Shooter Hostile Event preparedness and prevention are a priority for the State, and they encourage developing a sustainable exercise cycle to stress test plans and equipment. EMS and hospital capacity remains an issue that is being looked at.
 - V. Mboka-Boyer provided an update. The cycle for FFY2023 funding has started and EOPSS attended a webinar regarding the Notice of Funding Opportunity (NOFO). The NOFO will be released on February 27th, and applications will be due on May 18th. The State will give further guidance on expectations for the plan. The National Priority areas are similar to last year with the addition of a 3% minimum spend for election security and the LETPA requirement increased to 35%.
- MAPC Update – A. Reilly provided the update that February 10th is the deadline to complete reviews for Cybersecurity compliance.

Budget Updates

- Council members were provided with copies of the FFY19 – FFY22 budget in the meeting packet.
 - FFY19 - Grant End Date: Dec 31, 2022 – FFY19 is now fully closed out. In December the Full Council voted to use an FFY20 invoice for a Cache generator that was ready to pay for any transfers needed to close out FFY19 – p.7 in the meeting packet lists the transfers, which were all even swaps.
 - FFY20 - Grant End Date: June 30, 2023
 - FFY21 - Grant End Date: July 31, 2023
 - FFY22 - Grant End Date: July 31, 2024

Project Updates

- *NEMLEC Projects*
 - *SWAT Radios*



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- All equipment has been received and MAPC will pay the invoice once received and close out the project.
- *Modular Shields*
 - The purchase of 10 modular, portable ballistic shields which allow for greater maneuverability and area coverage while providing ballistic and edged weapon protection.
 - The PJ was submitted to EOPSS for approval.
- *Mobile Ballistic Shields*
 - The purchase of 1 rolling mobile shield which provides head-to-toe ballistic coverage for officers during tactical approach of hostile, armed individuals.
 - The PJ has been approved by EOPSS, and MAPC is working on specifications for procurement.
- *LRAD Voice Broadcast System*
 - The purchase of a long-range acoustic device system that can be magnetically mounted to response vehicles and allows users to broadcast voice messages and warnings at safe distances.
 - This PJ has been approved by EOPSS and MAPC is working on specifications for procurement.
- *Merrimack Valley Camera System Expansion*
 - This is the purchase of 24 surveillance cameras to expand the Merrimack Valley Camera System in Lawrence, Methuen, Andover, and North Andover.
 - MAPC is working on equipment specifications and met with Deputy Chief McCarthy and Lt. Rogers to discuss what is needed.
- *NERAC Ambubus*
 - MAPC received an estimate from Rob White and Todd Miller of Cataldo for \$15,000 annually for insurance and registration.
 - The Council discussed whether to maintain the Ambubus as a NERAC asset and allocate this funding to it each year.
 - B. Klag suggested looking into whether the Ambubus could become a hospital asset through HPP funding.

MOTION put forth by J. Brickett.

- Leave the Ambubus in Haverhill while looking into whether it could be funded through HPP funding, and give hospitals the first chance at taking it over from NERAC before decommissioning.
 - Seconded by B. Klag.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
 - The motion passed.
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- *Incident Response Plan Development*
 - This project will hire a consultant to help 6 municipalities assess how they adhere to the CIS18 framework and then develop corresponding incident response plans and a validation exercise.
 - The PJ was approved by EOPSS. MAPC is drafting the scope of work for procurement.
 - *Cybersecurity Internship*
 - The PJ was approved by EOPSS.
 - MAPC met with the NERAC Cybersecurity Representatives and the North Shore IT Collaborative manager who will be overseeing the intern's day to day work.



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- The goal is for the intern to begin in March and work through the summer.
- MAPC is finalizing the job posting and drafting an MOU with the town of Danvers.

FFY23 Planning

- The Federal NOFO will be released at the end of this month, and FFY23 planning will take place at the March meetings.
- We expect to plan for level funding and similar priority areas as last year, with the addition of election security minimum spend and LETPA increased to 35%.
- FFY23 project request forms were sent to stakeholders and are due on February 24th.
- Requestors are invited to the March meetings to present and answer questions, and the Committee will vote on a preliminary project list at that meeting.
- Previous B-List projects were discussed and requestors will submit updated forms if they would like them considered for FFY23 funding.

Committee/Working Group Updates

- Training & Exercise
 - The Regional Stop-the-Bleed courses have trained 153 participants, and the course series is now over.
 - The Nero's Law project was defunded.
 - 3 Regional AAIR Training have been scheduled.
 - MAPC is continuing to work on the School Safety Seminar, with assistance from NERAC's Public Schools representatives.
 - The Committee approved AARs and ERRs for the FD-14 and NEMTRT technical rescue teams.
- Interoperability/Info Sharing
 - There is a PSAP Coop template that can be deployed through CISA/DHS assistance.
 - The SIEC is working on best practices for AARs incorporating communications.
 - There have been NEMLEC van deployments to 3 communities that had PSAP failures.
 - There will be a cross-border MCI tabletop exercise in Nashua/Tyngsboro area.
- Regional Equipment Cache
 - Cache site equipment was used in Rowley to heat and dry the station after a burst pipe.
 - The MOU and subscription agreements are still with the lawyers.
 - There are damaged and unusable pillows and blankets in the connex containers, with unit prices of under \$500 each, which the Committee would like to dispose of.

MOTION put forth by J. Brickett.

- Approve the disposal of the unusable pillows and blankets in the connex containers.
- Seconded by Chief T. Judge.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.
- Evacuation/Sheltering
 - No update.

Discipline & State Agency Liaison Updates

- Discipline Updates
 - Law Enforcement – Hanscom is having a mass casualty exercise. Concord, Lexington, Bedford, and Lincoln are having an ALERRT training. There will be an ALERRT training in May run by Massport.



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- Cybersecurity – Cybersecurity insurance applications are due March 15th for MIIA members. New requirements are in effect July 1st such as multi-factor authentication on all email. NERAC’s Cybersecurity Representatives met with CISA state representatives. OGR is overseeing the State/Local Cybersecurity Grant Program. The application was approved and the plan will be complete by September 30th.
- Public Health – D. Ouellette has been reaching out to NERAC municipalities to gather contacts and generator availability information to build a database.
- Emergency Medical Services – Nero’s Law requirements are evolving and the training deadline was extended to February 2024. A subcommittee of private/public EMS and chiefs, EMS directors, ops managers for the private sector, and 22 cities/towns has been developed to address staffing shortages and other issues. This is a mechanism for public and private sector parties to coordinate and integrate.
- Public Schools – Dr. S. Morrison met with C. Ryan to discuss having districts connected with the RECC in case of emergency, and the RECC’s internal active assailant response worksheet.
- State Agency Liaison Updates
 - None.

New Business Unforeseen by the Chair

- None.

MOTION put forth by Chief B. Moriarty.

- Adjourn the meeting.
- Seconded by Chief J. Fisher.
 - In Favor: All
 - Opposed: None.
 - Abstain: None.
- The motion passed.

****Next Meeting: March 9, 2023****

ATTENDEES - COUNCIL MEMBERS

John Brickett: Northeast EMS
Edward Chao: Harvard Kennedy School
Paul Cohen: Town of Chelmsford
Mike Collins: Beverly DPW
Colby Cousens: Town of Danvers Information Technology
Chief John Fisher, Vice Chair: Carlisle Police Department
Mark Foster: Beverly Emergency Management
Chief Jason Gilliland, Chair: Marblehead Fire Department
Chief Tom Judge: Concord Fire Department
Bill Klag: North Shore Medical Center Emergency Preparedness
Chief John LeLacheur: Beverly Police Department
Chief Brian Moriarty: Lawrence Fire Department
Dr. Scott Morrison: Tri Town School Union
Dave Ouellette: Dracut Public Health
Christopher Ryan: North Shore Regional 911 Center
Dave Spinosa: Essex County Sheriff’s Department

ABSENT- COUNCIL MEMBERS



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Allan Alpert: City of Melrose Emergency Management
Dr. John Buckey: Marblehead Schools
Sheriff Kevin Coppinger: Essex County Sheriff
Chief Neal Hovey: Topsfield Police Department
Kathleen Lambert: MVRTA

ATTENDEES – OTHER

Vicky Mboka-Boyer: EOPSS
Benjamin Podsiadlo: EOPSS
Amy Reilly: MAPC
Lauren Sacks: MAPC
Avery Serra: MAPC

The following documents were used/referenced during the meeting:

- February 2023 Meeting Agenda
- January 2023 Meeting Minutes
- FFY19 FFY20, FFY21, FFY22 Budget Updates
- February 2023 Project Status Updates
- FFY2023 NERAC Project Request Form
- FFY2022 B-List Projects