



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting Minutes

February 8, 2024

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair Chief J. Gilliland called the meeting to order at 12:01 PM.

- **Approval of Minutes from the January 11, 2024 Meeting**

MOTION put forth by J. LeLacheur.

 - Approve the January 11, 2024 Meeting Minutes.
 - Seconded by N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.

- **Budget Updates**
 - Committee members were provided with copies of the FFY20 – FFY23 budgets in the meeting packet.
 - FFY20 – Grant End Date: June 30th, 2024
 - MAPC expects to be able to close out FFY20 shortly with some invoices that came in and the Council’s previous vote allowing transfers of even swaps for closeout.
 - FFY21 – Grant End Date: June 30, 2024
 - FFY22 – Grant End Date: July 31, 2024
 - FFY23 – Grant End Date: July 31, 2025
 - FFY24 – EOPSS has instructed Councils to develop preliminary FFY24 plans now, planning for level funding and similar requirements as FFY23 unless more instructions are released by then. MAPC will send project request forms out to the region next week, for the Committees and Council to review at their March meetings.

- **Project Updates**
 - *AAIR Trainings*
 - Courses are scheduled for March 11th-12th and March 27th-28th
 - MAPC is working with Chief J. Fisher to hold the trainings at Middlesex Community College in Bedford.
 - Applications will be sent to the whole region. Seats will be allocated first to the original 6 requesting communities, and then first-come first-served, prioritizing communities with applicants from multiple disciplines.



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MOTION put forth by J. Fisher.

- Allow Chair Chief J. Gilliland to reallocate up to \$20,000 towards this project if needed in order to increase the number of dispatchers allowed to attend.
- Seconded by B. Moriarty.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- *School Safety Seminar*
 - The proposed timeframe for the next seminar is September/October 2024.
 - MAPC will schedule a check-in with NERAC's public schools' representatives, S. Morrison and S. Zrike to brainstorm and bring those ideas to the Committee.
- *Topsfield Fair Functional Exercise*
 - Chief N. Hovey met with Chief J. Collins-Brown and Chris Ryan to discuss the planning team, facilitators, and meeting schedule.
 - EOPSS, MEMA, MA State Police, Essex County RECC, AmeriGas, Beverly Hospital, Northeast EMS, and various Topsfield municipal departments will be invited to participate on the planning team.
 - Planned Meeting Schedule:
 - Kick-Off Meeting – Wednesday, February 14th, 2024 – 1pm – 3pm
 - Mid-Term Meeting – Thursday, April 4th, 2024 – 9am – 11am
 - Final Meeting – Wednesday, May 29th, 2024 – 9am – 11am
 - Exercise – Thursday, June 6th, 2024 – 8am – 4pm

- **Technical Rescue Teams**
 - *Fire District 14 Technical Rescue Team*
 - AAR 1.2024 Rope Rescue Drill
 - ERR 5.2024 Confined Space Rescue Drill
 - ERR 6.2024 Wide Area Search Drill

MOTION put forth by N. Hovey.

- Approve the FD-14 AAR and ERRs as submitted.
- Seconded by B. Moriarty.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- *Northeast Massachusetts Technical Rescue Team*
 - AAR 10.2023 Rope Skills Drill
 - A recent swift water incident in Byfield was discussed, including communications issues and concerns regarding the removal of lighting provided by MSP helicopters during a recovery that was high-risk for responders.

MOTION put forth by B. Moriarty.

- Approve the NEMTRT AAR as submitted.
- Seconded by N. Hovey.



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- In Favor: All.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.
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- **New Business Unforeseen by the Chair**
 - The MEMA ICS300 class at MPTC on March 26-28 has seats available.

MOTION put forth by B. Moriarty.

- Adjourn the meeting.
- Seconded by N. Hovey.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

****Next Meeting: March 14, 2024****

ATTENDEES – COMMITTEE MEMBERS

Michael Collins: Beverly Department of Public Services*
Chief John Fisher: Bedford Police Department*
Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief Neal Hovey: Topsfield Police Department*
Chief Thomas Judge: Concord Fire Department*
Bill Klag: Emergency North Shore Medical Center*
Chief John LeLacheur: Beverly Police Department*
Chief Brian Moriarty: Lawrence Fire Department *

ABSENT – COMMITTEE MEMBERS

None.

ATTENDEES – OTHER

Shawn Green: FD-14 Tech Rescue
Connor Grenier: NEMTRT
Sarah Malloy: EOPSS/OGR
Jim McLaughlin: MEMA
Lt. Tom Rinoldo: FD-14 Tech Rescue
Lauren Sacks: MAPC
Avery Serra: MAPC

The following documents were used/referenced during the meeting:

- February 2024 Meeting Agenda
- January 2024 Meeting Minutes
- FFY20-23 Budget Updates
- FD-14 AAR 1.2024 Rope Rescue Drill
- FD-14 ERR 5.2024 Confined Space Rescue Drill
- FD-14 ERR 6.2024 Wide Area Search Drill
- NEMTRT AAR 10.2023 Rope Skills Drill