



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

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## Training and Exercise Committee Meeting

### Minutes

*October 10, 2024*

*12:00pm*

*MPTC Lynnfield Police Academy  
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
  - Chair J. Gilliland called the meeting to order at 12:00 PM.
  
- **Approval of Minutes from the June 13, 2024 Meeting**

MOTION put forth by N. Hovey.

  - Approve the June 13, 2024 Meeting Minutes.
  - Seconded by T. Judge.
    - In Favor: All.
    - Opposed: None.
    - Abstain: None.
  - The motion passed.
  
- **Budget Updates**
  - FFY20 – Grant End Date: June 30<sup>th</sup>, 2024 – closed.
  - FFY21 – Grant End Date: June 30<sup>th</sup>, 2025
  - FFY22 – Grant End Date: June 30<sup>th</sup>, 2025
  - FFY23 – Grant End Date: July 31<sup>st</sup>, 2025
    - E.04 State Exercise Program - \$42,444.89  
EOPSS confirmed the state will not be coordinating an exercise, so funds can now be used for regional or multi-regional T&E projects.
  
- **Project Updates**
  - *AAIR Trainings*
    - Another AAIR Training was held on August 19-20, 2024 at Greater Lowell Technical High School in Tyngsborough.
    - Attendee surveys had positive feedback about curriculum and instructors.
    - Registration numbers were solid, but low on the Fire/EMS end.
    - There has been a pattern of no-shows (instructors have seen this everywhere) and they ended up with lower Fire/EMS than what is ideal to form the RTFs.
      - The Committee discussed the possibility of creating a policy in the future that no-call/no-shows and/or their departments would be prohibited from future participation.



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- There is funding remaining for additional courses. MAPC will complete processing of BF/OT reimbursements and determine how many additional courses could be scheduled.
- *Northern NERAC Active Shooter Trainings*
  - This is a 3-part mutual aid T&E program for multiple communities in Essex County, included in NERAC's FFY23 plan.
  - Part 1: Tabletop Exercises (Sept 16 & 26) - provided instruction on ICS protocols incorporating an election security scenario as a teaching tool, and additional practice involving other soft targets
  - Part 2: Tactics Trainings (Oct 2 & 8) – taught Rescue Task Force procedures, techniques, and interoperability to approximately 80 first responders.
  - Part 3: Scenario Trainings (Oct 21 & 28) – will bring together the material and participants from Parts 1& 2 to role-play response to simulated scenarios including an attack on a polling site.
- *School Safety Seminar*
  - The School Safety Seminar was held on October 3<sup>rd</sup> from 8am-12pm at Northeastern University's Innovation Campus in Burlington.
  - Over 130 attendees from a variety of disciplines (including first responders and school personnel/admin) representing approximately 50 NERAC municipalities.
  - 5 speakers who covered a variety of subjects as well as a Q&A panel:
    - Valerie Haven: Disability Inclusion in Emergency Preparedness
    - SSA Brian LeBlanc: Swatting and Internet-Based Threats
    - Todd McGhee: Early Intervention and De-Escalation
    - Dr. James Barrett: Threat Assessment and Risk Mitigation
    - ADA Kate MacDougall: Human Trafficking, Recruitment and Exploitation of Students
  - Attendee feedback survey results gave an average rating of 4.7 / 5 stars.
    - Positive feedback about the speakers: themes were “relevant, diverse, extremely helpful, concrete takeaways”.
  - There is \$5,980 remaining in FFY21 G.01 but will expire June 30<sup>th</sup>.
- *Topsfield Fair MCI Functional Exercise*
  - After Action Report Review
    - N. Hovey presented the AAR.
    - **Suggested Motion:** Approve the Topsfield Fair MCI Functional Exercise AAR.
    - **1) judge 2) fisher**

MOTION put forth by T. Judge.

- Approve the Topsfield Fair MCI Functional Exercise AAR.
- Seconded by J. Fisher.
  - In Favor: All.
  - Opposed: None.



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- Abstain: None.
- The motion passed.
  
- **Project Requests**
  - *ASIM and Reunification Training and Equipment*
    - The Committee reviewed a request for \$73,244 for ASIM and Reunification Training and Equipment.

MOTION put forth by J. Fisher.

- Reallocate \$70,000 from FFY23 E.04 State Exercise Program to fund the ASIM and Reunification Training and Equipment project with the exclusion of food costs.
- Seconded by N. Hovey.
  - In Favor: All.
  - Opposed: None.
  - Abstain: None.
- The motion passed.
  
- *International Technical Rescue Symposium*
  - The Committee reviewed a request for a \$1,036.15 cost share from NERAC to cover registration and hotel for I. McGregor to attend the symposium on behalf of NEMTRT.

MOTION put forth by J. LeLacheur.

- Reallocate \$1,036.15 from FFY21 F. Technical Rescue Drills Unallocated to fund the International Technical Rescue Symposium request.
- Seconded by N. Hovey.
  - In Favor: All.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

- **Technical Rescue Teams**

- *Fenway Park Tech Rescue Training Day*
  - I. McGregor presented and shared pictures, noting representation from all 5 regions and Boston.
- *Fire District 14 Technical Rescue Team*
  - AAR September 2024 SCRT Breaching/Breaking Drill
  - ERR January 2025 Large Area Search Drill
- *Northeast Massachusetts Technical Rescue Team*
  - AAR July 2024 Equipment Drill
  - ERR December 2024 Confined Space Drill

MOTION put forth by N. Hovey.

- Approve the FD-14 and NEMTRT AARs and ERRs as presented.
- Seconded by T. Judge.
  - In Favor: All.
  - Opposed: None.



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- Abstain: None.
- The motion passed.
  
- **New Business Unforeseen by the Chair**
  - None.

MOTION put forth by J. LeLacheur.

- Adjourn the meeting.
- Seconded by N. Hovey.
  - In Favor: All.
  - Opposed: None.
  - Abstain: None.
- The motion passed.

**\*\*Next Meeting: November 14, 2024\*\***

## ATTENDEES – COMMITTEE MEMBERS

Chief John Fisher: Bedford Police Department\*  
Chief Jason Gilliland, Chair: Marblehead Fire Department\*  
Chief Neal Hovey: Topsfield Police Department\*  
Chief Thomas Judge: Concord Fire Department\*  
Chief John LeLacheur: Beverly Police Department\*

## ABSENT – COMMITTEE MEMBERS

Michael Collins: Beverly Department of Public Services\*  
Bill Klag: Emergency North Shore Medical Center\*

## ATTENDEES – OTHER

Shawn Green: FD-14  
Sarah Malloy: EOPSS  
Iain McGregor: NEMTRT  
Amy Reilly: MAPC  
Lauren Sacks: MAPC

## **The following documents were used/referenced during the meeting:**

- October 2024 Meeting Agenda
- June 2024 Meeting Minutes
- FFY20-23 Budget Updates
- Topsfield Fair MCI Exercise After Action Report
- ASIM and Reunification Training and Equipment Project Request
- International Technical Rescue Symposium Project Request
- FD-14 AAR September 2024 SCRT Breaching/Breaking Drill
- FD-14 ERR January 2025 Large Area Search Drill
- NEMTRT AAR July 2024 Equipment Drill
- NEMTRT ERR December 2024 Confined Space Drill