



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

June 13, 2024

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair Chief J. Gilliland called the meeting to order at 12:07 PM.

- **Approval of Minutes from the May 9, 2024**

MOTION put forth by N. Hovey.

 - Approve the April 11, 2024 Meeting Minutes.
 - Seconded by J. Fisher.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.

- **Budget Updates**
 - FFY20 – Grant End Date: June 30th, 2024 and we are closed out.
 - FFY21 & FFY22 – EOPSS has approved an extension to June 30th, 2025.
 - FFY23 – Grant End Date: July 31st, 2025

- **Project Updates**
 - *AAIR Trainings*
 - AAIR Instructor Sgt. Holcroft connected us with Sgt. Nick Silva of Tyngsborough PD who offered to help secure Greater Lowell Technical High School as a training location.
 - MAPC conducted a site visit at Greater Lowell Technical High School with the superintendent and other staff, and representatives from Tyngsborough Police and Fire were in attendance to show support for holding the NERAC course there.
 - The site meets all needs and we will move forward with confirming insurance and logistics to hold the August course there.
 - Finding locations is challenging, and in the past NERAC has shown appreciation by reserving spaces for departments who helped arrange sites (Groton, Regis College, Bedford).
 - The Committee agreed it would be appropriate to reserve spots for Tyngsborough PD, FD, and dispatch and prioritize them on the waitlist.
 - *School Safety Seminar*
 - The tentative seminar date is Thursday, October 3rd, 2024.
 - MAPC is working to confirm a central venue and connecting with S. Morrison to brainstorm potential schools with auditoriums with the capacity/availability.
 - *Topsfield Fair MCI Functional Exercise*



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- The Topsfield Fair MCI Exercise took place on Thursday June 6th. 120 personnel attended and participated in the event. It involved community partners including local police and fire departments from fourteen surrounding communities, Massachusetts State Police, Massachusetts Emergency Management Agency, Northshore Medical Center, Beth Israel Lahey Health (Beverly Hospital), Northeast Emergency Medical Services, and Northshore Regional 911 Center. This functional exercise comprehensively viewed and evaluated response and readiness capabilities of emergency responders as they pertain to a mass casualty incident. The exercise evaluated their plans in action and identified areas of improvement.
- Through the feedback submissions (51 participants) all comments were very positive and overall saying the event was constructive and worthwhile. Areas for improvement revolved around requesting a full scale, more realistic exercise in the future.
- The AAR meeting will be held next week and the document will be shared with the Committee when it is complete.

- **FY24 Plan Development**
 - NERAC's FFY24 plan was submitted to EOPSS by the May 31st deadline.
 - EOPSS gave feedback on the MetroWest RECP MCI/ASHER exercise for election security.
 - “the election security project should be strengthened to explicitly ensure that as a requirement of this project, the T&E is coordinated with and includes the local election officials (e.g., town clerk and or their designee(s)) from the participating communities and that the local election officials from the other NERAC communities are invited to observe and participate as appropriate. This should include intelligence and information sharing and coordination with MSP CFC as part of the exercise.”
 - MAPC spoke with the POCs and made the adjustments and submitted the revised FFY24 plan.

- **Technical Rescue Teams**
 - *Funding Status:*
 - MAPC has sent the tech rescue teams a breakdown of all the reimbursement requests we have received for relevant NEMTRT and FD-14 drills (Feb2023-July2024).
 - Remaining to spend on any additional reimbursement requests that come in for these or future drills:
 - NEMTRT = \$55,072.08
 - FD-14 currently = \$134,923.06
 - Teams will need to consider all existing and expected reimbursement requests when planning for upcoming drills.
 - *Fire District 14 Technical Rescue Team*
 - AAR May 2024 Confined Space Drill

MOTION put forth by N. Hovey.

- Approve the FD-14 AAR as submitted.



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- Seconded by T. Judge.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- *Northeast Massachusetts Technical Rescue Team*
 - AAR April 2024 Trench Rescue Drill
 - AAR May 2024 Rope Rescue Drill
 - ERR September 2024 Search Drill
 - ERR October 2024 Squad Skills Drill
 - ERR November 2024 SCT Drill

MOTION put forth by N. Hovey.

- Approve the NEMTRT AARs as submitted.
- Seconded by T. Judge.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

MOTION put forth by N. Hovey.

- Approve the NEMTRT ERRs as submitted.
- Seconded by T. Judge.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

- **New Business Unforeseen by the Chair**

- Timelines for reimbursement processes were discussed, including community requests for them to be reimbursed faster and the policies and procedures that reimbursement requests must go through in order to be processed and the realistic timeline for that.

MOTION put forth by N. Hovey.

- Adjourn the meeting.
- Seconded by J. Fisher.
 - In Favor: All.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

****Next Meeting: September 12, 2024****

ATTENDEES – COMMITTEE MEMBERS

Michael Collins: Beverly Department of Public Services*

Chief John Fisher: Bedford Police Department*



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Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief Neal Hovey: Topsfield Police Department*
Chief Thomas Judge: Concord Fire Department*
Chief John LeLacheur: Beverly Police Department*

ABSENT – COMMITTEE MEMBERS

Chief Brian Moriarty: Lawrence Fire Department *
Bill Klag: Emergency North Shore Medical Center*

ATTENDEES – OTHER

Matt Kolhonen: MEMA
Sarah Malloy: EOPSS
Jim McLaughlin: MEMA
Rick Nelson: NEMTRT
Avery Serra: MAPC
Rosemary Volinski: MAPC

The following documents were used/referenced during the meeting:

- June 2024 Meeting Agenda
- May 2024 Meeting Minutes
- FFY20-23 Budget Updates
- FFY24 Preliminary Project List/Budget
- FD-14 AAR May 2024 Confined Space Drill
- NEMTRT AAR April 2024 Trench Rescue Drill
- NEMTRT AAR May 2024 Rope Rescue Drill
- NEMTRT ERR September 2024 Search Drill
- NEMTRT ERR October 2024 Squad Skills Drill
- NEMTRT ERR November 2024 SCT Drill