



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

## Training and Exercise Committee Meeting

### Minutes

*February 13, 2025*

*12:00pm*

*MPTC Lynnfield Police Academy  
425 Walnut St, Lynnfield, MA 01940*

The Committee did not initially have a quorum. The agenda was taken out of order and discussion began informally.

- **Technical Rescue Teams**

- *Fire District 14 Technical Rescue Team*
  - AAR January 2025 Wide Area Search Drill
  - ERR May 2025 Rope Access Rescue Drill
- *Northeast MA Technical Rescue Team*
  - AAR November 2025 SCT Drill

- **Budget Updates**

- MAPC presented a detailed budget review for the Council to consolidate and make plans for spending available funding.
  - Suggestion to prioritize projects that will assist with timely spend-down (equipment purchases) and support LETPA requirements.
  - Available funding and new project requests were reviewed.
- FFY21: Grant End Date June 30<sup>th</sup> 2025
  - G. School Safety Seminar: The \$5,980 balance remains unallocated. Another seminar could not be scheduled before June 30<sup>th</sup>.
  - N.02 Topsfield Functional Exercise: There is approximately \$5,000 in process for BF/OT reimbursements, leaving \$19,307.83 available. Project completed under budget.
  - N.01 Regional AAIR Series: There is approximately \$12,000 in process for BF/OT reimbursements and \$9,884.82 available (+ FFY22 funds).
- FFY22: Grant End Date July 31<sup>st</sup> 2025
  - F.01 Regional AAIR Series: There is \$43,024 available (+ FFY21 funds).
  - F.03 Hamilton-Wenham: N. Hovey noted the current chief is retiring and would like the new chief to be involved in the planning in the timeframe of April-July, with the exercise proposed to be in mid-August.
- FFY23: Grant End Date July 31<sup>st</sup> 2025
  - E.03 Northern NERAC ASHER: There is approximately \$21,500 in process for BF/OT reimbursement. Project completed under budget.
  - E.05 General Active Shooter Training: \$18,284.89 available.
- FFY24: Grant End Date June 30<sup>th</sup> 2026



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

- **Project Updates**

- *ASIM and Reunification Training and Equipment*
  - \$70,000 of FFY23 funding was allocated for this project at the October meeting, including equipment and trainings.
  - The equipment PJ was submitted to EOPSS and approved.
  - MAPC is working on specifications for procurement and determined a Request for Proposals will be the best procurement path moving forward.
- *Blue Card Incident Command Training*
  - \$23,100 in NERAC's FFY22 plan is allocated to cover the online portion of the "Blue Card" incident command training for fire department command staff in Andover, Tewksbury, and Wilmington.
  - The PJ and TRR were submitted and approved.
  - MAPC is working on developing scope for procurement. MAPC procurement team advised a Request For Quotes was the best path forward.
- *Active Shooter, Tactical EMS, and MCI Exercise*
  - \$32,000 in FFY22 for tactical EMS training equipment and BF/OT for N. Andover and several neighboring communities.
  - MAPC reached out to N. Andover Deputy Fire Chief Rowe for clarification on the project request and other details.
- *RTF Training and Equipment*
  - There will be BF/OT reimbursement in FFY23 for Rescue Task Force training for approximately 151 members of Lincoln, Wayland, and Weston Fire and Police Departments.
  - The equipment for the fire departments will be in FFY24.
  - The TRR and PJ are drafted, while communities are answering remaining questions on training details, locations for EHP, and equipment type.

## **Call to Order**

- A quorum was reached and Chair J. Gilliland called the meeting to order at 12:43 PM

## MOTION put forth by N. Hovey.

- Approve the FD-14 Technical Rescue Team ERR as presented.
- Seconded by J. LeLacheur.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.

## MOTION put forth by N. Hovey.

- Approve the FD-14 and NEMTRT AARs as presented.
- Seconded by J. LeLacheur.



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

- In Favor: All
- Opposed: None
- Abstain: None
- The motion passed.
  
- **Approval of Minutes from the January 9, 2025 Meeting**

MOTION put forth by N. Hovey.

- Approve the January 9, 2025 meeting minutes
- Seconded by M. Collins.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.
  
- **Budget Updates**
  - The Committee returned to discussion of allocations to finalize decisions with a quorum.
  - New project requests were reviewed.
    - ASHER Training Cache equipment
    - Door Breach Training Equipment

MOTION put forth by J. LeLacheur.

- Reduce the allocation of FFY23 E.03 Northern NERAC ASHER to \$21,500 and unallocate the balance.
- Seconded by N. Hovey.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.

MOTION put forth by N. Hovey.

- Allocate \$9,055 from FFY21 N. ASHER Projects Unallocated to fund Door Breach Training Equipment.
- Seconded by J. LeLacheur.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.
  
- **New Business Unforeseen by the Chair**
  - None.

MOTION put forth by N. Hovey.

- Adjourn the meeting.



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

- Seconded by M. Collins.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.

**\*\*Next Meeting: March 13, 2025\*\***

## ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department\*  
Chief Neal Hovey: Topsfield Police Department\*  
Chief John LeLacheur: Beverly Police Department\*  
Michael Collins: Beverly Department of Public Services\*

## ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center\*  
Chief John Fisher: Bedford Police Department\*  
Chief Thomas Judge: Concord Fire Department\*

## ATTENDEES – OTHER

Lauren Sacks: MAPC  
Sarah Malloy: EOPSS  
Iain McGregor: NEMTRT  
Shawn Green: FD-14 Technical Rescue  
Thomas Rinoldo: FD-14 Technical Rescue  
Jake Santarelli: Hamilton Police Department  
Karla Kahale: MAPC  
Chief Dennis King: Marblehead Police Department  
Chief Lucas Miller: Salem Police Department

## **The following documents were used/referenced during the meeting:**

- February 2025 Meeting Agenda
- January 2025 Meeting Minutes
- FFY21-24 Budget Updates
- Door Breach Training Equipment Project Request
- FD-14 AAR January 2025 Wide Area Search Drill
- FD-14 ERR May 2025 Rope Access Rescue Drill
- NEMTRT AAR November 2025 SCT Drill