



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

March 13, 2025

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 12:04 PM
- **Approval of Minutes from February 13, 2025, Meeting**

MOTION put forth by J. Fisher.

- Approve the February 13, 2025, meeting minutes
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
- **Budget Updates**
 - FY21 Grant End Date: June 30, 2025
 - FY22 Grant End Date: July 31, 2025
 - FY23 Grant End Date: July 31, 2025
 - FY24 Grant End Date: June 30, 2026
 - At the February meeting, MAPC conducted a deep budget review with Committees and the Council. All T&E funds are now allocated and MAPC continues to manage spend-down.
- **Project Updates**
 - *Active Shooter, Tactical EMS, and MCI Exercise*
 - \$32,000 in the FFY22 plan was allocated for tactical EMS training equipment and BF/OT for N. Andover and several neighboring communities.
 - MAPC has been in touch with N. Andover Deputy Fire Chief Rowe for clarification on questions for completion of the TRR/ERR.
 - *ASIM and Reunification Training and Equipment*
 - \$70,000 of FFY23 funding was allocated for this project at the October meeting, including equipment and trainings.
 - The equipment PJ was submitted to EOPSS and approved.



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- MAPC is working on specifications for procurement and determined a Request for Proposals will be the best procurement path moving forward.
- *Blue Card Incident Command Training*
 - \$23,100 in NERAC's FY22 plan is allocated to cover the online portion of the "Blue Card" incident command training for fire department command staff in Andover, Tewksbury, and Wilmington.
 - The PJ and TRR were submitted and approved.
 - MAPC is working on developing a scope for procurement. MAPC procurement team advised a Request for Quotes was the best path forward.
- *Door Breach Training Equipment*
 - The Committee voted to fund this project at the February meeting.
 - The PJ is approved, and specifications are being finalized for procurement.
- *RTF Training and Equipment*
 - The training and equipment portions of this project are funded in FFY23 and FFY24, respectively for Weston, Wayland, and Lincoln.
 - The practical scenario trainings are planned for May 14th and 15th and the TRR is complete.
 - MAPC is waiting on remaining EHP information in order to submit with the TRR.
- **Technical Rescue Teams**
 - *Fire District 14 Technical Rescue Team*
 - AAR February 2025 Rope Rescue Drill
 - ERR June 2025 Trench Rescue Drill
 - *Northeast MA Technical Rescue Team*
 - (None)

MOTION put forth by J. Fisher.

- Approve the Technical Rescue Team ERRs and AARs as presented.
- Seconded by T. Judge.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **New Business Unforeseen by the Chair**

MOTION put forth by J. LeLacheur.

- Adjourn the meeting.
- Seconded by J. Fisher.
 - In Favor: All
 - Opposed: None
 - Abstain: None



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- The motion passed.

****Next Meeting: April 10, 2025****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief Thomas Judge: Concord Fire Department*
Chief John Fisher: Bedford Police Department*
Michael Collins: Beverly Department of Public Services*
Chief John LeLacheur: Beverly Police Department*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*
Chief Neal Hovey: Topsfield Police Department*

ATTENDEES – OTHER

Lauren Sacks: MAPC
James McLoughlin: MEMA
Thomas Rinoldo: FD-14 Technical Rescue
Shawn Green: FD-14 Technical Rescue
Jake Santarelli: Hamilton Police Department
Karla Kahale: MAPC
Sarah Malloy: EOPSS

The following documents were used/referenced during the meeting:

- March 2025 Meeting Agenda
- February 2025 Meeting Minutes
- FFY21-24 Budget Updates
- Weston, Wayland, and Lincoln ASHER Training Plan
- FD-14 AAR February 2025 Rope Rescue Drill
- FD-14 ERR June 2025 Trench Rescue Drill