



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

April 10, 2025

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 12:01 PM

- **Approval of Minutes from March 13, 2025, Meeting**

MOTION put forth by J. LeLacheur.

- Approve the February 13, 2025, meeting minutes
- Seconded by J. Fisher.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Budget Updates**
 - FY21 Grant End Date: June 30, 2025
 - FY22 Grant End Date: July 31, 2025
 - FY23 Grant End Date: July 31, 2025
 - FY24 Grant End Date: June 30, 2026
 - Hudson AAIR Reimbursement Request
 - Members of the Hudson Fire Department, a NERAC community bordering the CRHSAC region, attended four training sessions under the assumption they qualified for BF/OT reimbursement, based on initial guidance that lacked regional funding clarification; their reimbursement request was redirected to NERAC.
 - The Committee approved reimbursement at \$35/hour totaling \$13,440, citing available funds under FFY23 General Active Shooter Training and Regional AAIR Series line items and alignment with the intent of the original training allocations.
 - At the request of the Council, MAPC will check the reimbursement rates for the other state homeland security regions and report back. The Council will discuss NERAC's backfill and overtime reimbursement rates at the May meeting.



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MOTION put forth by J. Fisher.

- Reallocate \$13,440 from FFY23 E.05 General Active Shooter Training to fund Hudson FD's AAIR reimbursement requests
- Seconded by T. Judge.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Project Updates**

- *Active Shooter, Tactical EMS, and MCI Exercise*
 - \$32,000 in the FFY22 plan was allocated for tactical EMS training equipment and BF/OT for N. Andover and several neighboring communities.
 - In order to prioritize more projects at once for spend down, additional MAPC team members are assisting with projects that overlap with their area of expertise.
- *ASIM and Reunification Training and Equipment*
 - \$70,000 of FFY23 funding was allocated for this project at the October meeting, including equipment and trainings.
 - MAPC is working on specifications for procurement and determined a Request for Proposals will be the best procurement path moving forward.
- *Blue Card Incident Command Training*
 - \$23,100 in NERAC's FY22 plan is allocated to cover the online portion of the "Blue Card" incident command training for fire department command staff in Andover, Tewksbury, and Wilmington.
 - This is another project that additional MAPC staff are helping with; Beth Robert is utilizing her Incident Command expertise to assist with developing the scope.
- *Door Breach Training Equipment*
 - The Committee voted to fund this project at the February meeting.
 - The RFQ was due April 9th and MAPC is reviewing quotes received.
- *RTF Training and Equipment*
 - The training and equipment portions of this project are funded in FFY23 and FFY24, respectively for Weston, Wayland, and Lincoln.
 - Training: all the necessary approvals have been received, and the Interoperability Committee reviewed the Radio Communications Checklist and ICS-205 shared feedback. The trainings are scheduled for May 14th and 15th.
 - Equipment: MAPC is meeting with the project leads next week to clarify what equipment each municipality needs.



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- **Technical Rescue Teams**

- *Fire District 14 Technical Rescue Team*
 - AAR March 2025 Confined Space Drill
- *Northeast MA Technical Rescue Team*
 - AAR February 2025 Large Animal Rescue Drill
 - AAR March 2025 Industrial Rescue Drill
 - ERR August 2025 Rope Rescue Drill

MOTION put forth by N. Hovey.

- Approve the Technical Rescue Team ERRs and AARs as presented.
- Seconded by T. Judge.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **New Business Unforeseen by the Chair**

MOTION put forth by N. Hovey.

- Adjourn the meeting.
- Seconded by J. Fisher.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

****Next Meeting: May 8, 2025****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Chief Neal Hovey: Topsfield Police Department*

Chief Thomas Judge: Concord Fire Department*

Chief John Fisher: Bedford Police Department*

Chief John LeLacheur: Beverly Police Department*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*

Michael Collins: Beverly Department of Public Services*

ATTENDEES – OTHER

Lauren Sacks: MAPC

James McLoughlin: MEMA



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Shawn Green: FD-14 Technical Rescue
Jake Santarelli: Hamilton Police Department
Karla Kahale: MAPC
Iain McGregor: Northeast MA Technical Rescue
Connor Grenier: Northeast MA Technical Rescue

The following documents were used/referenced during the meeting:

- April 2025 Meeting Agenda
- March 2025 Meeting Minutes
- FFY21-24 Budget Updates
- Hudson AAIR Reimbursement Request
- FD-14 AAR March 2025 Confined Space Drill
- NEMTRT AAR February 2025 Large Animal Rescue Drill
- NEMTRT AAR March 2025 Industrial Rescue Drill
- NEMTRT ERR August 2025 Rope Rescue Drill