



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

May 8, 2025

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 12:00 PM

- **Approval of Minutes of April 10, 2025, Meeting**

MOTION put forth by N. Hovey.

- Approve the April 10, 2025, meeting minutes
- Seconded by T. Judge.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Budget Updates**
 - FY21 Grant End Date: June 30, 2025
 - FY22 Grant End Date: July 31, 2025
 - FY23 Grant End Date: July 31, 2025
 - FY24 Grant End Date: June 30, 2026
 - Between FFY21 and FFY22, there is \$11,746.35 of Technical Rescue funding that MAPC does not expect will be spent down in time for closeout.
 - The committee agreed to ask Full Council to allocate the anticipated unspent amount of Technical Rescue funding to Technical Rescue Equipment.

- **BF/OT Reimbursement Rate Review**
 - The Committee agreed to review the current reimbursement rate
 - NERAC has reimbursed at a rate of \$35/hr. since 2011
 - MAPC advised that if the Committee is considering adjusting the rate, we will need Full Council and EOPSS approval as well.
 - MAPC put together a range of overtime rates that were pulled from a sample of requests:
 - Range between \$33-\$113
 - Average rate: \$58.80



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MOTION put forth by J. LeLacheur.

- Suggest to Full Council to amend NERAC's BF/OT reimbursement policy to a rate of \$50/hr.
- Seconded by N. Hovey.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Project Updates**

- *Active Shooter, Tactical EMS, and MCI Exercise*
 - \$30,000 in the FFY22 plan was allocated for tactical EMS training equipment and BF/OT for N. Andover and several neighboring communities (approximately \$20,000 in training, \$10,000 in equipment).
 - The equipment purchase includes MegaMovers, Bleeding Control Systems, CAT Tourniquet Trainers, Body Bags, Rapid Response Roller Bags, Moulage for training, and CERT ICS Vest Kit.
 - An MCI classroom session will be scheduled for the end of May.
 - An AAIR course will be scheduled in mid-June.
- *ASIM and Reunification Training and Equipment*
 - \$70,000 of FFY23 funding was allocated for this project at the October meeting, including equipment and trainings.
 - MAPC's procurement team has sent an RFP out that is due back by May 13th.
- *Blue Card Incident Command Training*
 - \$23,100 in NERAC's FY22 plan is allocated to cover the online portion of the "Blue Card" incident command training for fire department command staff in Andover, Tewksbury, and Wilmington.
 - It was determined that MAPC could not procure via sole-source, and developing a competitive scope was a challenge.
 - The RFQ is out now and due May 13th.
- *Door Breach Training Equipment*
 - The Committee voted to fund this project at the February meeting.
 - MAPC is working with the awarded vendor on a delivery timeline, estimated to be mid-June.
- *Hamilton-Wenham Regional School District Active Shooter Drill*
 - \$30,000 in the FY22 plan is allocated to cover this project, while funding closes out prior to the exercise, there are options to swap funding, such as the RTF Training.
 - N. Hovey and project representatives updated the Council previously that this would be postponed until a new chief was able to be involved.



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- The exercise is now scheduled for September 16th in Hamilton.
 - MAPC will connect with project contacts to coordinate necessary TRR and EHP approvals and planning.
- *RTF Training*
 - The training portion of this project is funded in FFY23 with \$42,280, respectively for Weston, Wayland, and Lincoln.
 - All the necessary approvals have been received, and the trainings are scheduled for May 13th and 13th at the vacant Candela Medical Building in Wayland.
- **Technical Rescue Teams**
 - *Fire District 14 Technical Rescue Team*
 - AAR April 2025 Heavy Rigging and Lifting Drill
 - *Northeast MA Technical Rescue Team*
 - AAR January 2025 Confined Space Drill

MOTION put forth by N. Hovey.

- Approve the Technical Rescue Team AARs as presented.
- Seconded by T. Judge.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **New Business Unforeseen by the Chair**
 - EOPSS received a question regarding who is eligible for BF/OT, and clarified that it is only municipal employees, not private hospitals or state.
 - MAPC confirmed that they will be sending out the application for FY25 project requests.

MOTION put forth by N. Hovey.

- Adjourn the meeting.
- Seconded by T. Judge.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

****Next Meeting: June 12, 2025****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Chief Neal Hovey: Topsfield Police Department*

Chief Thomas Judge: Concord Fire Department*



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Chief John LeLacheur: Beverly Police Department*
Michael Collins: Beverly Department of Public Services*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*
Chief John Fisher: Bedford Police Department*

ATTENDEES – OTHER

Lauren Sacks: MAPC
Karla Kahale: MAPC
James McLoughlin: MEMA
Justin Shrair: MEMA
Thomas Rinoldo: FD-14 Technical Rescue
Shawn Green: FD-14 Technical Rescue
Jake Santarelli: Hamilton Police Department
Iain McGregor: Northeast MA Technical Rescue
Connor Grenier: Northeast MA Technical Rescue
Sarah Malloy: EOPSS

The following documents were used/referenced during the meeting:

- May 2025 Meeting Agenda
- April 2025 Meeting Minutes
- FFY21-24 Budget Updates
- FD-14 AAR April 2025 Heavy Rigging and Lifting Drill
- NEMTRT AAR January 2025 Confined Space Drill
- NERAC's BF-OT Policy