



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

June 12, 2025

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 12:00 PM
- **Approval of Minutes of May 8, 2025, Meeting**

MOTION put forth by N. Hovey.

- Approve the May 8, 2025, meeting minutes
- Seconded by J. Fisher.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
- **Budget Updates**
 - FY21 Grant End Date: June 30, 2025
 - FY22 Grant End Date: July 31, 2025
 - FY23 Grant End Date: July 31, 2025
 - FY24 Grant End Date: June 30, 2026
 - FY25 – Preliminary project request forms have been sent out to the region; no other updates yet.
- **Project Updates**
 - *Active Shooter, Tactical EMS, and MCI Exercise*
 - ~\$50,000 is allocated in FY22/23/24 to ensure we can cover the maximum attendance estimated.
 - This project was originally requested by North Andover and surrounding municipalities.
 - **Equipment Purchase:**
 - MegaMovers, Bleeding Control Systems, CAT Tourniquet Trainers, Body Bags, Rapid Response Roller Bags, Moulage for training, CERT ICS Vest Kit
 - This total for the equipment is about \$10,000 and most has been delivered.



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

- A 4-hr MCI/EMS classroom session is scheduled for June 23rd in North Andover
- An AAIR course is scheduled for June 17th-18th at North Andover Middle School
- The original requesting municipalities did not have as many applicants as planned, so seats were opened to the whole region (original: Haverhill, Andover, Lawrence, North Andover, Methuen, Middleton)
- *ASIM and Reunification Training and Equipment*
 - \$70,000 of FFY23 funding was allocated for this project at the October meeting, including equipment and trainings.
 - The RFP was due May 13th, and we received 1 quote from the POC's preferred vendor for the training and equipment.
 - MAPC's procurement and legal teams are working with the vendor on requested edits to the contract. Once finished, we will work with the POC to assemble an evaluation committee.
- *Blue Card Incident Command Training*
 - \$23,100 in NERAC's FY22 plan is allocated to cover the online portion of the "Blue Card" incident command training for fire department command staff in Andover, Tewksbury, and Wilmington.
 - It was determined that MAPC could not procure via sole-source, and developing a competitive scope was a challenge.
 - The RFQ was due May 13th and awarded to B Shifter (the preferred vendor).
 - MAPC is collecting registration lists from each department and coordinating with the vendor to grant them access.
 - Expect to be completed by June 30th.
- *Door Breach Training Equipment*
 - The Committee voted to fund this project at the February meeting.
 - MAPC is working with the awarded vendor on a delivery timeline, estimated to be mid-June.
- *RTF Training – Weston/Wayland/Lincoln*
 - The training portion of this project is funded in FFY23 with \$42,280, respectively for Weston, Wayland, and Lincoln.
 - The training occurred on May 13th-14th in Wayland.
 - BF/OT requests came in at a total of \$11,856.53, which was shifted up to support closeout.
- **Technical Rescue Teams**
 - *Fire District 14 Technical Rescue Team*
 - AAR June 2024 Wide Area Search Drill
 - AAR May 2025 Rope Rescue Drill



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

- ERR September 2025 Large Animal Rescue Drill
- *Northeast MA Technical Rescue Team*
 - AAR April 2025 Trench Rescue Drill
 - AAR June 2025 Surface Water Rescue Drill
 - ERR September 2025 Rescue Drill
 - ERR October 2025 Structural Collapse Drill

MOTION put forth by M. Collins.

- Approve the Technical Rescue Team ERRs and AARs as presented.
- Seconded by J. Fisher.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **New Business Unforeseen by the Chair**

MOTION put forth by N. Hovey.

- Adjourn the meeting.
- Seconded by M. Collins.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

****Next Meeting: September 11, 2025****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*
Chief Neal Hovey: Topsfield Police Department*
Chief Thomas Judge: Concord Fire Department*
Michael Collins: Beverly Department of Public Services*
Chief John Fisher: Bedford Police Department*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*
Chief John LeLacheur: Beverly Police Department*

ATTENDEES – OTHER

Lauren Sacks: MAPC
Karla Kahale: MAPC
James McLoughlin: MEMA
Thomas Rinoldo: FD-14 Technical Rescue
Shawn Green: FD-14 Technical Rescue
Jake Santarelli: Hamilton Police Department



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Connor Grenier: Northeast MA Technical Rescue

The following documents were used/referenced during the meeting:

- June 2025 Meeting Agenda
- May 2025 Meeting Minutes
- FFY21-24 Budget Updates
- FD-14 AAR June 2024 Wide Area Search Drill
- FD-14 AAR May 2025 Rope Rescue Drill
- FD-14 ERR September 2025 Large Animal Rescue Drill
- NEMTRT AAR April 2025 Trench Rescue Drill
- NEMTRT AAR June 2025 Surface Water Rescue Drill
- NEMTRT ERR September 2025 Rescue Drill
- NEMTRT ERR October 2025 Structural Collapse Drill