



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Sheltering Committee Meeting

Minutes

June 17th 2024
Virtual via Zoom

- **Call to Order**
 - Chair D. Ouellette called the meeting to order at 3:00pm.
- **Approval of Meeting Minutes from the May 15, 2024 Meeting.**

MOTION put forth by Chief J. Gilliland.

 - Approve the May 15, 2024 Committee Meeting Minutes
 - Seconded by E. Christensen
 - In favor: E. Christensen, M. Collins, Chief J. Gilliland, B. Robert, H. Tecce.
 - Opposed: None.
 - Abstain: None.
 - The motion passed.
- **Sheltering Equipment Best Practices**
 - The Committee tasked MAPC with compiling current best practices related to sheltering equipment needs. See page 4 of the meeting packet with helpful links as well as a sample inventory list of sheltering equipment.
- **Cache Sheltering Trailers Discussion**
 - Sheltering Trailer Inventory
 - See page 8 of the meeting packet with the sheltering assets inventory located at the former Lexington Cache Site: 6 shelter trailers, one functional needs trailer, and one companion animal shelter trailer. Additional sheltering assets were also located on site in 3 Conex boxes and in the big tent.
 - MSPCA is interested in taking unusable blankets and in the NERAC animal shelter trailer.
 - For NERAC's regular trailers- Sudbury is interested in one shelter trailer, Manchester- may be interested in hosting a shelter trailer (regional shelter). Lynn & Medford may be interested.
 - **NERAC Municipality Survey Development**
 - MAPC developed a draft survey (page 11) to be sent to NERAC municipalities to determine which communities would be interested in hosting a shelter trailer, functional needs trailer, or companion animal



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shelter trailer. Please let us know if you have any questions/ comments/ edits.

- First the Committee would like to find out who is interested and then decon the trailer at the Beverly cache site (dispose all consumable products and leave durable equipment).
- **New Business Unforeseen by the Chair**
 - The Committee will meet virtually on July 15th at 3:00pm.

MOTION put forth by Chief J. Gilliland.

- Adjourn the meeting.
- Seconded by E. Christenson
 - In favor: E. Christensen, M. Collins, Chief J. Gilliland, B. Robert.
 - Opposed: None.
 - Abstain: None.
- The motion passed.

**** Next Meeting: TBD****

ATTENDEES – COMMITTEE MEMBERS

Chair Dave Ouellette: Dracut Public Health Agent*

Mike Collins: Beverly DPW*

Eric Christenson: Northeast EMS*

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Heather Tecce: Lowell Emergency Management*

Beth Robert: Region 3 HMCC/MAPC

ABSENT – COMMITTEE MEMBERS

ATTENDEES – OTHER

Lauren Sacks: MAPC

Rosemary Volinski: MAPC

*Denotes a Full Council Member.

The following documents were used/referenced during the meeting:

- 6.2024 Sheltering Committee Agenda
- 5.2024 Sheltering Committee Meeting Minutes
- Sheltering Best Practices Research
- Sheltering Trailer Inventory List
- NERAC Municipality Survey Draft