



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Interoperability Committee Meeting

Minutes

June 10, 2025

9:30 am

Virtual via Zoom

Meeting ID: 899 6011 3106

Passcode: 703634

- **Call to Order**

- Chair C. Ryan called the meeting to order at 9:32 AM

- **Approval of Minutes**

- May 2025 Meeting Minutes

MOTION put forth by R. Patterson

- Approve the May 2025 Meeting Minutes.
- Seconded by D. Spinosa
 - In favor: A. Chadis, M. Collins, D. Frizzell, R. Higgins, S. Morrison, R. Patterson, G. Rowe, D. Spinosa, M. Svatek
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Budget Updates**

- Grant End Dates:
 - FFY21 – June 30th, 2025
 - FFY22 – July 31st, 2025
 - FFY23 – July 31st, 2025 – MAPC requested extension to summer 2026
 - FFY24 – June 30th, 2026
 - FFY25 – MAPC sent out preliminary project request form, but no timeline, funding amounts, or requirements known.
 - NERAC held ad-hoc meeting on 5/30
 - Council voted to allow Chair Chief Gilliland the authority to allocate funds from FFY21/22 projects that will definitely not close out towards approved projects for closeout.
 - Voted on “backup” projects that Chief G has authority to approve as needed. Interop-related ones include:
 - Up to 3 laptops for NEMLEC IMT Comms Vehicle
 - FD-6 Mobile Broadband Kit
 - FD-14 Mobile Broadband Kit

- **Project Updates**

- *ECFCA Baldpate UHF Receiver*
 - Received SIEC and PJ approval.
 - MAPC procurement team is confirming State Contract Pricing/Terms.
 - ETA 12-14 weeks but working to expedite for July.

- *ECFCA GPS Clocks*
 - \$25,000.00 allocated
 - ~\$20,000 for 2 clocks
 - ~\$5,000 for antenna (would need SIEC approval)
 - Plan to procure just 2 GPS clocks now (since SIEC / EHP are not required) and then deal with antenna needed for NSR911 later.
 - Need specs from T. Dechene to submit for PJ approval and procurement.
- *ECFCA miniCRD*
 - PJ submitted to EOPSS.
 - MAPC procurement team confirming State Contract Pricing/Terms.
 - Will issue PO once approved/confirmed.
- *ECFCA Mobile Broadband Kit*
 - PJ submitted to EOPSS.
 - Not available on State Contract yet.
 - Developing specifications for RFQ procurement.
- *ECFCA Pow Wow Hill Fiber Connection*
 - Plan to procure 2 switches now (since SIEC / EHP are not required) and deal with additional equipment later.
 - Need specs from T. Dechene to submit for PJ approval and procurement.
- *ECFCA Pow Wow VHF Receiver*
 - Received SIEC and PJ approval.
 - MAPC procurement team confirming State Contract Pricing/Terms.
 - ETA 12-14 weeks but working to expedite for July.
- *ECFCA UHF Wide Area Network Upgrades*
 - Originally \$56,973.08 allocated based on Tessco quote but bid came in higher (TXRX).
 - With support from Chris / Tyler, Chief Gilliland gave approval to transfer \$10,069.92 from FFY22 H.01 Radio Programming to this project.
 - Contract being signed to issue PO.
 - Lead time 4-6 weeks.
- *ECFCA VHF Wide Area Network Upgrades*
 - Specs are still in progress, some outstanding questions, and may need updated SIEC review.
 - Moved to FFY23 for now to buy time.
- *EMS Repeater and Multi-Discipline Co-Location*
 - Received SIEC and PJ approval for some components.
 - MAPC procurement team confirming State Contract Pricing/Terms.
 - ETA 12-14 weeks but working to expedite for July.
- *FD-5/15 Mobile Gateway Radios and Recorders*
 - NERAC portion is complete.
 - Keeping on agenda to monitor installation progress (not funded)
- *FD-5/15 Simulcast UHF*
 - Received SIEC and PJ approval.
 - MAPC procurement team confirming State Contract Pricing/Terms.
 - ETA 12-14 weeks but working to expedite for July.
- *FD-5/15 Wide Area VHF*
 - Received SIEC and PJ approval.
 - MAPC procurement team confirming State Contract Pricing/Terms.
 - ETA 12-14 weeks but working to expedite for July.
- *FD-6 MW Groton to Westford*
 - Most items delivered and payment in process.

- Requesting new ETA for replacement of defective Motorola item.
- *Field Comm Units Portable Radio Caches*
 - State Contract RFQ conducted. Delivery ETAs 6-8 weeks.
 - Low quote from Northeast Two Way is within budget but under review, does not appear to meet specs.
 - The Committee discussed needs and options for the project.
- *Field Comm Units Upgrade Installation*
 - Lowell installation scheduled for mid-June.
 - Lawrence installation not scheduled yet.
 - D. Spinoso / R. Patterson will determine best new contact to facilitate scheduling.
- *GBPC Microwave Routers and Switches*
 - Phase 2 – PO issued, delivery ETA a few weeks.
 - Phase 3 –
 - PJ submitted to EOPSS.
 - Procurement is being conducted.
 - Expected to close out by July 31st.
- *Metrofire North District Radio Common Platform*
 - ETA was 6/5. Some items delivered, followed up with vendor for updated ETA on others.
- *NEMLEC IMT Command Vehicle*
 - Radios:
 - Received SIEC and PJ approval.
 - MAPC procurement team confirming State Contract Pricing/Terms.
 - ETA 12-14 weeks but working to expedite for July.
 - Vehicle: Procurement in progress.
- *Topsfield Radio Feasibility Study*
 - Approvals received.
 - Finalizing scope of work for procurement.
 - May not close out by July 31st, but can partially invoice for deliverables met by then and move balance as needed.
- **Radio Communications Checklist**
 - *N. Andover/Regional AAIR Training*
 - The Committee reviewed the checklist and discussed providing assistance with ICS-205.
- **CMED Region 3 Update**
 - There was a meeting held with OEMS/DPH yesterday.
 - MCI and disaster coordination are the main concern.
 - Talks are underway to determine who will take on parts of the contract or temporarily maintain functionality.
 - There is hope that funding will come through with State Budget, but timeline and outcome are TBD.
- **State Interoperability Executive Committee (SIEC) Updates**
 - NERAC had several projects approved.
 - The SIEC discussed agencies moving to encryption and effects on interoperability.

- **New Business Unforeseen by the Chair**

MOTION put forth by R. Patterson

- Allow Chair C. Ryan to move funding as needed to support grant closeout prior to the next Interoperability Committee meeting.
- Cancel the July and August committee meetings and reconvene in September.
- Adjourn the meeting.
- Seconded by J. Griffin
 - In favor: A. Chadis, M. Collins, D. Frizzell, J. Griffin, R. Higgins, S. Morrison, R. Patterson, G. Rowe, D. Spinosa
 - Opposed: None
 - Abstain: None
- The motion passed.

*** Next Meeting: September 9, 2025 ***

ATTENDEES - COMMITTEE MEMBERS

Alex Chadis: Newton Fire Department
Mike Collins: Beverly Public Services & Engineering*
Dave Frizzell: Metrofire
Joe Griffin: Greater Boston Police Council
Ryan Higgins: Fire District 15
Scott Morrison: Tri-Town School Union*
Rich Patterson: Region 3 EMS
Graham Rowe: North Andover Fire Department
Chris Ryan: North Shore Regional 911 Center*
Dave Spinosa: Essex County Sheriff's Department*
Matt Svatek: Fire District 6

ATTENDEES - OTHER

Sarah Malloy: EOPSS / OGR
Alex Rock: Assistant SWIC
Lauren Sacks: Metropolitan Area Planning Council

ABSENT – COMMITTEE MEMBERS

Stephanie Brown: Beverly Public Safety Dispatch
Tyler Dechene: Middleton Fire Department
Michael Mansfield: Essex County Fire Chiefs Association

The following documents were used/referenced during the meeting:

- June 2025 Meeting Agenda
- May 2025 Meeting Minutes
- FFY21, FFY22, FFY23, and FFY24 Interoperability Committee Budgets
- Radio Communications Checklist - N. Andover/Regional AAIR Training