



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

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## Full Council Meeting

### Minutes

***October 9, 2025***

***1:00pm***

***MPTC Lynnfield Police Academy  
425 Walnut St, Lynnfield, MA 01940***

- **Call to Order**
  - Chair J. Gilliland called the meeting to order at 1:03pm.
- **Approval of Minutes**
  - August 5, 2025 Meeting Minutes

MOTION put forth by N. Hovey.

- Approve the August 5, 2025 meeting minutes.
- Seconded by P. Cohen.
  - In Favor: All
  - Opposed: None
  - Abstain: None

The motion passed.

- **EOPSS/OGR Updates**
  - EOPSS OGR was unable to attend this meeting because staff are currently working on releasing several new funding opportunities.
  - The Governor's Office is reviewing the FFY25 funding award and updates will be provided as they are available.
- **MAPC Updates**
  - The team worked over the summer to not only close out FFY21 and FFY22, but to also draft the FFY25 plan. MAPC would like to thank the Council for their assistance in these efforts.
- **Council Membership Updates**
  - Emergency Medical Services and Fire Services
    - These seats were previously filled by Eric Christensen and Chief Judge but are now open due to organizational changes and retirement.
    - MAPC will advertise availability to applicable stakeholders and collect resumes and interview questions for EOPSS' approval and Council review.
  - Emergency Management Seat Applications
    - NERAC received 3 applications: P. Keefe, C. Buckner, and J. Hubbard, all of which were approved by EOPSS.



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- Candidate resumes and written interview questions were included in the meeting packet.

MOTION put forth by N. Hovey.

- Nominate applicant P. Keefe for NERAC's open Emergency Management Seat.
- Seconded by J. LeLacheur.
  - In Favor: All
  - Opposed: None
  - Abstain: None

The motion passed.

- P. Keefe was elected to fill NERAC's open Emergency Management Seat.

- **Equipment Disposal Requests**

- Beverly Cache Generators
  - Beverly Cache is requesting approval to dispose of two 6500W Portable Generators obtained in 2012 (FY09/10 funding) for \$1,895.42 each. Both have reached end of life and are irreparable.
- Lowell Light Tower
  - Lowell is requesting approval to dispose of a light tower obtained in 2012 (FY08 funding) for \$7,468.20. The light tower has a broken generator, and they estimate the cost of replacing the generator at \$3,000.

MOTION put forth by M. Collins.

- Approve Beverly Portable Generators and Lowell Light Tower.
- Seconded by C. Ryan.
  - In Favor: All
  - Opposed: None
  - Abstain: None

The motion passed.

- **Budget Updates**

- FFY21 – CLOSED June 30, 2025
- FFY22 – CLOSED August 31, 2025
  - Line items became over/under allocated when projects were shifted to support closeout; MAPC provided a list of the budget transfers in the meeting packet.
- FFY23 – Grant End Date: July 31, 2026
- FFY24 – Grant End Date: June 30, 2026
- FFY25 – NERAC's plan was submitted to EOPSS in August, and MAPC is awaiting guidance.

MOTION put forth by C. Ryan.

- Approve the transfers as written to balance the line items.
- Seconded by N. Hovey.
  - In Favor: All



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- Opposed: None
- Abstain: None

The motion passed.

- **Project Updates**

- *District 6 JHIRT Equipment*
  - All equipment has been delivered, and this project is complete.
- *Nahant Harbormaster Vessel Upgrades*
  - All equipment has now been delivered.
  - MAPC is working on procuring installation services, however, the team is facing some challenges as vendors do not want to install equipment that they did not provide. Our procurement team is continuing to follow up with potential vendors for installation.
- *NEMLEC IMT Command Vehicle*
  - The base vehicle and radios have been received.
  - MAPC is working on procurement for upfitting and other equipment.
- *NEMLEC SWAT Ballistic Shields*
  - The 8<sup>th</sup> and final shield has been delivered, payment is in process, and the project is complete.
- *NEMLEC SWAT Equipment/Transport Van*
  - The base vehicle has been received.
  - MAPC is working on procurement for upfitting.
- *NEMLEC SWAT IFAKs*
  - All equipment has been delivered and this project is complete.
- *NEMLEC SWAT/Negotiators Plates and Carriers*
  - Plates have been received, and we are awaiting delivery of the custom-fit carriers and accessories.
- *NEMLEC SWAT LRAD Augmentation Device*
  - All equipment has been delivered and this project is complete.
- *NEMLEC SWAT Pursuit Pickup Truck*
  - The base vehicle has been received.
  - MAPC is working on procurement for upfitting.
- *NEMLEC SWAT Respirators*
  - Respirators have been delivered, however, MAPC encountered an issue with a missing accessory that is vital to the usage of the respirators, which our procurement team is working on acquiring from the vendor via sound business purchase.
- *NEMLEC SWAT Tactical Camera Package*
  - All equipment has been delivered and this project is complete.
- *RTF Equipment (Weston, Wayland, Lincoln)*
  - Equipment for this project encountered a delay but has recently all been delivered and we are processing payment. This project is now complete.
- *Technical Rescue Equipment*
  - All equipment has been delivered and this project is complete.



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- **Committee/Working Group Updates**

- *Training & Exercise*
  - J. Gilliland reported that the Committee discussed plans for Active Shooter, Tactical EMS, and MCI Exercise; ASIM and Reunification Training and Equipment; Blue Card Incident Command Training; Door Breach Training Equipment; and Hamilton-Wenham Active Shooter Functional Exercise.
  - Northeast Massachusetts Technical Rescue Team (NEMTRT) presented on the MATRS Technical Rescue Event that occurred at Battleship Cove on September 18<sup>th</sup>.
- *Interoperability/Info Sharing*
  - C. Ryan reported that the Interoperability Committee will be meeting next Tuesday.
  - There will be a COMT course taught in Framingham, MA on November 3-7, 2025, and a COML course taught in Portsmouth, NH on November 17-20, 2025.
  - During the last SIEC meeting the School Radio Best Practices document was discussed and has received positive feedback. It was also discussed at the SIEC meeting how best to share this document statewide.
- *Regional Equipment Cache*
  - M. Collins reported that it was a busy season for the Beverly Cache Site, and that crash protection equipment has been borrowed frequently.
  - The last CONEX boxes were moved from Lexington; trailers are still waiting to be moved.
  - MAPC will work to reconvene the Cache Committee prior to the next Council meeting.
    - One of the topics to be discussed at this meeting is communication between the cache site managers regarding available equipment.
- *Evacuation/Sheltering*
  - The sheltering trailer cleanout project was completed over the summer in Beverly, Framingham, and Lexington. The Sheltering Committee will meet soon to review the results and determine best next steps.

- **Discipline & State Agency Liaison Updates**

- *Discipline Updates:*
  - *Cybersecurity* – C. Cousens reported that he attended the Digital Government Summit last month and participated in a panel focused on collaboration. He received positive feedback from attendees.
  - *Public Schools* – S. Morrison reported that he and N. Hovey will be presenting at a conference on November 18<sup>th</sup> in Lexington focused on challenges and solutions in school safety and security.
- *State/Regional Agency Updates:*
  - *Massachusetts Emergency Management Agency*
    - MEMA is offering a Disaster Finance Overview virtual course on October 15th from 8:00AM-12:30PM, sign-up is available online.



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- MEMA is in the process of transferring their online course registration to a different platform.
  - *Region 3 Health and Medical Coordinating Coalition (HMCC)*
    - None.
- **New Business Unforeseen by the Chair**
  - None.

MOTION put forth by N. Hovey.

- Adjourn the meeting.
- Seconded by J. LeLacheur .
  - In Favor: All
  - Opposed: None
  - Abstain: None

The motion passed.

**\*\*Next Meeting: November 13, 2025\*\***

## ATTENDEES – COUNCIL MEMBERS

Mike Collins: Beverly DPW

Jason Gilliland, Chair: Marblehead Fire Department

Neal Hovey: Topsfield Police Department

Colby Cousens: Town of Danvers Information Technology

Dave Spinosa: (Proxy) Essex County Sheriff's Department

Derek Sencabaugh: Lexington Fire Department

Scott Morrison: Tri Town School Union

Paul Cohen: Town of Chelmsford

Christopher Ryan: North Shore Regional 911 Center

Dorinda Goodman: Town of Lexington Information Technology

John LeLacheur: Beverly Police Department

Heather Tecce: Lowell Emergency Management

## ABSENT – COUNCIL MEMBERS

Kevin Coppinger: Essex County Sheriff's Department

Ryan Knowles: City of Gloucester Information Services

Stephen Zrike: Salem Public Schools

Bill Klag: Emergency North Shore Medical Center

Anthony Chui: Melrose, Stoneham, Wakefield Health and Human Services

John Fisher, Vice Chair: Bedford Police Department

## ATTENDEES – OTHER

Karla Kahale: MAPC

Matt Kolhonen: MEMA

Amy Reilly: MAPC



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**The following documents were used/referenced during the meeting:**

- October 2025 Meeting Agenda
- August 5, 2025, Meeting Minutes
- C. Buckner Resume and Interview Questions
- J. Hubbard Resume and Interview Questions
- P. Keefe Resume and Interview Questions
- FFY21-24 Budget Updates
- Suggested Budget Transfers