



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

October 9, 2025

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 12:02 PM
- **Approval of Minutes of September 24, 2025, Meeting**

MOTION put forth by N. Hovey.

- Approve the September 24, 2025, meeting minutes
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
- **Budget Updates**
 - FY21 Grant Closed: June 30, 2025
 - FY22 Grant Closed: August 31, 2025
 - FY23 Grant End Date: July 31, 2026
 - FY24 Grant End Date: June 30, 2026
 - FY25 – NERAC’s plan was submitted to EOPSS in August, MAPC is awaiting guidance.
- **Project Updates**
 - *Active Shooter, Tactical EMS, and MCI Exercise*
 - The 4-hr MCI/EMS classroom session occurred on June 23rd at North Andover FD with approximately 27 participants.
 - The AAIR course occurred on June 17th -18th at North Andover MS, with approximately 31 participants.
 - BF/OT reimbursement has been processed and this project is now complete.
 - *ASIM and Reunification Training and Equipment*
 - An RFP was conducted, and the contract was awarded to C3 Pathways.
 - Equipment has been delivered.
 - The ASIM Basic Train-the-Trainer is being planned for January 2026, and the SAAVEIM Train-the-Trainer is being planned for Spring 2026.



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- MAPC is working with Sgt. Holcroft to develop the application process to ensure the spots are filled strategically, with a scope of expectations that participants will then conduct trainings for the region.
- *Blue Card Incident Command Training*
 - Online hazard-zone incident command training was provided for 60 members of Andover, Tewksbury, and Wilmington Fire Departments.
 - MAPC collected registration information from participants, and the vendor provided online login access for the 30-hr self-guided class.
 - This project is now complete.
- *Door Breach Training Equipment*
 - The PO was issued to Firehouse Innovations, Inc. and equipment was delivered in June.
 - This project is now complete.
- *Hamilton-Wenham Active Shooter Functional Exercise*
 - This exercise occurred on September 16th in Hamilton.
 - There were approximately 75–100 participants from law enforcement, fire, EMS, emergency management, dispatch, and public safety command staff across Essex County.
 - The functional exercise focused on Rescue Task Force operations and Unified Command protocols to strengthen multi-disciplinary coordination, test interoperable communications, and address identified gaps.
 - The AAR is in progress and expected to be presented at the November meeting.
- **Technical Rescue Teams**
 - *MATRS Technical Rescue Event*
 - I. McGregor presented on the MATRS Technical Rescue Event that occurred on September 18th at Battleship Cove in Fall River.
 - *Fire District 14 Technical Rescue Team*
 - None.
 - *Northeast MA Technical Rescue Team*
 - None.
- **New Business Unforeseen by the Chair**

MOTION put forth by J. LeLacheur.

- Adjourn the meeting.
- Seconded by N. Hovey.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

****Next Meeting: November 13, 2025****



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ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Chief Neal Hovey: Topsfield Police Department*

Michael Collins: Beverly Department of Public Services*

Chief John LeLacheur: Beverly Police Department*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*

Chief John Fisher: Bedford Police Department*

ATTENDEES – OTHER

Amy Reilly: MAPC

Karla Kahale: MAPC

James McLoughlin: MEMA

Iain McGregor: Northeast MA Technical Rescue

The following documents were used/referenced during the meeting:

- October 2025 Meeting Agenda
- September 24, 2025, Meeting Minutes
- FFY21-24 Budget Updates