



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

Minutes

December 11, 2025

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 12:06 PM

- **Approval of Minutes of November 13, 2025 Meeting**

MOTION put forth by N. Hovey.

- Approve the November 13, 2025 meeting minutes
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Budget Updates**
 - FY23 Grant End Date: July 31, 2026
 - FY24 Grant End Date: June 30, 2026
 - MAPC submitted an extension request to July 31st, 2027; EOPSS has stated it is in process and will be approved.

- **Project Updates**
 - *ASIM and Reunification Training and Equipment*
 - The ASIM Basic Train-the-Trainer is being planned for January 13 and 14, 2026, and the SAAVEIM Train-the-Trainer is being planned for Spring 2026 (dates to be determined).
 - MAPC sent out the instructor candidate and participant applications shortly after the last meeting, with several reminder emails between then and now. We received 16 instructor candidate applications, with 12 spots to be filled. Sgt. Holcroft has been provided with the applications and will send over his decisions to us by the 17th. We will then notify the selected instructor candidates shortly thereafter.
 - The current deadline for the participant applications is this Friday, December 12th. We currently have 50 applications, with 115 spots that



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

need to be filled. We are anticipating postponing the deadline to at least Friday, December 19th.

- The Committee agreed that if we do not receive a sufficient response by then to fill all of the spots, the trainings may be opened up to the rest of the region (with the caveat that BF-OT reimbursement can only be provided to NERAC municipalities).
- *Hamilton-Wenham Active Shooter Functional Exercise*
 - This exercise occurred on September 16th in Hamilton.
 - There were approximately 75–100 participants from law enforcement, fire, EMS, emergency management, dispatch, and public safety command staff across Essex County.
 - Officer Santarelli presented the AAR to the Committee.
- *ASHER Tabletop Exercise (Acton, Boxborough, Groton, Littleton)*
 - There is \$38,000 allocated in FFY23 to hire a consultant to facilitate an HSEEP aligned Active Shooter TTX.
 - The scope of work has been finalized to test the local and regional capability to respond to a homegrown violent extremist attack at a Jr. High School in Acton, MA, on an election Tuesday when school is also in session, and EOPSS has approved the ERR.
 - The RFQ for the consultant is out with quotes due by the end of next week.
 - The goal is to hold the TTX prior to April 3rd, with the AAR completed prior to the May Committee meeting.
 - The TTX will build on ALERRT/AAIR training principles.
 - EOPSS has confirmed that ASHER remains a valid umbrella term for multi-agency active shooter/hostile event response.
- *Cape Ann ALICE and WAVR-21 Training*
 - There is \$66,500 allocated in FFY24 to fund trainings for Essex, Gloucester, Manchester-by-the-Sea, and Rockport.
 - The ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training would be provided to 298 general government employees.
 - The WAVR-21 (Workplace Assessment of Violence Risk) training would be for 26 municipal leaders.
 - MAPC has reached out to the involved municipalities and have confirmed they are on board with trying to plan prior to May 2026.
- *MetroWest ASHER/MCI Exercise Series*
 - There is \$87,500 allocated in FFY24 to facilitate an exercise series for the MetroWest REPC communities of Ashland, Framingham, Holliston, Hopkinton, Natick, and Sherborn.
 - Project lead Chief Cassidy of Holliston has confirmed they are still interested in pursuing the project. MAPC will schedule a call with him to discuss vision and needs.



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

- **Technical Rescue Teams**

- *Fire District 14 Technical Rescue Team*
 - ERR February 2026 Wide Area Search Drill
 - AAR November 2025 Confined Space Drill
- *Northeast MA Technical Rescue Team*
 - ERR February 2026 Water Rescue Drill
 - AAR October 2025 Structural Collapse Drill

MOTION put forth by N. Hovey.

- Approve the Technical Rescue ERRs and AARs as presented.
- Seconded by M. Collins.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **New Business Unforeseen by the Chair**

MOTION put forth by N. Hovey.

- Adjourn the meeting.
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

****Next Meeting: January 8, 2026****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Chief Neal Hovey: Topsfield Police Department*

Michael Collins: Beverly Department of Public Services*

Chief John LeLacheur: Beverly Police Department*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*

Chief John Fisher: Bedford Police Department*

ATTENDEES – OTHER

Lauren Sacks: MAPC

Karla Kahale: MAPC

Iain McGregor: Northeast MA Technical Rescue

Thomas Rinoldo: FD-14 Technical Rescue

Shawn Green: FD-14 Technical Rescue



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Vicky Mboka-Boyer: EOPSS

James McLoughlin: MEMA

Jake Santarelli: Hamilton Police Department

The following documents were used/referenced during the meeting:

- December 2025 Meeting Agenda
- November 13, 2025 Meeting Minutes
- FFY23-24 Budget Updates
- AAR Hamilton-Wenham Active Shooter Functional Exercise
- FD-14 ERR February 2026 Wide Area Search Drill
- FD-14 AAR November 2025 Confined Space Drill
- NEMTRT ERR February 2026 Water Rescue Drill
- NEMTRT AAR October 2025 Structural Collapse Drill