



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Training and Exercise Committee Meeting

February 12, 2026

12:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 12:00 PM

- **Approval of Minutes of December 11, 2025 Meeting**

MOTION put forth by J. LeLacheur.

- Approve the December 11, 2025 meeting minutes
- Seconded by M. Collins.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Budget Updates**

- FY23 Grant End Date: July 31, 2026
- FY24 Grant End Date: July 31, 2027
- FFY25 – No updates, MAPC is waiting on word from EOPSS.
- BF/OT Policy Update
 - EOPSS confirmed that all regions must reimburse trainings and exercises at full overtime rates for backfill and overtime; guidance on backfill limits is still pending.
 - MAPC and Chief Gilliland met with Technical Rescue Teams to discuss budget impacts; drill costs could double (e.g., \$8,000 → \$16,000) under the new rates.
 - Pending reimbursement requests from January, February, and ASIM will be submitted based on actual training hours to avoid delays, with adjustments possible once full EOPSS guidance is received.
 - Several NEMTRT drills will need additional allocations; FD-14 currently has sufficient funds, while upcoming events may require more.
 - FFY23 T&E funding: \$21,234.87 unallocated; Hamilton-Wenham reimbursements will leave \$47,512.19 available for reallocation.
 - Previously approved ERRs for January/February NEMTRT drills (\$8,000 each) now require \$16,000 each; November drill moved to April is estimated at \$20,000.



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- FD-14 projected spending suggests that \$13,307.62 remaining will be unspent if \$2,400 is allocated per month through the end of FFY23 closeout.

MOTION put forth by M. Collins.

- Reallocate the following to the NEMTRT category:
 - Unneeded \$26,277.32 from E.09 Hamilton-Wenham
 - \$21,234.87 from E. Unallocated T&E
 - Unneeded \$13,307.62 from G. FD-14
- Allocate the following:
 - \$16,000.00 to January NEMTRT
 - \$16,000.00 to February NEMTRT
 - Additional \$12,000.00 to increase April (previously November) NEMTRT allocation to \$20,000.00
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

- **Project Updates**

- *ASIM and Reunification Training and Equipment*
 - The ASIM Basic Train-the-Trainer was held January 13–14 at MPTC.
 - 11 instructors trained over 65 participants on the C3 Pathways ASIM curriculum.
 - The second phase, SSAVEIM training, is planned for May 28–29, 2026, with a train-the-trainer day followed by instruction led by the new trainers, including school personnel, emergency management, PIOs, and first responders.
 - The project lead recommends selecting the 9 instructor trainees from NEMLEC STARS to include school, law enforcement, and fire disciplines as recommended by C3 Pathways.
- *ASHER Tabletop Exercise (Acton, Boxborough, Groton, Littleton)*
 - There is \$38,000 allocated in FFY23 to hire a consultant to facilitate an HSEEP aligned Active Shooter TTX.
 - The scenario will be a homegrown violent extremist attack at a Jr. High School in Acton, MA, on an election Tuesday when school is also in session (contributing to the Election Security spend requirement).
 - The RFQ was conducted for a consultant, and the low quote received was from David Coffey of Northeast Training Associates, LLC for \$15,000.



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- The Initial Planning Meeting was held on January 13th, Midterm Planning Meeting will be on February 23rd, and the TTX is scheduled for March 23rd.
- The Planning Team submitted the NERAC Radio Communications Checklist which the Interop Committee reviewed at their last meeting and will be connecting with project leads to provide guidance.
- MAPC will discuss the BF/OT rate changes with the planning team and get a new cost estimate for this Committee to consider at the March meeting.
- *Cape Ann ALICE and WAVR-21 Training*
 - There is \$66,500 allocated in FFY24 to fund trainings for Essex, Gloucester, Manchester-by-the-Sea, and Rockport.
 - The ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training would be provided to 298 general government employees.
 - The WAVR-21 (Workplace Assessment of Violence Risk) training would be for 26 municipal leaders.
 - MAPC has reached out to the involved municipalities and have confirmed they are on board with trying to plan prior to May 2026.
 - While working on approval documents, MAPC noticed that the project request pricing was based on a 36-month subscription for recurring trainings through the ALICE online platform, which is not allowable under the grant.
 - MAPC will discuss this with the project contacts and determine the best way to move forward, potentially only funding the initial online training and not recurring sessions, which will reduce the overall cost.
 - This project does not involve BF/OT reimbursement, so it won't be affected by the rate change and any decrease in cost could be used to bolster other projects that need BF/OT increases.
- **Technical Rescue Teams**
 - *Fire District 14 Technical Rescue Team*
 - ERR March 2026 Trench Rescue Drill
 - ERR April 2026 Confined Space Drill
 - AAR December 2025 Structural Collapse Drill
 - AAR January 2026 Confined Space Drill
 - *Northeast MA Technical Rescue Team*
 - ERR March 2026 Trench Rescue Drill
 - AAR December 2025 Structural Shoring Drill
 - AAR January 2026 Rope Skills Drill

MOTION put forth by J. LeLacheur.

- Approve the Technical Rescue ERRs and AARs as presented.
- Seconded by M. Collins.



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- In Favor: All
- Opposed: None
- Abstain: None
- The motion passed.

- **New Business Unforeseen by the Chair**

MOTION put forth by M. Collins.

- Adjourn the meeting.
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

****Next Meeting: March 12, 2026****

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department*

Michael Collins: Beverly Department of Public Services*

Chief John LeLacheur: Beverly Police Department*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center*

Chief Neal Hovey: Topsfield Police Department*

ATTENDEES – OTHER

Lauren Sacks: MAPC

Karla Kahale: MAPC

Iain McGregor: Northeast MA Technical Rescue

Shawn Green: FD-14 Technical Rescue

James McLoughlin: MEMA

The following documents were used/referenced during the meeting:

- February 2026 Meeting Agenda
- December 11, 2025 Meeting Minutes
- FFY23-24 Budget Updates
- FD-14 Spending Check-In FY23 and FY24 and Member Overtime Rates
- NEMTRT Spending Check-In FY23 and FY24 and Member Overtime Rates
- FD-14 ERR March 2026 Trench Rescue Drill
- FD-14 ERR April 2026 Confined Space Drill
- FD-14 AAR December 2025 Structural Collapse Drill
- FD-14 AAR January 2026 Confined Space Drill



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- NEMTRT ERR March 2026 Trench Rescue Drill
- NEMTRT AAR December 2025 Structural Shoring Drill
- NEMTRT AAR January 2026 Rope Skills Drill