



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

## Training and Exercise Committee Meeting

### Minutes

*April 9, 2026*

*12:00pm*

*MPTC Lynnfield Police Academy  
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**

MOTION put forth by J. LeLacheur.

- Call the meeting to order and appoint M. Collins as temporary presiding officer.
- Seconded by D. Evans.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.

- **Approval of Minutes of March 12, 2026 Meeting**

MOTION put forth by J. LeLacheur.

- Approve the March 12, 2026 meeting minutes
- Seconded by D. Evans.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.

- **Budget Updates**

- FY23 Grant End Date: July 31, 2026
- FY24 Grant End Date: July 31, 2027
- FFY25 – MAPC has the contract and is finalizing details with EOPSS.

- **FFY2026 Planning**

- The project request form was sent out to stakeholders on Monday, April 6<sup>th</sup> and requests are due by Thursday, April 30<sup>th</sup>. The next T&E Committee meeting will have the project presentations for T&E Project Requests.
- The Project Request form has been updated to include that BF/OT may be requested at full overtime rates. The Committee/Council has the discretion to partially fund projects that request BF/OT reimbursement costs.

- **Project Updates**

- *SSAVEIM Training*



## NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

- The ASIM Basic Train-the-Trainer was held January 13–14 at MPTC.
- The second phase, SSAVEIM training, is planned for May 28–29, 2026, with a train-the-trainer day followed by instruction led by the new trainers, including school personnel, emergency management, PIOs, and first responders.
- Chief Shears of Merrimac has confirmed 3 Law Enforcement, 3 School Personnel, and 1 Fire Services representative from the NEMLEC STARS Team that will be the instructor candidates. MAPC is doing additional outreach to have 2 more Fire Services candidates to remain aligned with C3 Pathway’s recommended instructor candidate breakdown.
- *ASHER Tabletop Exercise (Acton, Boxborough, Groton, Littleton)*
  - There is \$38,000 allocated in FFY23 to hire a consultant to facilitate an HSEEP aligned Active Shooter TTX.
  - The ASHER TTX was held on March 23, 2026 at the Acton Public Safety Complex.
  - There was very robust participation from the municipalities, with approximately 70 participants from law enforcement, fire/EMS, municipal leadership from a wide range of departments, schools, community organizations that would serve as evacuation/reunification centers, and regional/state partners including state police.
  - The scenario was an active shooter at a school polling location on an election day while school was in session.
  - The exercise strengthened regional relationships, clarified roles/responsibilities, and identified gaps – participants were highly engaged, and initial feedback was very positive.
  - The AAR-IP will be submitted for approval at the May meeting.
- *Cape Ann ALICE and WAVR-21 Training*
  - There is \$66,500 allocated in FFY24 to fund trainings for Essex, Gloucester, Manchester-by-the-Sea, and Rockport.
    - The ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training would be provided to 298 general government employees.
    - The WAVR-21 (Workplace Assessment of Violence Risk) training would be for 26 municipal leaders.
  - MAPC met with the project contacts from each of the municipalities to obtain further information on each of the trainings and expected timelines. Since the municipalities have trainers who can deliver the in-person portion of the ALICE training, MAPC will be pursuing a sole source procurement for access to the online portion for 1-year instead of the original 3-year quote to remain within the performance period of the grant.



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

- WAVR-21 will need to be a competitive procurement, however the project contacts have noted that this will not be able to happen until the fall/winter when the departments have more capacity for the tabletop training.
  - *MetroWest ASHER/MCI Exercise Series*
    - There is \$87,500 allocated in FFY24 to facilitate an exercise series for the MetroWest REPC communities of Ashland, Framingham, Holliston, Hopkinton, Natick, and Sherborn.
    - MAPC met with project lead Chief Cassidy of Holliston to go over the anticipated timeline of the project since the request included many different parts (seminars, workshops, a tabletop exercise, and a full-scale exercise). The anticipated timeline currently is a tabletop in February/March 2027 and a full-scale exercise no later than June 2027.
- **Technical Rescue Teams**
  - *Update on EHP Delays*
    - EHPs are still delayed due to the partial government shutdown that has affected DHS and FEMA. This will not affect the Northeast Tech Rescue April drill as that had prior approval pre-shutdown. FD-14 has confirmed they will still be conducting their April drill, and we have already notified FD-14 departments that usually submit. We will submit approvals for their May drill; however, we may run into the same issue with another EHP delay.
  - Budget Reconciliation
    - MAPC included charts in the meeting packet that show allocated amounts and the actual expenditures for the technical rescue team drills.
      - Full BF/OT rates were in effect starting with the December drill for NEMTRT and January for FD-14. Note that some had supplies costs.
    - MAPC wanted to keep the Committee informed of the numbers as things adjust to the new policy, as well as reconcile the budget.
    - Most drills came in under budget, except for NEMTRT's October drill which had a slight overage.

MOTION put forth by J. LeLacheur.

- Adjust the allocations for these drills to match the expenditures, as listed.
- Seconded by D. Evans.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

- *Fire District 14 Technical Rescue Team*
  - S. Green introduced M. Boland as the new Assistant Director for FD-14 Technical Rescue Team.
  - ERR June 2026 Wide Area Search Drill
  - AAR March 2026 Trench Rescue Drill
- *Northeast MA Technical Rescue Team*

MOTION put forth by J. LeLacheur.

- Approve the Technical Rescue ERR and AAR as presented.
- Seconded by D. Evans.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.

- **New Business Unforeseen by the Chair**

MOTION put forth by D. Evans.

- Adjourn the meeting.
- Seconded by J. LeLacheur.
  - In Favor: All
  - Opposed: None
  - Abstain: None
- The motion passed.

**\*\*Next Meeting: May 14, 2026\*\***  
**FFY2026 Planning Meeting**

ATTENDEES – COMMITTEE MEMBERS

Chief Jason Gilliland, Chair: Marblehead Fire Department\*

Michael Collins: Beverly Department of Public Services\*

Chief David Evans: Newbury Fire Department\*

Chief Patrick Keefe: Andover Police Department\*

Ryan Knowles: Town of Andover Information Technology\*

Chief John LeLacheur: Beverly Police Department\*

ABSENT – COMMITTEE MEMBERS

Bill Klag: Emergency North Shore Medical Center\*

Chief Neal Hovey: Topsfield Police Department\*

ATTENDEES – OTHER

Lauren Sacks: MAPC

Karla Kahale: MAPC

Shawn Green: FD-14 Technical Rescue



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

Matthew Boland: FD-14 Technical Rescue  
James McLoughlin: MEMA

\*Denotes a Full Council Member.

**The following documents were used/referenced during the meeting:**

- April 2026 Meeting Agenda
- March 12, 2026 Meeting Minutes
- FFY23-24 Budget Updates
- FD-14 Allocations vs. Expenditures (Sept. 2025 – Feb. 2026)
- NEMTRT Allocations vs. Expenditures (Oct. 2025 – Feb. 2026)
- FD-14 ERR June 2026 Wide Area Search Drill
- FD-14 AAR March 2026 Trench Rescue Drill