



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Sheltering Committee Meeting

Minutes

February 26th, 2026

2:00pm

[Zoom Link](#)

Meeting ID: 847 1237 7726

Passcode: 638370

- **Call to Order**
 - Chair A. Chui called the meeting to order at 2:05 pm.
- **Approval of Minutes**
 - January 29, 2026 Meeting Minutes

MOTION put forth by H. Tecce.

- Approve the January 29, 2026 Meeting Minutes.
 - Seconded by M. Collins.
 - In favor: M. Collins, H. Tecce.
 - Opposed: None
 - Abstain: None
 - The motion passed.
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- **Budget Updates**
 - There is currently no additional funding allocated for Sheltering Committee projects, but it could be requested from the Council if needed.
 - **Discussion of Project Plans**
 - *Trailer and Sheltering Equipment Distribution Survey Results*
 - MAPC had an overwhelming response to the survey, with 62 responses recorded. The communities that expressed interest previously either by the 2024 survey or by email include Arlington, Hopkinton, Ipswich, Littleton, Marblehead, Massachusetts TERT, Medford, Merrimac, Nahant, North Andover, Salisbury, and Topsfield.
 - Due to the overwhelming response to the survey, the Committee decided that one trailer would be distributed per community (i.e. if multiple departments within one community requested a trailer, the community would receive one trailer as a whole).
 - The Committee also discussed prioritizing trailer distribution based on survey results with the following criteria:
 - First Priority: 2024 Survey Respondents
 - Second Priority: 2026 Survey Respondents that expressed interest in utilizing the trailer for regional shelter purposes



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- Third Priority: Order of response after consideration of Priority 1 and 2 (first-come first-serve).
 - The Committee also decided that since trailers are full of miscellaneous items (some full, some empty, each having varying amounts of items) that recipients will be responsible for taking the trailers as is with the equipment that is already inside them, and municipalities may dispose of things they do not want once it is in their possession.
 - MAPC noted that before we set up a pick-up day for the trailers and equipment, we will need to request approval from EOPSS for the disposal of the trailers to the communities that are chosen.
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- **New Business Unforeseen by the Chair**
 - None.

MOTION put forth by H. Tecce.

- Adjourn.
- Seconded by M. Collins.
 - In favor: M. Collins, J. Gilliland, H. Tecce.
 - Opposed: None
 - Abstain: None
- The motion passed.

**** Next Meeting: TBD****

ATTENDEES – COMMITTEE MEMBERS

Anthony Chui, Chair: Melrose, Stoneham, Wakefield Health and Human Services*

Mike Collins: Beverly DPW*

Jason Gilliland: Marblehead Fire Department*

Heather Tecce: Lowell Emergency Management*

ABSENT – COMMITTEE MEMBERS

Elizabeth Robert: Region 3 HMCC/MAPC

ATTENDEES – OTHER

Jeff Rousseau: Framingham Department of Public Works

Lauren Sacks: MAPC

Karla Kahale: MAPC

*Denotes a Full Council Member.

The following documents were used/referenced during the meeting:

- February 2026 Meeting Agenda
- January 2026 Meeting Minutes



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- Sheltering Trailer Item Totals Document
- Shelter Trailer Contents Inventories (Beverly, Framingham, Lexington)
- NERAC Sheltering Trailer Hosting Survey Results 2.2026