



NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

Full Council Meeting

Minutes

June 11, 2026

1:00pm

*MPTC Lynnfield Police Academy
425 Walnut St, Lynnfield, MA 01940*

- **Call to Order**
 - Chair J. Gilliland called the meeting to order at 1:06 PM.
- **Approval of Minutes**
 - May 14, 2026 Meeting Minutes

MOTION put forth by J. LeLacheur.

- Approve the May 14, 2026 meeting minutes.
- Seconded by C. Ryan.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
- **EOPSS/OGR Updates**
 - None.
- **MAPC Updates**
 - None.
- **Council Membership Updates**
 - At the last meeting, MAPC reported that if an applicant represents multiple municipalities, they are eligible to apply for a seat as long as at least one of the municipalities does not have representation.
 - After applications were received for the Public Schools seat, MAPC was informed that previous clarification was incorrect and a candidate should not be eligible.
 - EOPSS did make an exception in this case and approved the Public Schools candidate, but moving forward the guidance is that once a municipality is represented on the Council, NERAC should avoid any duplicate representation.
 - Voting to Fill Vacant Seats
 - Public Schools
 - J. Gilliland opened the floor for nominations.

MOTION put forth by S. Morrison.



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- Nominate and appoint Brian Forget to the vacant Public Schools council seat.
- Seconded by C. Ryan.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
 - Law Enforcement
 - J. Gilliland opened the floor for nominations.
 - J. LeLacheur nominated the three applicants for consideration:
 - Captain Edward Jolly – Woburn Police Department
 - Chief Roy Frost – Billerica Police Department
 - Chief Christopher Troiano – Maynard Police Department

MOTION put forth by J. LeLacheur.

- Conduct a roll call vote among all nominees.
- Seconded by P. Parisi.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- Roll Call:



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- M. Collins: Frost
- J. LeLacheur: Frost
- P. Parisi: Frost
- D. Evans: Frost
- A. Chui: Frost
- D. Goodman: Frost
- R. Knowles: Frost
- S. Morrison: Frost
- D. Spinoso: Frost
- C. Ryan: Frost
- W. Klag: Frost
- Chief R. Frost was appointed to the vacant Law Enforcement council seat.
 - Local Government Administration
 - J. Gilliland opened the floor for nominations.
 - J. LeLacheur nominated the three applicants for consideration:
 - Pamela Tobey – Chief of Staff, City of Amesbury Mayor's Office
 - Mitchell Vieira – Town Administrator, Town of Rockport
 - Dominick Pangallo – Mayor, City of Salem

MOTION put forth by J. LeLacheur.

- Conduct a roll call vote among all nominees.
- Seconded by P. Parisi.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- Roll Call:
 - M. Collins: Vieira
 - J. LeLacheur: Vieira
 - P. Parisi: Vieira
 - D. Evans: Vieira
 - A. Chui: Vieira
 - D. Goodman: Vieira
 - R. Knowles: Tobey
 - S. Morrison: Vieira
 - D. Spinoso: Vieira
 - C. Ryan: Vieira
 - W. Klag: Vieira
- M. Vieira was appointed to the vacant Local Government Administration council seat.
- **Budget Updates**
 - FY23: Grant End Date – July 31st, 2026
 - FY24: Grant End Date – July 31st, 2027
 - FY25: On hold for now. FEMA requested additional information from EOPSS, which MAPC provided to them on behalf of NERAC. Timeline TBD.
 - FY26:



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- Full Council decided on preliminary budgets at May meeting, EOPSS has requested submissions of the A and B-Lists by June 15th.
- We are still awaiting guidance on award amounts, timeline, minimum spend requirements, NPAs, etc.
- **Disposal Request**
 - Beverly Cache A-Frame Barriers
 - 608 plastic a-frame barricade legs purchased in 2006 at \$17.05/each.
 - 8 of these are damaged, Beverly is requesting to dispose.

MOTION put forth by M. Collins.

- Approve disposal of the barricade legs.
- Seconded by C. Ryan.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
- NEMLEC SWAT Robot
 - One robot was purchased in 2010 for \$116,555.00 that is still fully operational.
 - NEMLEC SWAT is requesting to transfer it to the Mass State Police Bomb Squad as a means of disposal. They noted the Robot has not been utilized for some time as they have the MSP Bomb Squad personnel respond with them to all barricades. They noted their abilities are superior to NEMLEC SWAT given they use the technology all the time, and when it was deployed by NEMLEC previously this would take personnel away from other critical duties.
 - MAPC would like the Council's thoughts on transferring within the region to a community or department or disposing of it to a state entity such as the MSP Bomb Squad.

MOTION put forth by C. Ryan.

- Table the NEMLEC SWAT Robot disposal to the next meeting to conduct research to help target an audience to best use the robot within the NERAC region, or with the MSP Bomb Squad.
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
- **Project Updates**
 - NEMLEC IMT Command Vehicle
 - The van and most equipment are with the vendor for upfitting.



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- Slightly behind in completing the build due to delays receiving emergency lighting and custom fabrication, but expect to complete in the next 2 weeks.
- Other remaining items:
 - Antennas – Sound business PO, MAPC procurement team is getting revised quote from vendor to issue.
 - JPS Patching Device – MAPC developing specs for RFQ.
 - HPUE – MAPC will process reimbursement to NEMLEC.
- NEMLEC SWAT Night Vision
 - The IFB was released and bids were due by Tuesday, May 19th. We received 9 bids, and the low bid was GovSmart, Inc. in the amount of \$75,127.50.
 - The project has \$100,000 allocated in total, so the project contact requested a 25% increase in order to maximize funds. The PO for the 25% increase has been issued (for an additional 2 night vision devices). MAPC did receive an update this morning that the devices are backordered and won't be delivered for 90-120 days. We are exploring options internally to see if it's possible to cancel the PO based on language in the IFB that we had asked vendors to note if they could not deliver by July 15th.
- **Committee/Working Group Updates**
 - Training & Exercise – J. Gilliland reported updates from the T&E meeting just prior to the Full Council meeting, including project updates on the SSAVEIM Training, Cape Ann ALICE and WAVR-21, and the AAR and ERRs approved for FD-14.
 - Interoperability/Info Sharing – C. Ryan reported that the Interoperability Committee met on June 9th and provided project updates including NSR911 Electrical Circuit Redundancy, Pow Wow Fiber Connection, Cache Radio Replacements, NEMLEC IMT Command Vehicle, and Andover Moving off CoMIRS.
 - Regional Equipment Cache – M. Collins reported it is a busy season, and that cache portable radio project is in process and MAPC is working with the vendor.
 - Rental Management Software
 - MAPC received a request from Beverly cache site to purchase inventory/rental management software.
 - Beverly has seen increased inventory and rental requests, especially after receiving Lexington's inventory. The current tracking process using whiteboards and Excel is no longer sufficient.
 - Estimated Annual Cost: approx. \$2,400 for both Beverly and Framingham, depending on number of user accounts needed.
 - Benefits:
 - This will allow communities to submit equipment requests online with the ability to:



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- Show real-time availability and which cache site has available equipment
- Allow cache site managers to manually approve requests and prioritize as needed
- Track inventory levels, quantities, photos, and item instructions
- Track out-of-service equipment and maintenance records, especially for larger issues
- Reduce back-and-forth between communities and cache site staff
- Improve overall tracking, reporting, and operational efficiency for the cache system.
- Funding is available in FY24 Full Council Unallocated.

MOTION put forth by P. Parisi.

- Allocate an amount not to exceed \$5,000.00 from FFY24 Full Council Unallocated for the purchase of Inventory/Rental Management Software for the Cache sites.
- Seconded by C. Ryan.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
 - Evacuation/Sheltering:
 - MAPC has sent the disposal request for the trailers and sheltering equipment to EOPSS and is awaiting approval.
 - We have also begun the process of reaching out to those that responded to the survey in order of priority (2024 survey interest, use for regional shelter operations, and 2026 survey interest). We are still waiting to hear back from a couple municipalities to confirm their interest, once those have been received we will have the complete list of those receiving the trailers/equipment and will begin matching the trailers and setting pick-up dates.
 - We wanted to note that one of the survey respondents who has 1st priority (2024 survey respondent) is Medford, and they have asked for only shelter equipment, as they do not need a trailer. The Committee previously decided that trailers would be given as-is to communities without removing or moving sheltering equipment to expedite the disposal process. MAPC's plan is to provide the contact information for those receiving trailers that have equipment needed by Medford, so they may coordinate amongst themselves the distribution of equipment.
- **Discipline & State Agency Liaison Updates**
 - Discipline Updates:
 - Law Enforcement – J. LeLacheur noted that NEMLEC is on duty for FIFA, Tall Ships, and getting ready for a busy summer.



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- Fire Services – P. Parisi reported that District 14 is getting ready for FIFA watch parties.
- Hospitals – W. Klag reported that the regions hospitals are getting ready for the influx of activity with the FIFA World Cup, as well as keeping eyes on Ebola in Africa.
- Public Schools – S. Morrison noted that the SSAVEIM training that was conducted by NERAC at the end of May was outstanding.
- State/Regional Agency Updates:
 - Massachusetts Emergency Management Agency – MEMA continues its planning and preparation for the FIFA World Cup. Tracking not only the events at Gillette Stadium, but also the many local community watch parties around the Commonwealth. Also keeping track of July 4th and the Tall Ships events.
 - Region 3 Health and Medical Coordinating Coalition (HMCC) – Region 3 HMCC held its annual exercise based on priorities identified through its Hazard Vulnerability Assessment, using ARPA/CDC funding administered by DPH. This year's functional exercise, held at Northern Essex Community College, used a hurricane scenario and included 48 participants representing public health, hospitals, Medical Reserve Corps, dialysis providers, long-term care facilities, and other HMCC partners. The exercise was valuable, and MAPC is preparing the AAR.
- **Summer Meeting Schedule**
 - The Council has decided to break for July and August, and call a virtual meeting if important business arises.
 - In previous years, the Council has given the Chair authority to approve transfers between meetings for approved projects, to support grant closeout and ensure procurements can continue over the summer

MOTION put forth by S. Morrison.

- Authorize Chair Gilliland to approve transfers between meetings for approved projects.
- Seconded by D. Evans.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.
- **New Business Unforeseen by the Chair**
 - Ventilator Replacement
 - MAPC discussed this briefly at a previous meeting and the Council decided to table it until we had more information regarding pricing. There was one ventilator at Salem Hospital that was affected by a recall that had to be disposed of. The manufacturer/vendor provided a credit of \$2,000.
 - Salem Hospital recommends that the Council utilize the \$2,000 credit that was provided by TransMed USA for the recalled ventilator, for a new ventilator.



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- The estimated cost of a new ventilator is \$23,250. The vendor that Salem Hospital was looking into noted they currently have a lead time of about 6 weeks from when an order is placed. It's possible this could help with FY23 closeout, but it could be a tight turnaround.
- There is also an option to utilize the credit for consumables such as breathing circuits for the ventilators, however we are awaiting information on pricing/lead time for a packet of circuits.
- MAPC can look further into options and prices and have a suggested motion to allow Chief Gilliland and Bill to decide next steps, as well as unallocated unused funds in FY24 for the NEMLEC SWAT Equipment Transport Van & NEMLEC SWAT Pursuit Pickup Truck, and allocate for the ventilator replacement.
- W. Klag noted that generally host sites purchase the consumables and use them. It is possible to buy a few circuits to send out to the custodial and cache sites so they have a model for what to purchase moving forward.

MOTION put forth by S. Morrison.

- Rank priorities and give MAPC the flexibility to move through those in order to proceed with a decision.
 - Priority 1: Ask EOPSS if the Council can wait until the September meeting to decide.
 - Priority 2: Research if the purchase of consumables can be approved for the usage of the credit (under the stipulation that they are compatible in 1-2 years with the model that will be purchased).
 - Priority 3: Allocate a portion of the Unallocated FFY24 funding towards a new ventilator.
- Seconded by J. LeLacheur.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

MOTION put forth by J. LeLacheur.

- Adjourn the meeting.
- Seconded by D. Evans.
 - In Favor: All
 - Opposed: None
 - Abstain: None
- The motion passed.

****Next Meeting: TBD****

ATTENDEES – COUNCIL MEMBERS

Anthony Chui: Melrose/Stoneham/Wakefield Health & Human Services



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Mike Collins: Beverly Public Services & Engineering
Jason Gilliland, Chair: Marblehead Fire Department
Ryan Knowles: City of Gloucester Information Services
John LeLacheur: Beverly Police Department
Scott Morrison: Tri Town School Union
Paul Parisi: Ipswich Fire Department
Christopher Ryan: North Shore Regional 911 Center
Dave Spinosa: (Proxy) Essex County Sheriff's Department
Dorinda Goodman: Town of Lexington Information Technology
Bill Klag: Emergency North Shore Medical Center
David Evans: Newbury Fire Department

ABSENT – COUNCIL MEMBERS

Kevin Copping: Essex County Sheriff's Department
Neal Hovey: Topsfield Police Department
Derek Sencabaugh: Lexington Fire Department
Colby Cousens: Town of Danvers Information Technology
Patrick Keefe: Andover Police Department
Heather Tecce: Lowell Emergency Management

ATTENDEES – OTHER

Karla Kahale: MAPC
David Rodham: MEMA
Lauren Sacks: MAPC
Vicky Mboka-Boyer: EOPSS
Rick Menard: Malden Fire Department

The following documents were used/referenced during the meeting:

- June 2026 Meeting Agenda
- May 14, 2026 Meeting Minutes
- Law Enforcement, Local Government Administration, and Public Schools Candidates Resumes and Interview Questions
- FFY23-24 Budget Updates
- FY26 Preliminary Budget
- Beverly Cache A-Frame Barriers Disposal Request Documentation
- NEMLEC SWAT Robot Disposal Request Documentation